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THE VOTERS

SCHOOL COMMISSIONERS *

WARD CLERKS & INSPECTORS OF ELECTION *

MAYOR ❖
 AUTHORITY TO:

- carry out laws and ordinances
- appoint department heads
- assure performance of jobs by subordinate officers
- recommend measures
- act as Chief Peace Officer
- prepare annual budget
- act as Chairman of Board of Finance

CITY COUNCIL *
 AUTHORITY TO:

- set City Policy with Mayor
- pass Legislation through passage of ordinances subject to Mayor's veto*
- pass resolutions with Mayor*
- approve Mayor's budget
- approve supplementary interbudgetary transfers
- with Mayor, set annual tax rate
- establish rules for conduct of City Council meetings

CITY OFFICERS & DEPARTMENT HEADS ❖
 (for list, see page 6)

COMMISSIONERS ◆
 (for list, see page 13)

SUPERINTENDENT ▲

PRINCIPALS

BOARD OF FINANCE ▼
 AUTHORITY TO:

- act as trustees of public money
- establish accounting system
- provide monthly reports and annual audit
- select official depository
- authorize budget line item changes
- be responsible for care and control of public buildings

KEY

- ❖ Elected at large
- * Elected at large by ward
- ❖ Appointed by the Mayor subject to the approval of City Council
- ◆ Appointed by the City Council or City Council with Mayor presiding
- ▲ Appointed by the Board of School Commissioners
- * Ordinances relate to external matters while Resolutions relate to internal matters
- ▼ Mayor, Chief Administrative Officer, President of City Council, and two Councilors elected by the City Council

Fiscal Year 2010 (FY10) kicked off with Burlington's Quadracentennial Celebration marking the 400th anniversary of French explorer Samuel de Champlain's arrival in Vermont. The July celebration of the Quadracentennial – and the Burlington International Waterfront Festival – was a spectacular way to commence FY10. The event included fireworks, music, Vermont's largest-ever parade, and a broad range of performances, weaving together 400 years of history and encompassing Anglo, French, Quebec, and Native cultures. It served to draw tens of thousands of people, international dignitaries, and other visitors from around the world to Vermont.

The Quadracentennial was highlighted in last year's annual report. It is a signature event to keep in mind in this review as well.

Financial Resilience

FY10 continued to see challenging economic conditions for cities, states, and the federal government coming out of the "Great Recession" of 2008 and 2009. Many cities were forced to cut services and raise taxes while facing the potential for even greater shortfalls in the future. In FY10 Burlington maintained a high level of services without the need to increase property taxes to fund City operations, and at the same time enhanced capital investment in streets and parks through voter-approved dedicated tax increases.

Successful municipal government should put people first, help to build a sustainable community, and support democracy, civic participation, and a high quality of life. This cannot happen without the efforts of City staff, the contributions of Burlington's for profit and non-profit business community, residents, the City Council, and numerous City commissions and Boards. Everyone can share in all of Burlington's many accomplishments. Working collectively, Burlington will continue to be a successful city.

Burlington Telecom

There continues to be significant attention devoted to Burlington Telecom's financial and regulatory challenges. BT is a tremendous asset to the City of Burlington. With a head-end capable of serving up to 100,000 households, it has significant potential for other cities and towns in Vermont at a time when broadband access is essential to our economic future. At this writing the City is working with its financial advisors Dorman & Fawcett to improve BT's financial status and move forward. BT is working its way through

the regulatory process at the Vermont Public Service Board to develop a cure that will bring it into compliance with its Certificate of Public Good.

Here are some other highlights of the past year:

Strengthening Infrastructure

Burlington Telecom provides the City with a valuable telecommunications infrastructure. In FY10 the City continued its emphasis on addressing other long-term infrastructure needs. DPW continued work on one of the most substantial street repaving efforts in Burlington's history, funded by a \$5.5 million bond and 2.0 cent increase to the dedicated tax for street work approved by Burlington voters in November of 2008. This enhanced street work will continue through FY 2011 and FY 2012. DPW also managed over \$1 million in federal Recovery Act funding to make substantial improvements to the City's stormwater system.



Bob Kiss
Mayor



Mayor Kiss in DC to testify on green economic development, with Sen. Sanders, Mayor Euille of Alexandria, VA, and Mayor Palmer of Trenton, NJ (photo: Wendy Wilkerson/USMayor).

Supporting a Vibrant Local Economy

- The City continued to move forward on the Moran Redevelopment Project. The conceptual plan for the re-use of this decommissioned power plant on the Waterfront was approved by 65% of voters in March 2008. The Moran redevelopment plan will revitalize the northern end of the Waterfront with a variety of uses and activities, with enhanced public access. The project will result in signifi-

cant improvements at and near the site, including upgrades to the bike path, road surfaces, and pedestrian walkways.

- Economic development activities supported the start-up of 30 new businesses, helped to retain/expand 18 businesses, led to the creation of 365 new permanent FTE jobs and 916 construction jobs, and the retention of 485 permanent FTE jobs.
- The City's Community Development Block Grants (CDBG) for economic development leveraged over \$46 million in private and other public investment and supported increased annual property tax revenues of \$297,293 and \$342,718 in rent, parking revenues, and rooms, meals and sales taxes.
- Among other things, the City welcomed Terry Precision Bicycles to Burlington, and saw the expansion of Dealer.com (and its plans for adding 300 new jobs) as well as a 16,000 square foot expansion to the Courtyard Burlington Harbor hotel. The local economy's resilience continued to be reinforced by the strong presence of educational and healthcare institutions such as Fletcher Allen Health Care, the University of Vermont, Champlain College, and Burlington College.
- Church Street and Downtown continue to offer shoppers and visitors a special experience that is consistently recognized as a national destination, thanks in great part to the Church Street Marketplace and its Commission. Burlington City Arts' Firehouse Gallery drew a record number of visitors, demonstrating the nexus between community, economic vitality, and the arts.

Building Safe, Affordable Housing

- Work continued on new mixed-income apartments for 60 senior households and 40 low- and moderate-income families on the state-owned Thayer School (DMV) site on North Avenue. Efforts on the City Neighborhoods project will refinance 61 affordable rental units throughout the Old North End and Winooski. Predevelopment work continued on the creation of 20 affordable and 10 market rate rental units on City-owned property at Browns Court.
- The City worked successfully with BHA, HUD, VHFA, Housing Vermont, and the property owner to ensure the continued affordability of 37 units housing low-income renters at Wharf Lane.
- The City also supported keeping people in their homes. CDBG-funded agencies provided

utility assistance, home sharing, home- and center-based senior services, and other housing assistance to help over 5,000 residents remain housed and living independently.

Building and Supporting Community

- CEDO launched the "We All Belong" initiative with 33 Americorps members supporting 17 community agencies, schools and City departments. Members helped families access basic needs services as well as supported cultural competency efforts at the City's schools and other agencies.
- The Neighborhood Planning Assemblies (NPAs), the CDBG process, 10th Annual Neighborhood Night of Success, Neighborhood Improvement Night, and many other resident-driven initiatives brought the public into City decision-making and celebrated resident contributions to the community.
- Burlington's public schools continue to have high teaching and learning standards while serving as true "community" schools with a range of services and programs. The District persisted towards goals of socio-economic equity and cultural competence. Vermont's first magnet schools at Barnes and Wheeler elementary schools – the Sustainability Academy at Barnes and Integrated Arts Academy at Wheeler – entered year two with enthusiasm and proven success.
- The Burlington Police Department initiated a new effort assigning a mental health outreach interventionist to assist on emergency calls, to provide more comprehensive services and follow-up while, as a result, using the time of sworn officers more efficiently.

Providing Essential Services

- City workers did an exceptional job ensuring streets were plowed and clean, delivering reliable water and wastewater services, and paving streets and sidewalks.
- Burlington has Police and Fire Departments that provide high quality, community-based services and make Burlington a safe and healthy City. Both departments continue to enhance outreach and education to the public.
- The City is fortunate to have municipally-based enterprises that provide electricity and telecom services. Burlington Electric continues to provide safe, reliable and affordable power that far exceeds national benchmarks for use of renewable sources. Burlington Telecom offers a triple play of "fiber to the home" internet, phone, and cable services.

Building a Livable and Sustainable City

- The City moved closer to completing a comprehensive rewrite of Burlington’s Climate Action Plan, which sets aggressive goals for reducing our carbon footprint – 20 percent reduction from current emission levels by 2020 and 80 percent reduction by 2050. The rewrite followed the involvement of hundreds of residents and other stakeholders in the process. The City worked with Spring Hill Solutions to prioritize the climate action steps that will be most effective in reducing greenhouse gas emissions.
- On Town Meeting Day Burlington voters approved the creation of a “Clean Energy Assessment District.” This gives property owners the option of making energy efficiency and renewable energy investments which can



Mayor Kiss at the “Way to Go Commuter Challenge” Kick-Off

be repaid over the long-term. Repayment will occur through an assessment that is integrated into the property tax bill. There will be no cost to taxpayers, and this form of financing will make energy improvements far more affordable to property owners. The City is working with Vermont Energy Investment Corporation and other partners to identify potential financing for this program as well as pursue legislative changes which will address barriers to financing.

- DPW continued its implementation of a comprehensive stormwater ordinance and management effort. Along with infrastructure improvement to the stormwater system, the ordinance and enforcement effort will help keep Lake Champlain cleaner for current and future generations.

- The City’s Legacy Project continues to be a national role model for supporting the development of sustainable and equitable practices in Burlington and beyond. Through the Legacy Project and in partnership with the Champlain Housing Trust and Burlington Co-Housing, the City was awarded \$50,000 from the Home Depot Foundation recognizing Burlington as the top sustainable small city in the country at this year’s National League of Cities and Towns meeting in Denver, Colorado.

Challenges Ahead

The City has developed sound budgets and kept municipal taxes low, provided quality essential services, encouraged appropriate economic development, and engaged in sustainable operational practices. There are challenges and opportunities ahead. It continues to be critical to: make sound decisions about City finances and, in particular, the pension fund; encourage appropriate economic development; preserve Burlington Telecom; support the creation of good jobs and safe, decent and affordable housing; and strive to meet people’s needs through a commitment to social equity. Working together, Burlington can meet these challenges and others and keep moving forward to build a sustainable city.

Acknowledgments

Thank you to all City staff, department heads, the City Council, commissioners, and task force members for their considerable efforts and hard work this year.

Thanks as well to for-profit and non-profit businesses for their commitment to working with the City to make our community more livable, sustainable, and fair.

Thank you to Senator Leahy, Senator Sanders and Congressman Welch for their strong and steady support of Vermont and Burlington in Washington. And, thank you to the Burlington House and Senate delegations in the Legislature for their work on the City’s behalf in Montpelier.

Finally, a special thanks to Burlington residents for your commitment and care in making our community a great place to live, work and enjoy!

Chief Administrative Officer	Jonathan P.A. Leopold, Jr.
Director of Aviation, Burlington International Airport	Brian R. Searles
Executive Director, Church Street Marketplace	Ron Redmond
City Arts Director	Doreen Kraft
City Assessor	John Vickery
Assistant to the Mayor	Joe Reinert
City Attorney	Kenneth A. Schatz
Senior Assistant City Attorney	Eugene Bergman
Assistant City Attorney	Nikki Fuller
Assistant City Attorney	Richard Haesler, Jr.
Assistant City Attorney	Kimberlee J. Sturtevant
Superintendent, Cemetery Department	Mari Steinbach
Director, Code Enforcement	William Ward
Community & Economic Development Director	Larry Kupferman
General Manager, Burlington Electric Department	Barbara L. Grimes
Chief, Burlington Fire Department	Michael O’Neil
Co-Director, Fletcher Free Library	Amber Collins
Co-Director, Fletcher Free Library	Robert Resnik
Co-Director, Fletcher Free Library	Robert Coleburn
Human Resources Director	Susan Leonard
Director, Burlington Parks and Recreation	Mari Steinbach
Chief, Burlington Police Department	Michael E. Schirling
Director, Department of Public Works	Steven Goodkind
Emergency Management/Civil Defense Director	Michael O’Neil
City Grand Juror	Eugene Bergman
Assistant Grand Juror	Kenneth A. Schatz
Assistant Grand Juror	Nikki Fuller
Assistant Grand Juror	Richard Haesler, Jr.
Assistant Grand Juror	Kimberlee J. Sturtevant
City Constable	Eugene Bergman
Second Constable	Gordon H. Gilbert
Harbor Master	Mari Steinbach
City Engineer and Surveyor	Steven Goodkind
Pound Keeper	Walt Decker

Chittenden County State Senators

Tim Ashe (D/P)
45 Lakeview Terrace
Burlington, VT 05401
318-0903

Philip Baruth (D)
87 Curtis Avenue
Burlington, VT 05408
656-3298

Sally Fox (D)
80 Bartlett Bay Road
South Burlington, VT 05403
860-6428

Virginia “Ginny” Lyons (D)
241 White Birch Lane
Williston, VT 05495
863-6129

Hinda Miller (D)
84 Deforest Heights
Burlington, VT 05401
862-7008

Diane Snelling (R)
304 Piette Road
Hinesburg, VT 05461
482-4382

Burlington State Representatives

District 3-01
Bill Aswad (D)
74 Ridgewood Drive
Burlington, VT 05408
862-2067

Kurt Wright (R)
31 Vine Street
Burlington, VT 05408
658-1410

District 3-02
Mark Larson (D)
64 Temple Street
Burlington, VT 05408
862-7596

District 3-03
Jason P. Lorber (D)
231 Park Street
Burlington, VT 05401
863-9429

Rachel Weston (D)
78½ Pitkin Street
Burlington, VT 05401
999-6623

District 3-04
Christopher Pearson (P)
12 Brookes Avenue
Burlington, VT 05401
860-3933

Kesha Ram (D)
31 N. Prospect Street
Burlington, VT 05401
881-4433

District 3-05
Johannah L. Donovan (D)
38 Bayview Street
Burlington, VT 05401
863-4634

Suzi Wizowaty (D)
177 Locust Terrace
Burlington, VT 05401
864-5651

District 3-06
Kenneth W. Atkins (D)
138 Dion Street
Winooski, VT 05404
655-1280

Clem Bissonnette (D)
11 Dufresne Drive
Winooski, VT 05404
655-9527

MAYORS OF BURLINGTON

Albert L. Catlin 1865–1866
Torrey Eglesby Wales 1866–1868
Paul D. Ballou 1868–1870
Daniel Chipman Linsley 1870–1870
L. C. Dodge 1871–1874
Calvin H. Blodgett 1874–1876
J. D. Hatch 1876–1883
George H. Morse 1883–1885
Urban Adrian Woodbury 1885–1887
W. W. Henry 1887–1889
William August Crombie 1889–1891
Seneca Haselton 1891–1894
William James Van Patten 1894–1896
H. S. Peck 1896–1898
Elliot M. Sutton 1898–1899
Robert Roberts 1899–1901
D. C. Hawley 1901–1903
James Edmund Burke 1903–1907
Walter J. Bigelow 1907–1909
James Edmund Burke 1909–1911
Robert Roberts 1911–1913

James Edmund Burke 1913–1915
Albert S. Drew 1915–1917
J. Holmes Jackson 1917–1925
Clarence H. Beecher 1925–1929
J. Holmes Jackson 1929–1933
James Edmund Burke 1933–1935
Louis Fenner Dow 1935–1939
John J. Burns 1939–1948
John Edward Moran 1948–1957
C. Douglas Cairns 1957–1959
James E. Fitzpatrick 1959–1961
Robert K. Bing 1961–1963
Edward A. Keenan 1963–1965
Francis J. Cain 1965–1971
Gordon H. Paquette 1971–1981
Bernard Sanders 1981–1989
Peter A. Clavelle 1989–1993
Peter C. Brownell 1993–1995
Peter A. Clavelle 1995–2006
Robert S. Kiss 2006–



Ward 1
Ed Adrian (D)
35 Brookes Ave
Burlington 05401
862-9851 (h); 233-2131 (c)
eadrian@comcast.net
Term ends 2012

Sharon Foley Bushor (I)
52 East Avenue
Burlington 05401
658-3604 (h)
sharonbushor@comcast.net
Term ends 2011



Ward 2
David Berezniak (D)
52 Willow Street
Burlington 05401
863-2598 (h)
davidsframeshop@aol.com
Term ends 2012

Bram Kranichfeld (D)
139 Hyde Street
Burlington 05401
338-1992
bwkranic@yahoo.com
Term ends 2011



Ward 3
Vince Brennan (P)
175 Park Street
Burlington 05401
864-0984
vbrennan@ci.burlington.vt.us
Term ends 2011

Emma Mulvaney-Stanak (P)
20 Oak Street, #2
Burlington 05401
999-6723
emmajms@gmail.com
Term ends 2012



Ward 4
Kurt Wright (R)
31 Vine Street
Burlington 05408
658-1410
vinewright@burlingtontelecom.net
Term ends 2012

Nancy Kaplan (D)
54 Muirfield Road
Burlington 05408
735-2120
nckaplan@gmail.com
Term ends 2011



Ward 5
William J. Keogh, Council President (D)
21 Alder Lane
Burlington 05401
862-5270 (h)
bkeoghsr@yahoo.com
Term ends 2012

Joan Shannon (D)
41 Central Avenue
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Term ends 2011



Ward 6
Mary Kehoe (D)
27 Kingsland Terrace
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Term ends 2011

Karen Paul (I)
171 Crescent Road
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Term ends 2012



Ward 7
Paul Decelles (R)
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Term ends 2012

Vincent Dober, Sr. (R)
82 Heineberg Road
Burlington 05408
865-4907 (h)
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Term ends 2011



Ward 3*
MARRISA S. CALDWELL (P)
101 Park Street, Apt. D
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578-7325
mcaldwel@ci.burlington.vt.us

** Councilor Caldwell resigned from the Council as of Aug 1, 2010. A special election in Ward 3 was held on November 2, 2010 and Vince Brennan was elected to fill the remainder of Councilor Caldwell's term.*

Board of Finance +

- *Mayor Kiss, ex-officio
- Jonathan Leopold, ex-officio
- Bill Keogh
- Kurt Wright
- Karen Paul

Charter Change Committee

- *Paul Decelles
- Mary Kehoe
- Joan Shannon

Community Development & Neighborhood Revitalization Committee

- *David Berezniak
- Ed Adrian
- Emma Mulvaney-Stanak

Institutions & Human Resource Policy Committee

- *Sharon Bushor
- Nancy Kaplan
- Vince Dober, Sr.

License Committee

- *Vince Dober
- David Berezniak
- Emma Mulvaney-Stanak

Ordinance Committee

- *Joan Shannon
- Sharon Bushor
- Bram Kranichfeld

Parks, Arts & Culture Committee

- *Nancy Kaplan
- Karen Paul
- Mary Kehoe

Public Safety Committee

- *Ed Adrian
- Kurt Wright
- Marrisa Caldwell

Transportation, Energy & Utilities Committee

- *Karen Paul
- Marrisa Caldwell¹
- Kurt Wright

Tax Abatement Committee

- *Paul DeCelles
- Sharon Bushor
- Bram Kranichfeld

Channel 17 Representative

- Nancy Kaplan

All Committee members are appointed by the President of the City Council, except as otherwise indicated.

**Indicates Chairperson*

+The Litigation and Legal Services Oversight Committee is made up of the members of the Finance Board.

Councilor Caldwell resigned from the Council as of Aug 1, 2010. A special election in Ward 3 was held on November 2, 2010 and Vince Brennan was elected to fill the remainder of Councilor Caldwell's term.



Office Hours

City Government

Monday–Friday

8:00 a.m.–4:30 p.m.

City Government

Website:

www.ci.burlington.vt.us

Airport

Burlington International
Airport
Box 1, 1200 Airport Drive
South Burlington, VT 05403
863-2874

Arts

Burlington City Arts
Memorial Auditorium
250 Main Street
Burlington, VT 05401
865-7166

Assessor

Room 17, City Hall
Burlington, VT 05401
865-7114

Attorney

Room 11, City Hall
Burlington, VT 05401
865-7121

Church Street Marketplace

2 Church Street, Suite 2A
Burlington, VT 05401
863-1648

Clerk/Treasurer

Room 23, City Hall
Burlington, VT 05401
865-7000

Code Enforcement

645 Pine Street, Suite A
Burlington, VT 05401
863-0442

**Community & Economic
Development**

Room 32, City Hall
Burlington, VT 05401
865-7144

Community Justice Center

125 College Street
Burlington, VT 05401
865-7155

Electric

585 Pine Street
Burlington, VT 05401
658-0300

Emergency Management

136 South Winooski Avenue
Burlington, VT 05401
864-4554

Fire

136 South Winooski Avenue
Burlington, VT 05401
864-4554

Fletcher Free Library

235 College Street
Burlington, VT 05401
863-3403

Reference Desk

865-7217

Housing Authority

65 Main Street
Burlington, VT 05401
864-0538

Human Resources

131 Church Street, 2nd Fl
865-7145

Retirement

865-7097

Job Hotline

865-7147

Mayor

Room 34, City Hall
Burlington, VT 05401
865-7272

Parks and Recreation

645 Pine Street, Suite B
Burlington, VT 05401
864-0123

Cemetery

455 North Avenue
Burlington, VT 05401
863-2075

Planning and Zoning

Room 17, City Hall
Burlington, VT 05401
865-7188

Police

1 North Avenue
Burlington, VT 05401
658-2704
(For emergencies 911 or
658-2700)

Public Works Department

645 Pine Street, Suite A
Burlington, VT 05401

Mailing Address:

P. O. Box 849
Burlington, VT 05402
863-9094

Water Division

P. O. Box 878
Burlington, VT 05402
863-4501

School District

150 Colchester Avenue
Burlington, VT 05401
865-5332

Telecom

200 Church Street, Suite 101
Burlington, VT 05401
540-0007

**REGIONAL OFFICE AND
PHONE NUMBERS**

**Chittenden County
Transportation Authority**

15 Industrial Parkway
Burlington, VT 05401
864-2282

**Chittenden Solid Waste
District**

1021 Redmond Road
Williston, VT 05495
872-8111

**Winooski Valley Park
District**

Ethan Allen Homestead
Burlington, VT 05408
863-5744

IMPORTANT DATES for the year 2011

- February 23** 5:00 p.m. deadline to register to vote in Annual City Election 2011
- February 28** 7:30 p.m. deadline to request an early ballot for Annual City Election 2011
- March 1** Annual City Election Day
- March 12** 3rd quarterly property tax installment due for FY2011 (*the 12th is a Saturday, and payments are accepted on Monday the 14th without penalty*)
- April 1** 4:30 p.m. deadline for dog registrations
- April 4** Organizational meeting of Burlington City Council and swearing-in of City Councilors
- June 6** Annual Meeting of City Council (*Mayoral and Commission/Board Appointments*)
- June 12** 4th and final quarterly property tax installment due for FY2011 (*the 12th is a Sunday, and payments are accepted on Monday the 13th without penalty*)
- August 12** 1st quarterly property tax installment due for FY2012 (*City Hall will remain open until 7pm to accept tax payments on August 12th*)
- November 12** 2nd quarterly property tax installment due for FY2012 (*City Hall will remain open until 7pm to accept tax payments on November 12th*)

CITY HOLIDAYS for the year 2011

- New Years Day** Saturday, January 1, 2011
Observed Friday December 31, 2010
- Martin Luther King Day** Monday, January 17, 2011
- President's Day** Monday, February 21, 2011
- Town Meeting Day** Tuesday, March 1, 2011
- Memorial Day** Monday, May 30, 2011
- Independence Day** Monday, July 4, 2011
- Bennington Battle Day** Tuesday, August 16, 2011
- Labor Day** Monday, September 5, 2011
- Columbus Day** Monday, October 10, 2011
- Veteran's Day** Friday, November 11, 2011
- Thanksgiving Day** Thursday, November 24, 2011
- Christmas Day** Sunday, December 25, 2011
Observed on Monday, December 26, 2011

Ward 1

Katharine Chasan

209 N. Prospect Street
Burlington 05401
865-3875 (h)
kchasan@bsdvt.org
Term ends 2012

Keith Pillsbury

25 University Terrace
Burlington 05401
862-3575 (h)
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Term ends 2011

Ward 2

Matt Conger

30 St. Louis Street
Burlington, VT 05401
540-0759 (h)
mconger@bsdvt.org
Term ends 2012

Meredith King

32 Booth Street
Burlington 05401
660-2923 (h)
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Term ends 2011

Ward 3

Jason Baker

84 Lafountain Street
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Term ends 2011

Vince Brennan

175 Park Street
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Term ends 2012*

Ward 4

Philip Baruth

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Term ends 2011

Bernie O'Rourke

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863-8847(h)
borourke@bsdvt.org
Term ends 2012

Ward 5

Fred Lane

12 Catherine Street
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Term ends 2011

Amy Werbel

12 Catherine Street
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Term ends 2012

Ward 6

Alan Matson

792 S. Prospect Street
Burlington 05401
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Term ends 2011

Jill Evans

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Burlington, VT 05401
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Term ends 2012

Ward 7

Haik Bedrosian

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Term ends 2012

Nathan Moreau

98 Lakeview Terrace, #2
Burlington 05401
324-6249(h)
nmoreau@bsdvt.org
Term ends 2011

**Commissioner Brennan resigned from the School Board after being elected as a City Councilor for Ward 3 in a special election on November 2, 2010, to fill an open seat created by the resignation of Councilor Marrison Caldwell.*

Advisory Boards, City Representatives on Regional Boards, Miscellaneous Appointments

Name	Address	Party	Ward	(H)Phone	(W)Phone	Appt	Expires
*ADVISORY COMMITTEE ON ACCESSIBILITY (RESOLUTION 9/90)							
Peter Carlough	64 Bilodeau Court		1	863-2249		MA	
c Marc Companion	13 Maplewood Drive			658-9152		MA	
s VACANT							
Sheila Gorski	300 Lake Street		3	658-9391		MA	
VACANT						MA	
VACANT						MA	
Michael Watson	130 Church Street, Suite 1			860-6203		MA	
+AIRPORT COMMISSION (4 YEAR TERM) (CHARTER SECTIONS 120, 121, 276)							
Peter Plumeau	33 Knoll Circle, So. Burlington			865-0270	383-0118	SB	6/30/14
s Tamara Gagne	Airport Dept.			863-2874			
Gene Richards III	168 Summit Street	I	6	658-5620	343-9909	CCM	6/30/11
Jeffrey J. Wick	15 Mount View Court	I	6	863-2870	658-3037	CCM	6/30/12
Miro Weinberger	14 Summit Street		6	863-6495	865-6991	CCM	6/30/14
Jeff Munger	523 North Street	I	1	863-4997	862-6659	CCM	6/30/13
BOARD OF ASSESSORS (3 YEAR TERM) (CHARTER SECTIONS 120, 126)							
Peter Schubart	33 Buell Street 4	I	3	859-0059	872-8200	CCM	3/31/11
John Vickery	1st Floor, City Hall			865-7112		CCM	3/31/11
Mary Peabody	157 Starr Farm Road		4	864-6910	598-4878	CCM	3/31/12
BURLINGTON HOUSING AUTHORITY BOARD OF COMMISSIONERS (5 YEAR TERM) (24 V.S.A. 4004)							
Sheila McLaughlin Gorski	300 Lake Street			658-9391		MA	1/17/13
s Paul Dettman	Housing Authority Office				864-0538, x210		
c Michael Knauer	257 Van Patten Pkwy		7	863-5429		MA	1/17/14
Constance Krosney	45 Alfred Terrace		6	658-3764		MA	1/17/11
Erin Baker	UVM-428 Waterman Bldg.	D		656-0753		MA	1/17/12
v Neil Wheelright	305 Maple Street		6	658-9284		MA	1/17/15
+CEMETERY COMMISSION (3 YEAR TERM) (CHARTER SECTIONS 120, 121, 126, 218)							
vc Rita Church	146 Lakewood Parkway		4	862-8051		CCM	6/30/11
VACANT						CCM	6/30/11
Gary G. Gile	179 Crescent Beach Drive	D	4	862-9235	864-4566	CCM	6/30/13
Jane Ewing	34 River View Drive	D	7	864-4424	363-5700	CCM	6/30/12
c Monica Lafayette	17 Rivermount Terrace	D	7	658-4442	764-6613	CCM	6/30/13
CHITTENDEN COUNTY METROPOLITAN PLANNING ORGANIZATION (2 YR TERM) (23 USC 104(F)(3)&134(B)(2);23 CFR 450.100)							
Andrew Montroll	409 South Union Street	D	6	658-2478		CC	6/30/12
William Keogh (Alt.)	21 Alder Lane	D	5	862-5270		CC	6/30/12
CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION (2 YEAR TERM) (24 V.S.A. 4342-4343)							
William N. Aswad (Rep.)	74 Ridgewood Drive	D	4	862-2067		CCM	7/31/12
Karen Paul	171 Crescent Road	I	6	863-3817		CCM	7/31/12
CHITTENDEN COUNTY TRANSPORTATION AUTHORITY (3 YEAR TERM) (24 V.S.A. 5107)							
Bethany Whitaker	188 Loomis Street	D	1	864-3889	658-3247	CC	6/30/11
S. Chapin Spencer	58 Conger Avenue		5	860-7321	861-2700	CC	6/30/13
CHITTENDEN SOLID WASTE DISTRICT BD OF COMMISSIONERS (2 YEAR TERM) CHARTER SEC. 1,2 &10, (CSWD)							
Steve Goodkind	260 Ethan Allen Parkway		7	658-7977	863-9094	CC	5/31/12
Nicole Losch	DPW-Pine Street-				865-5833	CC	5/31/12

c = Commission Chair
v = Commission Vice Chair
co = Commissioner
s = Staff Person
a = Alternate Member
y = Youth Representative (non-voting)

ABBREVIATIONS:
CC = Appointed by the City Council

CCM = Appointed by the City Council with Mayor Presiding

ExD = Ex-Officio Designate

ExO = Ex-Officio Member

EmA = Elected by Class A members of the City retirement system

EmB = Elected by Class B members of the City retirement system

EMP = Elected by employees of the Fletcher Free Library

FFL = Appointed by trustees of the Fletcher Free Library

MA = Appointed by the Mayor

NPA = Appointed by NPA with confirmation by the City Council

SB = Appointed by the City Council of South Burlington

I = Independent

R = Republican

D = Democrat

P = Progressive

Name	Address	Party	Ward	(H)Phone	(W)Phone	Appt	Expires
** CHURCH ST. MKTPL. DIST. COMM. (3 YEAR TERM) (CHARTER SECTION 322)							
M. Cecilia Daly	28 Overlake Park		6	864-0957	658-6665	CC	6/30/13
Daniel P. Smith	22 Linden Terrace	I	5	373-6625		CC	6/30/12
Eli Lesser-Goldsmith	135 Lakeview Terrace	D	7	863-8999	863-9111	CC	6/30/13
Robert Fuller	30 Creamery Road	I		453-4961	863-3759	CC	6/30/12
Lorrie Tucker	340 South Cove Road	I	5	658-3093	864-0414	CC	6/30/13
v Jeffrey R. Nick	151 Deer Run Drive	R		985-3633	876-6923	CC	6/30/13
Lara H. Allen	182 Hawley Road, Shelburne	D		862-9450	860-2220	CC	6/30/11
Buddy Singh	33 Killarney Drive	I	4	951-5970	652-0162	CC	6/30/11
Daniel S. Latcheran	7 Hagan Drive, Essex Jct.	R		764-5935	658-2545	CC	6/30/11
CONSERVATION BOARD (4 YEAR TERM) (24 V.S.A. 4502)							
s Scott Gustin	Planning and Zoning Dept.				865-7189		
VACANT						CC	6/30/12
Matthew Moore	14 Adsit Court	D	1	864-0069	863-8424	CC	6/30/13
William Flender	169 Ferguson Avenue	I	5	540-0058	660-2555	CC	6/30/13
Warren Cornwall	28 Russell Street	D	2	540-2536		CC	6/30/12
Scott Mapes	426 South Winooski Avenue	I	6	658-9966	864-8100	CC	6/30/13
Don Meals	84 Caroline Street		5	862-6632	862-6632	CC	6/30/14
Damon Lane	71 Peru Street, Apt. 2	P	3	355-6253		CC	6/30/13
Miles E. Waite	138 Spruce Street	D	6	860-6421	860-9400	CC	6/30/11
Jeff Severson	136 Lyman Avenue	I	5	660-8312	660-8312	CC	6/30/11
y Sophia Hladik	80 Austin Drive 221		5	399-2742			
# DESIGN ADVISORY BOARD (3 YEAR TERM) (CODE, APPENDIX A, SECTION 2.3.2)							
Steven Offenhartz	437 South Union Street	D	6	865-2114	343-6754	CCM	6/30/11
v Ron Wanamaker	462 South Willard Street	D	6		865-6056	CCM	6/30/13
s Mary O'Neil	Planning and Zoning Dept.				865-7556		
Stephen Kredell	39 North Union Street	D	3	917-531-2333		CCM	6/30/12
Edward Pais	62 Fairmount Street	I	6	540-2515	399-7966	CCM	6/30/13
c Sean McKenzie	137 Mansfield Avenue	I	1	660-9088	864-4354	CCM	6/30/11
a Amy Johnston	573 South Willard Street	I		862-0629	862-0629	CCM	6/30/11
a VACANT						CCM	6/30/11
DEVELOPMENT REVIEW BOARD (4 YEAR TERM) (CODE APPENDIX A, SECTION 81(A))							
Jonathan Stevens	44 Drew Street	I	3	658-6018	658-4141	CC	6/30/13
Robert Jay Schwartz	23 Appletree Point Lane	D	4	658-6414	862-1463	CC	6/30/14
c Austin D. Hart	39 Cliff Street	I	6	865-9165	864-5751	CC	6/30/11
Jim Drummond	64 North Prospect Street		1	863-4982	223-2044	CC	6/30/14
Kevin Stapleton	60 Roseade Parkway	D	7	318-5941	864-3334	CC	6/30/11
Michael Long	55 Henry Street	I	1	863-2056	658-1570	CC	6/30/11
Brad Rabinowitz	35 Shelburne Street		5	863-3504	658-0430	CC	6/30/13
s Nic Anderson	Planning and Zoning Department				865-7188		
a Andrew Strauss	178 North Union Street		2	660-9373	652-0380	CC	6/30/11
a Paul Henninge	313 South Winooski Avenue	P		660-8322	865-2321	CC	6/30/11
+ ELECTRIC LIGHT COMMISSION (3 YEAR TERM) (CHARTER SECTIONS 120, 121, 126, 226)							
VACANT						CCM	6/30/11
Patti Crowley	Burlington Electric Dept.			865-7415			
Paul Hines	31 Birchwood Lane	I	4	540-0582	656-9660	CCM	6/30/12
Robert Henderdeen	83 Nottingham Lane	I	4	862-5017		CCM	6/30/13
Scott Moody	62 Intervale Avenue	I	2	862-3314	310-4111	CCM	6/30/11
Spencer Newman	25 Brookes Avenue	I	1	355-0699		CCM	6/30/13

+ All commissions marked with a plus (+) are subject to the restrictions that no more than 2/3 of the members may be from one political party (Charter Section 123). (See also restrictions on Church Street Marketplace District Commission and Board for Registration of Voters, below.)

* The Advisory Committee on Accessibility must consist of four residents of Burlington and one resident of an adjacent community, and all members shall be persons with disabilities within the meaning of federal law.

** The Church Street Marketplace District Commission must consist of seven legal voters of the State of Vermont, not less than five of whom must be legal voters of the City of Burlington. No more than four at any one time may be from the same political party. Two members (who need not be residents) shall at all times be proprietors or managers of a retail establishment that is within the District (Charter Section 322).

X All members of the Conservation Board must have a demonstrated commitment to environmental conservation. Three members should have expertise in one of the following areas: environmental law, environmental science, civil engineering or natural resource planning.

Name	Address	Party	Ward	(H)Phone	(W)Phone	Appt	Expires
FENCE VIEWERS (1 YEAR TERM) (24 V.S.A. 871)							
Elizabeth Curry	16 Crowley Street	I	3	864-5067	862-6244	CC	6/30/11
Travis Fryer	50 Loomis Street	I	2	503-877-2687		CC	6/30/11
VACANT						CC	6/30/11
+ FIRE COMMISSION (3 YEAR TERM) (CHARTER SECTIONS 120, 121, 126, 196)							
John T. Vincent, Jr.	84 Gosse Court	D	7	862-5608		CCM	6/30/11
s Jillian Bogert	Fire Dept.				864-4554		
vc Kevin McLaughlin	51 Clymer Street	D	6	862-7222	863-4341	CCM	6/30/11
Jacob Perkinson	56 Ledge Road	D	6	864-3529	862-0030	CCM	6/30/12
c Mark Saba	171 Crescent Road	I	6	863-3817	479-0136	CCM	6/30/13
Linda Sheehy	139 Mansfield Avenue	D	1	658-2605		CCM	6/30/13
+ FIRE WARDENS (1 YEAR TERM) (CHARTER SECTION 121; ORDINANCE 13-38)							
Thomas M. Costello	Burlington Fire Dept.					CCM	6/30/11
Terence J. Francis	Burlington Fire Dept.					CCM	6/30/11
Seth S. Lasker	Burlington Fire Dept.					CCM	6/30/11
Thomas Mantone	Burlington Fire Dept.					CCM	6/30/11
Scott E. Moody	Burlington Fire Dept.					CCM	6/30/11
David J. Roberts	Burlington Fire Dept.					CCM	6/30/11
Bruce E. Bourgeois	Burlington Fire Dept.					CCM	6/30/11
Peter R. Brown	Burlington Fire Dept.					CCM	6/30/11
Stephen E. Bourgeois	Burlington Fire Dept.					CCM	6/30/11
David L. Gale	Burlington Fire Dept.					CCM	6/30/11
Thomas A. Middleton	Burlington Fire Dept.					CCM	6/30/11
Peter G. Walsh	Burlington Fire Dept.					CCM	6/30/11
BOARD OF HEALTH (3 YEAR TERM) (CHARTER SECTIONS 120, 121, 126, 277)							
Linda Ayer	Code-Admin.				863-0442		
Jay Vos	42 Conger Avenue 6	I	5	324-8219		CCM	6/30/11
Fernand Crete	69 Saratoga Avenue	D	7	863-5696	847-4728	CCM	6/30/11
c Ian C. Galbraith	94 No. Winooski Avenue	D	2	864-4097		CCM	6/30/13
Mary D. Hart	18 Billings Court	I	7	864-9014	316-9608	CCM	6/30/13
Alan R. Sousie	32 Birch Court	R	7	373-2592	658-1573	CCM	6/30/12
HOUSING BOARD OF REVIEW (5 YEAR TERM) (ORDINANCE 18-35 TO 18-69)							
Suzanne Hebel	45 School Street	R	2	777-6700	657-7900	CC	6/30/11
Richard T. Jeroloman	3 Cathedral Square #6-l	P	3	864-7945		CC	6/30/14
s Lisa Jones	Attorney's Office				865-7122		
Loyal Ploof	1571 North Avenue, Apt. 2	D	4	310-1997	310-1997	CC	6/30/13
Matthew Mahoney	182 Pine Street	I	5	578-7766	652-6117	CC	6/30/12
Susan Linnell	53 Van Patten Parkway		7	846-7881	846-7881	CC	6/30/11
LIBRARY BOARD OF COMMISSIONERS (3 YEAR TERM) (CHARTER SECTIONS 120, 121, 126, 179)							
t Denise Dunbar						FFL	6/30/13
co Rebecca Goldberg	96 Summit Street		6	862-0546		EMP	6/30/10
Deborah C. Barnum	270 South Willard Street	D	6	864-0517	862-4397	CCM	6/30/11
t Eric Lindstrom	92 Quarry Hill Road, Shelburne			862-1598		FFL	6/30/12
Mary Ellen Manock	14 Kingsland Terrace	D	6	863-6627	355-6189	CCM	6/30/13
vc Doug Montgomery	111 North Prospect St.			862-1622		FFL	6/30/11
Gavin Blumenthal	29 North Champlain Street	I	3	865-4157	864-8475	CCM	6/30/12
Peg Boyle Single	58 Case Parkway	D	1	862-4699		CCM	6/30/12
y Kaya Dubie	195 Pine Street		5	343-4207			
t Daniello Balon	150 Colchester Avenue			864-8494		FFL	6/30/12

The Design Review Board is subject to the requirement that three of its five members shall be members of any of the following professions: architect, landscape architect, engineer, contractor, or real estate developer (Code, Appendix A, Section 18(E)).

I One member of the Board of Health must be a health practitioner who is either a physician, physician's assistant or nurse practitioner in the City of Burlington.

@ The Board for Registration of Voters may have no more than five of its nine members of the same political party (Charter Section 43).

The City of Burlington encourages persons from diverse backgrounds to apply to serve on boards, commissions and committees. The City is committed to providing equal opportunity to all persons without regard to political affiliation, race, color, religion, age, sex, sexual preference, national origin, disability or any other non-merit factor.

Name	Address	Party	Ward	(H)Phone	(W)Phone	Appt	Expires
BOARD OF MEDICAL EXAMINERS (3 YEAR TERM) (CHARTER SECTIONS 120, 121, 126, 179)							
Tim Fitzgerald MD	1233 Shelburne Road, Suite D1					CCM	6/30/12
Frank J. Landry MD	1205 North Avenue					CCM	6/30/12
Peter Waldman, D.O.	110 Kimball Avenue, Suite 115				658-5756	CCM	6/30/12
+ PARKS AND RECREATION COMMISSION (3 YEAR TERM) (CHARTER SECTIONS 120, 121, 126, 203)							
John Ewing	34 River View Drive	D	7	864-4424		CCM	6/30/11
Stephen Allen	64 Alder Lane	I	5	863-4248	863-6693	CCM	6/30/13
v Carolyn Pierce Hanson	118 Spruce Street	D	6	860-6638	652-0380	CCM	6/30/11
Christopher Pearson	12 Brookes Avenue	P	1	863-3933	324-0862	CCM	6/30/12
c Dave Hartnett	27 Browe Court	I	4	864-7895	660-8680	CCM	6/30/13
s Joanne Putzier	Parks and Recreation Dept.			864-0124			
y Dylana Drolette	1085 Pine Street		5	862-6908			
+ PLANNING COMMISSION (4 YEAR TERM) (24 VSA 4322-4323; CHAR SEC 120, 121, 126)							
vc Bruce Baker	61 Saratoga Avenue		7	860-0174	652-1400	CCM	6/30/11
Harris Roen	46 Scarff Avenue	D	5	861-3001	658-2368	CCM	6/30/11
Lee Buffinton	76 Blodgett Street	I	3	497-0776	861-7308	CCM	6/30/12
s Sandrine Thibault	Planning & Zoning				865-7193		
Jennifer Wallace-Brodeur	172 Staniford Road	D	4	862-5183	951-1313	CCM	6/30/14
Yves Bradley	457 South Union Street		6	864-9063	863-8210	CCM	6/30/14
Andy Montroll	409 South Union Street	D	6	658-2478	383-0730	CCM	6/30/13
c Peter L. Potts	96 Lakewood Parkway	R	4	863-4609	343-6474	CCM	6/30/13
y Andrew Saba	171 Crescent Road		6	734-0827			
y Atiya Harris	142 James Avenue		4	863-7841			
+ POLICE COMMISSION (3 YEAR TERM) (CHARTER SECTIONS 120, 121, 126, 183)							
Ellie Blais	25 Woods Street	I	7	658-3786	864-4575	CCM	6/30/13
William Bryant	61 Ferguson Avenue	I	5	660-8173	453-2486	CCM	6/30/11
c Jerome F. O'Neill	18 Harbor Watch Road	D	5	865-2336	865-4700	CCM	6/30/12
Sarah Kenney	10 Ward Street	P	3	859-0064	310-7220	CCM	6/30/11
Paul Hochanadel	97 Howard Street	D	5	863-6998	864-7423	CCM	6/30/13
+ PUBLIC WORKS COMMISSION (3 YEAR TERM) (CHARTER SECTION 48LXIII)							
c Robert P. Alberry	41 Killarney Drive	D	4	863-5452		CCM	6/30/12
Jared Wood	64 Henry Street	D	1	862-7387		CCM	6/30/12
Marc Sherman	391 Ethan Allen Parkway	I/D	7	598-1185	860-0190	CCM	6/30/12
Nathan Lavery	147 Hyde Street	I	2	881-8667		CCM	6/30/13
Donal Dugan	96 Ferguson Avenue	D	5	660-9954	660-9954	CCM	6/30/11
s Charlene/Valerie	DPW-Admin/Eng				863-9094		
Margaret Gundersen	376 Appletree Point Road	D	4	865-6253	865-9955	CCM	6/30/13
Roger Marshall	161 Austin Drive 9	D	5	862-3186		CCM	6/30/11
RETIREMENT BOARD (3 YEAR TERM) (ORDINANCES 24-47, 24-48, 24-50)							
Munir Kasti	585 Pine Street			238-9631	865-7321	EmB	6/30/12
s Marina Collins	Retirement Office				865-7097		
Donald Horenstein	508 Wake Robin Drive	D			985-2992	CCM	6/30/11
Jonathan Leopold	Clerk/Treasurer's Office				865-7019	ExO	
Bob Hooper	3 Grey Meadow Drive	D	4	862-0708	951-0029	CCM	6/30/13
Benjamin R. O'Brien	BFD, North Avenue, #4				865-7203	EmA	6/30/13
Cpl. Ray Nails	BPD, 1 North Avenue				658-2704	EmA	6/30/12
Paul Paquette	951 Sunset Hill Road					EmB	6/30/13
c James T. Strouse	155 Killarney Drive	R	4	864-4646	652-6167	CCM	6/30/12

Name	Address	Party	Ward	(H)Phone	(W)Phone	Appt	Expires
BOARD OF TAX APPEALS (3 YEAR TERM) (CHARTER SECTION 91, 2 REAL ESTATE PROF.)							
VACANT						CCM	6/30/12
Connie Krosney	45 Alfred Terrace	P	6	658-3764	658-3764	CCM	6/30/13
Amy Mason	80 Austin Drive 43	I	5	999-3717		CCM	6/30/11
Thomas Derenthal	32 Nash Place	I	1	865-6246	999-5572	CCM	6/30/11
s Lori Olberg	Clerk /Treasurer's Office				865-7136		
William Mason (Chip)	33 Scarff Avenue	I	5	660-2822	658-0220	CCM	6/30/12
Marc Monheimer	9 Southwind Drive	D	5	863-1959	863-1959	CCM	6/30/13
Ross A. Feldmann	62 Southwind Drive	I	5	922-3234	658-0220	CCM	6/30/11
TELECOMMUNICATIONS ADVISORY COMMITTEE (3 YEAR TERM) (RESOLUTION 8.01, 10/12/04; RESOLUTION 6.02, 5/23/05)							
David Pocius	216 North Street	I	2	236-3986	658-2311	CC	6/30/11
VACANT						CC	6/30/12
Timothy George	7 Brandywine Street	I	7	862-5091	383-1328	CC	6/30/11
W. Greg Hancock	33 North Williams Street	D	1	865-9092	598-8251	CC	6/30/13
Steve McIntyre	36 Plattsburg Avenue	D	7	598-4218		CC	6/30/13
Geoffrey Wyman	57 Blodgett Street	I	3	881-1789	862-3966	CC	6/30/12
Peter Jewett	86 Dodds Court	D	4	578-6492		CC	6/30/11
TOWN SERVICE OFFICER (1 YEAR TERM) (APPOINTED BY COMMUNICATION TO CICO)							
M. Jean Erno	30 Hayward Street	I	5	863-1060		CC	4/15/11
@ BOARD FOR REGISTRATION OF VOTERS (5 YEAR TERM) (CHARTER SECTION 43)							
Elisabeth Mickenberg	10 Nash Place	I	1	658-6250	865-6133	CCM	6/30/15
Christina McCaffrey	89 Ledge Road	R	6	862-3133		CCM	6/30/11
Katherine Miles	407 Northgate Apts.	D	4	861-2919	656-3413	CCM	6/30/14
Lainey Rappaport	230 St. Paul St. 1101	D	6	660-4817	233-4395	CCM	6/30/12
Danielle Kingsbury	230 St. Paul St. 1107	I	6	862-6959	734-3531	CCM	6/30/12
Michelle Lefkowitz	71 Park Street	P	3	864-7306	864-0218	CCM	6/30/11
Martha Gile	179 Crescent Beach Drive	D	4	862-9235	864-0123	CCM	6/30/15
Linda Chagnon	23 Matthew Avenue	R	7	318-3985		CCM	6/30/13
s Margaret Poirier	Clerk Treasurer's Office				865-7137		
Joanna Cole	108 Rivers Edge Drive	D	7	660-7175		CCM	6/30/14
WINOOSKI VALLEY PARK DISTRICT (3 YEAR TERM) (24 VSA 4861FF; 1972 AGRMNT TO CREATE WVPD)							
Roger Marshall	161 Austin Drive 9		5	862-3186		CC	6/30/12

Airport Commission

Monthly at 4:00 p.m., for dates call 863-2874
Burlington International Airport
Staff: Tamara Gagne (863-2874)

Cemetery Commission

3rd Thursday every other month, 4:30p.m.
Lakeview Cemetery, 455 North Avenue
Staff: Joanne Putzier (864-0124)

Conservation Board

1st Monday, 5:30p.m.
Planning and Zoning Conference Room,
City Hall
Staff: Scott Gustin (865-7189)

Design Advisory Board

2nd and 4th Tuesdays, 3:00p.m.
Conference Room 12/Contois, City Hall
Staff: Mary O'Neil (865-7556)

Development Review Board

1st and 3rd Tuesdays, 5:00p.m.
Contois Auditorium/Conference Room 12,
City Hall
Staff: Nic Anderson (856-7188)

Electric Commission

2nd Wednesday, 5:30p.m.
Burlington Electric, 585 Pine St.
Staff: Patti Crowley (865-7145)

Fire Commission

Tuesdays, 8:00a.m.
Chief O'Neil's Office
Central Fire Station, 136 S. Winooski Avenue
Staff: Jillian Bogart (864-4554)

Board of Health

Monthly from 5:30-7:30p.m. – 2nd Tuesday of
each month.
Rotates to DPW Conference Room,
Contois, Robert Miller Recreation Center
Staff: Linda Ayer (863-6247)

Housing Authority

2nd Tuesday, 6:30p.m.
65 Main St., Decker Towers, Franklin Square
Staff: Paul Dettman (864-0538 x210)

Library Board

2nd Thursday, 5:00p.m.
Local History Room, Fletcher Free Library
Staff: Amber Collins (864-7214)

Parks Commission

3rd Tuesday, 5:00p.m.
645 Pine Street
Staff: Joanne Putzier (864-0124)

Planning Commission

2nd and 4th Tuesdays, 6:30p.m.
Conference Room 12/Contois, City Hall
Staff: Sandrine Thibault (865-7188)

Police Commission

Monthly, for dates call 540-1207
Burlington Police Department, 1 North Avenue
Staff: Greta Dumas (540-2107)

Public Works Commission

2nd Wednesday, 6:15p.m.
645 Pine Street
Staff: Valerie Ducharme (863-9094)

Retirement Board

3rd or 4th Thursday, 8:30a.m.
Conference Room 12, City Hall
Marina Collins (865-7097)

Voter Registration Board

1st Tuesday, 6:00p.m.
Conference Room 12/Conference Room 19,
City Hall
Staff: Margaret Poirier (865-7137)

Board of Tax Appeals

Wednesday, 5:30 p.m.
Staff: Lori Olberg (865-7136)

**Burlington Telecommunications Advisory
Committee**

4th Tuesday, 4:00p.m.
Burlington Telecom, 200 Church Street
Staff: Amber Thibault (846-5031)

**Chittenden County Transportation Authority
Board of Commissioners**

4th Wednesday, 5:00p.m.
15 Industrial Parkway
(864-2282)

Launched in 1999 as a community planning initiative to guide Burlington's future, the Legacy Project gathered ideas from more than a thousand city residents, creating a comprehensive action plan for the economic, environmental, and social health of the city. Legacy connects diverse initiatives in the city, identifies key priorities, raises awareness on sustainability, and houses a comprehensive plan to guide the economic, environmental, and social health of Burlington for years to come.

Community stakeholders, including the United Way of Chittenden County, the University of Vermont (UVM), Fletcher Allen Health Care (FAHC), Burlington Business Association (BBA), the Burlington School District, Champlain College, Lake Champlain Regional Chamber of Commerce, Main Street Landing, other organizations and City Departments are represented on the Legacy Steering Committee. Legacy is coordinated by the City's Sustainability Director, Jennifer Green. Check out our website at: <http://burlingtonlegacyproject.org/>.

Highlights of the past year include:

A Vibrant Urban Community

The City of Burlington received the 2nd annual Home Depot Foundation Award of Excellence for Sustainable Community Development, in partnership with the Champlain Housing Trust. This award recognizes cities that are incorporating real-world sustainability initiatives into their day-to-day operations, with a focus on efficient use of municipal budget funds while increasing the livability of the community for all residents.

Thanks to the work of Legacy's various partners, including the Lake Champlain Regional Chamber of Commerce and Burlington Business Association—Burlington maintains its vibrant downtown and dynamic business mix, while providing services to help businesses prosper and grow. Legacy Steering Committee and Chamber member Melinda Moulton and her company Main Street Landing continue to serve as a role model in promoting a vibrant urban core through support of the arts, environmental awareness and responsible building practices. The Chamber's Lake Champlain Workforce Investment Board (WIB) strives to link the business and education community to bridge the gap between the workforce of today and the one we need tomorrow.

Much of Burlington's downtown success can also be attributed to the work of the United Way of Chittenden County. The United Way

serves as a liaison and facilitator for the Street Outreach Advisory Committee which includes program partners such as HowardCenter, Fletcher Allen Health Care, Church Street Marketplace, Burlington Police, and Burlington Business Association, several of whom serve on the Legacy Steering Committee.

Burlington's higher educational institutions, including Legacy stakeholders UVM and Champlain College are key to our city's success. For the second year in a row, *U.S. News & World Report* ranked UVM one of the nation's Top Up-and-Coming Schools, institutions that "are worth watching because they are making promising and innovative changes," according to the magazine.



Economic Security

Economic security for Burlington's residents is vital to overall community success. "Working Bridges," a program of the United Way of Chittenden County, creates and implements innovative workplace strategies to help improve retention and advancement of lower wage employees at several local businesses.

Legacy partner Champlain College is working with Vermont financial institutions to increase financial literacy in classrooms in Burlington and beyond. This work will be realized through Champlain's new Center for Financial Literacy by promoting and developing financial literacy skills in K-12 students, college students, teachers (K-12 and college) and adults. This effort has received national attention in a recent *New York Times* article.

Equity and Community Engagement

The Burlington School District continues to make strides in building and celebrating diversity and equity. Last year, the District focused on revamping their hiring process with the goal of increasing cultural competence among teachers as well as increasing the number of faculty of color within the district. The School Board recently created a Task Force on Diversity and Equity for the purpose of promoting student achievement through greater cultural competence and understanding of diversity.

Fletcher Allen Health Care's Community Health Improvement Office (CHI) continues to provide free services including classes and health screening to thousands of community members. The Frymoyer Community Health Resource Center continues to provide medical information to everyone in need—most particu-



larly patients and their families as they navigate the health information maze. This year, Fletcher Allen was a recipient of Vermont's Healthy Aging Award for the Footnoters Program, which serves the foot care needs of elderly across the county. Along with clinical leaders, CHI has begun discussions with the Community Health Center of Burlington on the Center's becoming a "Patient Centered Medical Home (PCMH)."

Burlington City Government continues to work with and support the Neighborhood Planning Assemblies (NPAs), grassroots, neighborhood organizations established in each of Burlington's seven Wards to encourage citizen participation

in City government.

AARP launched its Community Action Sponsorship program in 2010 and provided funding to three grassroots initiatives working to make Burlington more livable for older residents. AARP also provides technical assistance and leadership training to funded groups to help build community capacity. The program will be expanded to fund four groups in 2011.

Economic Strength and Self-Reliance

The Burlington Electric Department, a key Legacy stakeholder, announced that its \$10 million nitrogen oxide (NOx) reduction system paid for itself in 18 months by selling Renewable Energy Credits on the Connecticut market. BED's work on energy efficiency and renewable energy has tremendous economic benefits for Burlington and beyond. A portion of BED's McNeil power qualifies as new renewable energy under the state's SPEED program. SPEED is the Sustainably Priced Energy Development Program to promote the development of in-state renewable energy, so that Vermont receives both the environmental benefits of renewable energy and the economic benefits by having the power stay within the local economy.

AARP's Vermont Office continues to support and address the needs of our aging population. In partnership with the Vermont Department of Aging and Independent Living (DAIL), AARP surveyed members age 50+ on health care and livable community issues. The data from this survey will play an important role in DAIL's state service planning.

Transportation

The Campus Area Transportation Authority and Legacy stakeholders FAHC, UVM, and Champlain College received their 2nd national Best Workplaces for Commuters designation—a mark of excellence for environmentally and employee-friendly companies with commuter benefits programs and services in place, such as free or low cost bus passes and vanpool fares and strong telecommuting programs.

AARP-Vermont, in conjunction with its non-profit partner Local Motion and others, launched a campaign to improve pedestrian safety by surveying crosswalks and intersections to shed light on the perils of walking streets and sidewalks. The results will help guide legislative proposals to assure that road designs incorporate the needs of all users.

Our Schools

The Burlington School District's two magnet schools—the Sustainability Academy at Lawrence Barnes and the Integrated Arts Academy at H.O. Wheeler—completed successful first years.

Located in Burlington's Old North End, Vermont's first magnet schools have attracted a diverse student body from within Burlington and beyond.

Burlington voters passed a \$9.7 million bond for repairs and energy efficiency upgrades to several of its schools. Work on energy efficiency and life code issues has been completed at CP Smith School and the Sustainability Academy at Barnes. Flynn Elementary is slated for work next summer. Work to put an elevator in Edmunds Middle School will make it accessible for the first time in over 10 years.

Burlington Schools Foods Project, a partnership project involving several Legacy stakeholders including the Burlington Schools and Shelburne Farm's Sustainable Schools Project, continued to expand its support of local food systems and healthy local food in school cafeterias. During this past 2010 harvest season, the food service purchased 15,000 pounds of local food for the school meals of 3,800 students.



Environmental Health

For the second year in a row, Legacy partner Fletcher Allen was selected to be in the "Environmental Leadership Circle" by Practice Greenhealth, the nation's leading association devoted to environmentally responsible health care. The Leadership Circle awards are given to institutions demonstrating an outstanding commitment to reducing the environmental footprint of their operations. Fletcher Allen also received the Governor's Award for Environmental Excellence in Earth Stewardship & Resource Protection, one of four state institutions to receive the award.

Burlington's institutions of higher education continue to demonstrate their commitment to environmental health and stewardship. Champlain College officially opened the doors of Perry Hall, a new student welcome and admission center that blends a fully-restored 1859 mansion with state-of-the-art modern, energy efficiency and renewable energy technologies. The Clean Energy Fund assesses UVM undergraduate and graduate students a \$10 fee each semester to establish new clean energy projects on and around the UVM campus, generating about \$225,000 per year. In all, the fund supported a variety of activities, including nine energy efficiency projects.

Legacy staff continues to work with the Department of Planning and Zoning and Legacy stakeholders on the City's Climate Action Plan including coordination of the Mayor's Burlington Sustainability Action Team. Legacy is also coordinating various projects through the new federal Energy Efficiency and Conservation Block Grant (EECBG) Program to help Burlington achieve its target goal.



Brian R. Searles

Director of Aviation

The recession and construction were the headlines in the past year as they co-contributed to a downturn in passenger enplanements, a key metric to our revenue stream. A total of 677,466 passengers took flights from Burlington in FY10, down about 5% from FY09.

During the same period the airport experienced record high "load factors," the number of available daily seats actually occupied which means that passenger demand is still strong.

Our decision to make certain necessary airfield improvements also contributed to the reduction in seats available at BTV. Our main runway, 15-33, needed rehabilitation and that work effectively shortened it by more than 2,300 feet beginning in April and restricted flying between the hours of 11:30PM and 5:30AM to allow for resurfacing during non-peak hours. This changed the operational dynamics of the airfield, particularly during bad weather and reduced flights and changed the fleet mix. The good news is that as you read this annual report, the work will be done and we'll not have to do it again for about fifteen years. Other work on the airfield will continue, but will not have the same effect on commercial service.

The parking situation has also been disrupted as we add 600 spaces to reduce our reliance on surface parking and enhance customer convenience. These spaces should be available in early 2011 and we appreciate your patience as we complete this important work. We are also very thankful for the overwhelming support of the bond issue that led to this construction.

In May, 2010, Greyhound lines commenced non-stop service to the airport from downtown Montreal. We're confident that this service will



lead to even more business from transit-oriented Montrealers. Since the Greyhound terminal is now located here we have the benefit of service to the south to include Boston.

We continue to market extensively in Canada and to domestic air carriers to increase service at Burlington. We are poised to take advantage of a soon to be growing economy, both here and in Canada, and are anticipating an increase in seat availability in 2011.

On behalf of our staff, I invite all of you to visit your airport, even if you're not flying, and see what a great resource it is. The airport has thrived since the first flight on August 14, 1920, some 90 years ago. We have published a history of the airport that reflects the history of aviation in America, written by best-selling author James Tabor. This hardcover, 190 page volume contains 117 black and white historical photos and 25 color images as well. It is available at Hudson News here at the airport and at selected independent bookstores in the area.

We thank you for your support and for the support of Mayor Bob Kiss and the Burlington City Council in their sincere efforts to ensure that people of Burlington and this region have first-rate travel options. Feel free to visit us on-line at www.burlingtonintlairport.com/.



Burlington City Arts (BCA) offers a rich palette of cultural experiences for a broad audience in locations throughout the City. Through a wide spectrum of accessible educational opportunities for all ages, thought-provoking exhibitions, and community-wide events, Burlington City Arts enriches the artistic life of our region and brings people together—to celebrate, reflect, and respond to the world.

BCA is a department of the City of Burlington but fundraises for 80 percent of its operating budget and maintains status as a separate 501(c)3 organization. This structure affords flexibility for collaboration with other city departments and a relationship between arts and economic growth, while encouraging voluntary financial support from residents of outlying towns who benefit from Burlington’s cultural services. With the renovation of the old Ethan Allen Firehouse into an arts center, completed in 2004, BCA has steadily grown programs to serve greater numbers and broader needs, resulting in an annual budget of \$1.2 million and a staff of 21. Exhibition, education and events take place at the BCA Center on Church Street, Memorial Auditorium, on the streets and parks of Burlington, and in several community-based sites, including Fletcher Allen Health Care and Head Start classrooms.

Exhibitions and Supporting Artists

The Gallery continues to thrive on Church Street and is now among the top 5 most visited contemporary art venues in New England. This is a testament to the quality of exhibitions, but also to the growing audience for contemporary art and an increased interest in the range of issues contemporary artists help us to explore. Thanks to support from the Andy Warhol Foundation, \$50,000 in artist commissions was awarded to artists to support exhibition opportunities. This year also featured more exhibitions staged in partnership with other Vermont organizations than ever before, including UVM, Champlain College, ECHO Leahy Center and the Vermont Studio Center. These partnerships allowed us to further express the overlap and commonalities between multiple disciplines and the arts, and to accompany exhibitions with more exciting, rigorous artist lectures than ever before.

In addition to the Gallery, BCA also curates exhibitions and sells work for artists throughout the greater Burlington area. This effort increased direct sales of artwork by nearly 15 percent, with the total numbers of sales facilitated through BCA topping \$60,000. As a testament

to the program’s benefit to artists, one participant said, “The Art Sales and Leasing Program at Burlington City Arts is a great way for artists to network, get exposure and exhibit their art at participating Vermont Businesses. Working with BCA has actually been fun and has led to multiple sales.”

Our Gallery Education Program, *See Think Do*, brought more than 800 young people through the gallery for in-depth, engaged discussion and creation of artwork. Using the current exhibition as a springboard, we ask students to look carefully at works of art, talk about what they observe, back up their ideas with evidence, and discuss multiple interpretations. As the program evolves, we continue to seek new avenues for meaningful engagement with all age groups.



Doreen Kraft
Director



One of the performers at the Festival of Fools.

Education and Studios

BCA Education encompasses a wide variety of experiences for all ages and abilities and has become the largest non-accredited provider of fine art classes, camps, and workshops in the state, serving 4564 students last year and providing 140 scholarships. In addition to classroom instruction, BCA opens its doors to artists of all abilities in the darkroom, the clay studio and

the print studio. The studios provide facilities and equipment for in-depth art practices for all levels, and nurture a community of teachers and artists in a shared professional environment. At the clay and print studios, we also work with a variety of community groups, including Community High School of Vermont, Very Special Arts, The Howard Center, Champlain Community Services, Burlington School District, YMCA, Boys & Girls Club, Girl Scouts and much more.

Over the past year, our studios continued to develop important relationships with Burlington College, Champlain College and Saint Michael's College. Champlain College donated ten G4 Macs for our visual art and photography program, which enabled us to open a new digital lab in BCA Center. We now offer professionally led design and digital photography classes.

Early Arts, Mentor Arts and Art From the Heart all continue to make the arts inclusive by integrating the creative process into the lives of many. We are proud to serve individuals who otherwise might not have an opportunity to experience the arts.



Events

Part recording studio, part salon, part gallery, 2010's Jazz Lab turned the BCA Center second floor into a live recording studio for improvisation in a contemporary art setting. The recording sessions were open to the public, during which local and regional bands worked with engineers-in-residence from The Tank Studios to create multi-track recordings of their music. Jazz Lab also included demonstrations and lectures with The Lab DJ and Music Production School about music production and the music industry, and an art installation of collage and photos created by Select Design.

BCA's Free Summer Concert Series is a seasonal Burlington favorite, providing performances of up and coming national acts as well as the best in Vermont music free to the public in Battery Park. This year's highlights included Bob Wagner & Friends, Robert Francis, Foley Artist and New Zealand sensation Gin Wigmore.

Festival of Fools, Burlington's newest festival, brought buskers from all over the world to Church Street. Children and adults watched in awe of the Circus Arts, both overhead and on the ground. Traffic on Church Street was record breaking and audiences were generous and grateful for the world-class talent and transformation of Church Street.

Learn more about BCA at www.burlingtoncityarts.com/.



The mission of the Assessor's Office is to establish equitable values for all properties of real estate and business personal property located in Burlington. Equitable values for each property create a fair distribution of the tax burden. Assessed values are derived from a Computer Assisted Mass Appraisal (CAMA) system. The CAMA system is a systematic approach for the development of valuation models capable of replicating local real estate market forces. These models are applied to properties on a mass scale which improves equity and consistency among similar property types. All property values are listed in the annual Grand List Book which is the basis of the City's annual property tax levy. Staff follows the IAAO Code of Ethics and Standards of Professional Conduct and follows Standard 6 of the Uniform Standards of Professional Appraisal Practice of the Appraisal Foundation.

The Assessor's Office staff is comprised of a full time City Assessor, Deputy Assessor, Associate Assessor, and a seasonal temporary clerk. The department administers the assessed values of 10,335 taxable real estate properties, 772 business personal properties and 445 non-taxed properties. Taxes and special assessments generate approximately 53 percent of the City's General Fund revenue. In addition, the Assessor's Office administers Tax Increment Financing (TIF) districts. A portion of the taxes levied from the properties in the district pay the debt service for designated public improvements. Taxable properties outside the TIF district are not obligated to pay the debt service on those public improvements. TIF taxes generate approximately \$1,700,000 annually.

The Assessor's Office annual duties include:

1. Review of properties which have changed from recent construction improvements to reflect the change in value as a result of the improvements.
2. Internal reviews and field reviews of property data.
3. Running CAMA system reports for maintenance of database integrity.
4. Conducting "Sales Equity Studies" to determine the relationship of assessed values to market values.
5. Holding property grievance appeal hearings as a process of review.
6. Administering State and local tax programs such as the Vermont homestead declaration program.

Each year the Assessor's Office reviews changes to properties through permits from the Public Works and Zoning Departments and determines what if any effect these changes have upon the property's fair market value. As a result of the reviews in FY10 there were 446 real estate assessment changes. In addition, the Assessor's Office saw the need for greater equity among some neighborhoods that were unfairly assessed because values were determined to be too high or low. This adjustment for equity purposes resulted in 28 real estate assessment changes. All of the 772 business personal property accounts were notified of a change in value per City Charter. Overall the total value of the Grand List increased approximately \$26,000,000.

The Assessor's Office monitors the local and regional real estate market. Fair market real estate sales are measured against the assessed values to understand the uniformity of tax equity among different classes of property and equity among different neighborhoods. Burlington had approximately 407 fair market transactions this past year of which 200 were single family homes. Housing sales increased approximately 9 percent from the previous year. Sale prices have remained relatively stable for the past few years which resulted in a Level of Assessment (LOA) of 91 percent of market. The LOA is a ratio which demonstrates the relationship of assessed values to the real estate market.

The Board of Assessors held 66 property appeal hearings between May 20th and May 25th. The results were: 30 properties received no change of value; 17 properties received some adjustment in value; and 11 owners were granted adjustments as requested. Three property appeal requests were made to the Board of Tax Appeals from Board of Assessor decisions.

The Assessor's Office is committed to providing easily accessible public records. This information is the public's property. Basic property data of every real estate parcel is on line at www.ci.burlington.vt.us/assessor. In addition we have added a mapping link to the online property database. Our office provides public access to two computers with property data, several years of real estate transactions, a printed Grand List Tax Book, parcel maps, and friendly service from a knowledgeable staff.



John Vickery
City
Assessor



Kenneth A. Schatz
City Attorney
and
Corporate
Counsel

The following are selected cases and highlighted issues from the last year:

Burlington Telecom

Issues related to Burlington Telecom (BT) have received much attention from the City Council and the public. The City has retained a financial advisor who is actively engaged in conversations with potential financial and strategic partners for BT. These discussions include as an essential element the potential to repay BT's \$16.9 million obligation to the City's pooled cash account.

The City Attorney's Office has been involved in several pending proceedings and investigations involving BT as described below:

Public Service Board/Certificate of Public Good Proceeding: The City submitted petitions to the Public Service Board (PSB) acknowledging that it was not in compliance with, and seeking relief from, two conditions of Burlington Telecom's Certificate of Public Good (CPG). BT is requesting an extension of the Condition 17 deadline to complete the build-out of the system due to challenging installation conditions and private property issues. BT is also requesting relief from the Condition 60 limitation requiring reimbursement of the City's pooled cash management system within 60 days. The scope of the proceeding was expanded by the PSB to include a review of BT's compliance with other CPG conditions. On October 8, 2010, the PSB issued an Order finding that BT violated Condition 17 and Condition 60. Under state law, when a violation of a CPG is found, the company is given a reasonable opportunity to cure the violation. BT's opportunity to cure the violations has now commenced.

Chittenden Superior Court Litigation: A lawsuit entitled *Osier and Shaver v. Burlington Telecom, City of Burlington and Jonathan Leopold* has been filed regarding the use of pooled cash. The Amended Complaint alleges Conversion of Taxpayer Funds, Fraud and Deceit (Leopold) and Breach of Fiduciary Duty (Leopold) and seeks recovery of the \$16.9 million borrowed by BT from the City's pooled cash management system, plus attorney's fees. The parties are currently engaged in discovery.

CitiCapital Lease Purchase Agreement: The City of Burlington entered into a Lease Purchase Agreement dated August 9, 2007 with Muni-

pal Leasing Consultants, which was assigned to CitiCapital Municipal Finance and CitiBank, N.A. ("Citi"). The \$33.5 million Lease Purchase Agreement financed capital expenditures for Burlington Telecom. The Lease Purchase Agreement has been terminated pursuant to the terms of the Agreement as a result of an event of non-appropriation for fiscal year 2011. In order to fulfill its obligations under the Lease Purchase Agreement, the City is making arrangements for the return of Burlington Telecom's equipment to CitiCapital in concert with the acquisition of replacement equipment to continue providing BT services. The City is in discussions with CitiCapital regarding the appropriate return of the equipment covered by the Lease Purchase Agreement.

Investigations: The City is also aware that state and federal authorities have pending investigations of Burlington Telecom. At the present time, we do not know the target or scope of those investigations.

The Moran Center at Waterfront Park

The City's plan is to redevelop the Moran Plant and site to include an indoor ice and rock climbing facility, outdoor ice skating rink, splash water park, public park, café and restaurant, and retention of the Lake Champlain Community Sailing Center. The Moran redevelopment project plan also works in conjunction with the Waterfront North Project to provide significant improvements at and near the site, including upgrades to the bike path, road surfaces, and pedestrian walkways.

On October 28, 2008, Memorandums of Understanding were executed with the three proposed tenants for the Moran redevelopment project—Ice Factor, the Community Sailing Center and the Green Mountain Children's Museum. Subsequently, the Children's Museum decided to withdraw from the project. A search for a new tenant is expected to commence as the project moves forward.

In the past year, extensive time and energy went into shoring up the City's financing plan for the project. Additionally, the City Council established a Blue Ribbon Commission to examine the soundness of the project. The Moran team expended considerable time and energy addressing the concerns of the Blue Ribbon Committee throughout last spring and into the summer. The final report of the Committee resulted in a sound endorsement of the project. Since then, the team has been

negotiating development agreements with the proposed tenants. These negotiations are currently in final stages.

Condominium Conversion Ordinance

The City's condominium conversion ordinance provides protections for tenants, including notice and opportunity to purchase their units. The Ordinance also imposes a condominium conversion fee to be paid to the City's Housing Trust Fund for the development of affordable housing. In *204 South Union Street v. City of Burlington*, the owner of a building converted to condominiums filed a lawsuit in Chittenden Superior Court contesting the City's authority to collect condominium conversion fees. The City prevailed in the matter, with the Court confirming the City's authority to collect a condominium conversion fee.

Code Enforcement

The Mayor asked Senior Assistant City Attorney Eugene Bergman to serve as Interim Code Enforcement Director & City Health Officer from April 6, 2009 to the first week of February 2010. In addition to that contribution, the City Attorney's Office was involved in the following code enforcement activities:

- Redesigned administrative systems for vacant building, zoning & minimum housing programs—improved responsiveness, customer service, management, and accountability;
- Improved coordination with DPW, PZ, BFD, including dangerous building activities of all departments;
- Drafted & coordinated adoption of first amendments to vacant building ordinance since its 1999 adoption to simplify enforcement;
- Implemented new lead paint ordinance administration, training & enforcement;
- Resolved with Board of Health & deputy health officers public health hazards regarding wood smoke on East Ave. & Intervale Pig Farm;
- Participated in hiring of new Code Director William Ward;
- Represented Code Enforcement in vacant building proceedings before the Public Works Commission;
- Prosecuted minimum housing violations in Vermont Superior Court;
- Prosecuted liquor control violations resulting in suspensions of non-compliant establishments by the Local Control Commission (City Council);

- Advised Taxi Licensing Appeal Board on violations of taxicab ordinance violations resulting in suspensions of non-compliant licenses;
- Reviewed and addressed hundreds of parking ticket grievances; and
- Worked with Clerk Treasurer's Office to restructure tax collection system, including obtaining City Council authorization to hire outside counsel to expedite tax sale process; brought criminal prosecution for violations of gross receipt tax ordinance.

Emergency Operations Plan

The City Attorney's Office also played a key advisory role in the City's emergency management system, with involvement in the following activities:

- Coordinated City's Continuity of Operations Plan as part of Emergency Management Plan and acted as counsel to Emergency Management Director O'Neil with regard to EM planning;
- Coordinated with Emergency Management Director O'Neil the City's H1N1 pandemic flu response; and
- Participated in FEMA emergency management preparedness training.

Americans with Disabilities Act

The City Attorney's Office was involved in several matters related to the Americans with Disabilities Act (ADA):

- Advised HR Director in restructuring of City's ADA compliance system;
- Advised FD in ADA complaint regarding new fire alarms at Hunt Middle School; and
- Advised City Council on Fair Housing Act as related to proposed Phoenix House on Elmwood Ave.

Acknowledgements

I would like to thank Mayor Kiss, Assistant to the Mayor Joe Reinert, the City Council, the various City Commissions and Department Heads, Senior Assistant City Attorney, Eugene Bergman, Assistant City Attorneys Nikki Fuller, Richard Haesler, Kimberlee Sturtevant, our paralegal, Lisa Jones, our Executive Secretary Linda Blanchard, Joseph E. McNeil and all McNeil, Leddy & Sheahan attorneys and staff for their cooperation and assistance during the past year.



Ron Redmond
Executive
Director

The past fiscal year has been both challenging and hopeful. We're weathering the worst economic recession in 60 years, thanks in part to a number of factors:

- The presence of large, steady employers like Fletcher Allen Health Care and the University of Vermont helped buffer the sting of the recession.
- Our retailers were prudent about managing their hiring and inventories.
- More Quebecers visited as the dollar's value dropped.
- Events and activities generated much-needed pedestrian traffic.
- The Burlington Police Department and the Burlington Street Outreach Program continued as partners to enhance our downtown's economic vitality.

Midway through FY10, vacancies on Church Street topped 10 percent—unusually high for our Street. As of this writing, much of our vacant space is filling up or under contract. We welcomed new businesses: Church & Main Restaurant; Salaam (a women's boutique headquartered in Montpelier); and the Catamount Store, a joint venture of the UVM Bookstore and UVM Athletics. The College Street Kiosk (owned by the City) was leased to local business owner Sue Bette of the Bluebird Tavern.

Under the leadership of Chief Michael Schirling, Downtown Team Leader Lieutenant Art Cyr, and frontline officer Corporal Paul Glynn, the Police Department has approached our more chronic issues—panhandling, shoplifting, profanity, skateboarding & bicycling—with a high degree of creativity.



Reducing Over-Service and Under-Age Drinking

We strengthened our partnership with the Cabaret Association of Burlington and Burlington Police Department to bring a one day training

session on Saturday, April 10, led by a nationally-recognized nightclub security consultant. Our gratitude to Baker Distributing, Farrell Distributing, Burlington Partnership for a Healthy Community, Church Street Marketplace Foundation and Cabaret Association of Burlington for sponsoring this event!

Street Outreach Program Celebrates 10th Year

The Street Outreach Program delivers street-based support to individuals with psychiatric disabilities, substance abuse problems, homelessness issues and unmet social service needs. The team utilizes the Personal Responsibility Model: services are provided in return for personal accountability. They are available to any business in the Downtown District for consultation. The program is funded by the State of Vermont, Fletcher Allen Health Foundation, HowardCenter, United Way of Chittenden County, Justice Assistance Grant Program, Mayor's Office, CCTA, Church Street Marketplace and BBA. Matt Young, the program's team leader, received this year's United Way Community Impact Award.

Church Street Marketplace Gift Cards

In October, we launched a new VISA gift card. Homeport (Frank, Betty and Mark Bouchett) stepped up to be the sales location for the cards. Results have been positive and sales are increasing every week. Gift cards can be purchased in denominations from \$30 to \$500 and are accepted at all Church Street and downtown businesses accepting VISA.

Cows Come Home To Burlington

Our thanks to the Lake Champlain Regional Chamber of Commerce for hatching the "Cows Come Home to Burlington," promotion. The Chamber, BBA and Marketplace Foundation are producing this event that is a mix of community, art and business. More than 30 fiberglass cows, painted by local artists, were displayed primarily on the Marketplace from May through





September, 2010. In October, cows were rounded up and auctioned off to the highest bidder. Proceeds benefited the Vermont Campaign to End Childhood Hunger.

Big Joe Burrell Statue

The Big Joe Burrell statue was installed near Halvorson's before the 2010 Discover Jazz Festival. Thanks to local sculptor Chris Sharp, and to Toni Tromb-

ley who led the five-year fundraising drive to design, build and install the statue.

Church Street Marketplace Turns "30" in 2011

The Marketplace celebrates its 30th anniversary in September, 2011. From May 14-17, a group of downtown Burlington stakeholders ventured to Boulder and Denver. The trip's purpose was

to support the City's efforts to update the municipal plan – and specifically the downtown plan. Those attending include three of the original founders of Church Street: Bill Truex (Truex Cullins Architects), Pat Robins (Symquest) and Paul Bruhn (Preservation Trust of Vermont). Also attending: Karen Paul and Joan Shannon (Burlington City Council); Kelly Devine (BBA); Sandrine Thibault (Planning & Zoning); Celia Daly, Robert Fuller, Lorre Tucker and Jeff Nick (Marketplace Commissioners); Chapin Spencer (CCTA); Terry Krinsky (TK Landscape and Design); and Charlie Swanson (Hoyle Tanner).

Our sincere thanks to our friends at Fairpoint Communications (Jeff Allen), Stowe Mountain Resort (Mike Colbourn), Hall Communications (Dan Dubonnet), Northfield Savings Banks (Tina de la Torre); NewsChannel 5 (Paul Sands); Magic Hat (Alan Newman & Stacey Steinmetz), Burlington Free Press (Brad Robertson and Tammy Shannon) and Long Trail Ale & Farrell Distributing.

On behalf of all of us at the Marketplace office, we thank you for the opportunity to be of service to you and to the citizens of Burlington – for what we believe is the country's best pedestrian mall. Visit us in person or at [www.churchstmarketplace.com/!](http://www.churchstmarketplace.com/)





**Jonathan P.A.
Leopold, Jr.**
Chief
Administrative
Officer

The mission of the Office of the City Clerk/Treasurer is to oversee and manage the City's finances and to maintain and strengthen five basic structures of local democracy: elections, public records, City Council proceedings, licensing, and the dissemination of public information. We maintain a system of accounting consistent with recognized accounting standards and full disclosure of the City's financial position. We coordinate the preparation of the Mayor's annual budget and maintain budget control.

We also provide administrative leadership, direction and support to the Mayor, City Council, City Departments and the public. We continually strive to improve our services for the citizens of Burlington and the various members of City government. Please call 865-7000 with questions for the Clerk/Treasurer's Office or go to <http://www.ci.burlington.vt.us/ct/>.

General Fund Finances Continue to Improve

This past fiscal year, the nation began a recovery from the worst recession and financial crisis since the Great Depression. However, many municipalities and states, including Vermont, continue to experience budget problems, particularly revenue shortfalls as a result of the recession. These revenue deficiencies resulted in deficits, budget cuts and reduced critical personnel including safety services positions. Fortunately, Burlington has largely avoided these financial problems and has had a balanced budget while maintaining programs and services.

The finances of the City's General Fund remain sound and continued to improve in Fiscal Year 2010 (FY10). The improvement in General Fund finances included an increase of \$1.1 million in the Fund Balance to an historic high level of more than \$9.9 million. Similarly, the "Undesignated Funds" of the Fund Balance increased from \$4.8 million to over \$7.2 million. The Undesignated Funds represent the City's

emergency reserves to meet unforeseen contingencies. The current level of the Undesignated Funds as of 6/30/10 represents 16.2 percent of the FY11 budgeted operating expenses, a prudent level consistent with sound financial management.

The rate of growth in City expenses continues to moderate consistent with the City Council's goals established in 2006. General Fund operating expenditures for FY10 increased 3.4 percent over FY09. The FY10 budget continued the trend to moderate the growth in General Fund personnel and related expenditures. Revenues and expenditures were consistent with the budget proposed by Mayor Kiss and adopted by the City Council in June, 2009. General Fund Capital Improvements increased 61 percent from \$4.1 million in FY09 to \$6.6 million in FY10. The increase reflected the repaving program to upgrade streets.

The municipal, non-school tax rate for FY10 increased 4.2 cents for a total rate of 71.2 cents per hundred dollars of assessed value. Over 85 percent of the increase, or 3.5 cents, was the result of voter approved initiatives in November 2008 for increases of 2 cents for improving City streets and 1 cent for capital improvements for City parks and facilities. A reduction in the tax rate for the CCTA partially offset a 1 cent increase for the retirement system.

General Fund revenues of more than \$54 million, inclusive of financing proceeds, exceeded conservative budget estimates. General Fund Expenditures for FY10 were generally consistent with the budget. Overall, revenues exceeded expenditures by just over \$1 million.

The City's efforts to moderate expenses in workers' compensation, general liability and health insurances continue to be successful. In prior years, the rate of growth in the cost of these insurances significantly exceeded the rate of inflation and was a major factor in the growth in City expenditures. The moderation of these costs reflects strong risk management, employee wellness programs and competitive bidding. Health insurance costs were level funded in the FY10 budget which is an extraordinary achievement.





Burlington Employees Retirement Fund

The investments of the Burlington Employees Retirement System (BERS) appreciated significantly this year, recovering from major downturn in investments from the recession and financial crisis of the prior year. The assets of the BERS increased 19 percent from \$93.5 million on June 30, 2009 to \$111.8 million on June 30, 2010. The actuarial report for the year ending June 30, 2009, calculates an actuarial valuation of the fund's assets of approximately \$130.5 million or \$18.7 million above the actual market value of the assets. The projected actuarial liabilities of benefits owed for current and past service is approximately \$179.3 million. Thus, the unfunded liability based on these actuarial calculations is approximately \$48.8 million, an increase of nearly \$10 million.

The actuarial value of the assets represents 72.8 percent funding of the projected liabilities. The ratio of assets to liabilities declined 3.9 percent from the previous year level of approximately 76.7 percent. The increase in unfunded liabilities will require additional increases in the tax rate for the pension system and further highlights the need for changes in benefits.

Credit Rating, Bonds and Financing

On August 18, 2009, the City issued \$19,985,000 Series C and \$4,615,000 Series D general obligation bonds to finance various capital projects. The series C bonds included \$2.25 million for

Street Repaving and \$2 million each for the City and Burlington Electric and \$2.75 million for Schools for general capital improvements in FY 2009 and 2010. Series C also included \$10.85 million for BED for the various energy improvement projects approved in March 2008 and 2009 by voters. The Series D bonds were taxable bonds to finance BED's continuing investment in VELCO.

In March 2010, the voters of the City of Burlington approved a \$21,500,000 revenue bond for the construction of two additional levels of parking to the North portion of the Airport parking garage. The project will create 600 new parking spaces to alleviate parking constraints.

Finally, in July 2010, the City successfully issued \$11.7 million in bonds for capital improvements for schools, including \$9.7 million approved by voters and \$2 million of annual bonding for general capital improvements. The bonds were issued as Qualified School Construction Bonds (QSCB) and Qualified Zone Academy Bonds (QZAB), and with a federal subsidy, the net interest cost to the School Department was 1.15 percent.

In March 2010, Moody's Investors Service lowered the City's credit rating from Aa3 to A2 based on concerns about the financial impact of the ability of Burlington Telecom to reduce or limit the debit of BT to the City's pooled cash account. A month later, Moody's restored the

VITAL STATISTICS

Births	2,192
Deaths	935
Marriages	370
Civil Unions	5



City's Aa3 rating in a general recalibration of municipal ratings to reflect the greater security of municipal bonds compared to corporate bonds. Subsequently, the July sale of school bonds resulted in a new rating of A2. Notwithstanding this rating, the sale of the school bonds was favorable.

Licenses and Records

The administrative activities of the Office include the coordination of elections, the issuance of licenses and permits, as well as vital and land records. During the past year we issued and recorded the following:

- 92 First-class Liquor Licenses
- 822 Property Transfers
- 1,324 Dog Licenses

Appreciation

In closing, I want to acknowledge the dedication and commitment of the staff of the Clerk/Treasurer's Office. The City benefits greatly from their dedicated and high quality service. I would like to acknowledge the years of service and contributions of Assistant CAO Ben Pacy and Customer Service Representative Barbara Kopacz.

We also welcome Assistant CAO for Finance Rich Goodwin and Assistant CAO for Administration Scott Schrader who joined the office this year. We are also pleased to welcome Scott Duckworth, Senior Programmer Analyst, back to the City after a brief departure. Finally, congratulations to Chief Accountant Claire Shepard and the accounting staff for the timely completion of the audit for inclusion in this report.



The Code Enforcement office provides enforcement and education focused on minimum housing, zoning, vacant building, and health laws. The mission is to support peaceful enjoyment in a safe environment for Burlington citizens.

Primary Services to the Public include:

- Minimum housing enforcement includes maintaining an annual apartment registry of over 9,300 rental dwelling units, billing and collecting rental unit registration fees, inspecting rental housing units, enforcing minimum housing standards, issuing certificates of compliance to landlords, funding tenant and landlord advocacy services and providing ongoing public education (Burlington Code of Ordinances (BCO) Chapter 18).
- Zoning enforcement includes issuing Notices of Violation, civil tickets, seeking enforcement through the Environmental Court and issuing zoning certificates of occupancy when zoning permits have been fully complied with (BCO App. A).
- Vacant building enforcement includes maintaining a registry of vacant buildings, issuing permits for those buildings, inspecting these buildings on at least a quarterly basis, enforcing vacant building standards, and collecting vacant building permit fees (BCO, Chapter 8, Art. 3).
- Health enforcement includes initiating public health actions and ensuring compliance with the pesticide ordinance (BCO Ch. 17).
- Miscellaneous enforcement includes signs in the greenbelt (BCO § 21-5), stormwater control (BCO ch. 26), and illegal dumping of solid waste (BCO chs. 14 & 27).

FY 2010 Highlights

Housing: New management reports developed in 2009 were fully implemented in FY 2010 and have improved the tracking, consistency, and effectiveness of the inspection program. The office established a regular communication link with the Fire Marshal and DPW's inspection services to ensure consistency in reporting violations and compliance with orders issued for life safety violations.

Zoning: Unified Certificate of occupancy protocols that were approved in June 2009 were used throughout this fiscal year. The UCO protocol makes certain that Zoning and Building permits are closed concurrently on a project. Our office works regularly with the City's building inspector and with the Planning and Zoning office to

help customers through the process of obtaining certificates of occupancy for projects.

Vacant Buildings: The City Ordinance that covers vacant buildings was updated in 2010. The change in the ordinance gives owners of buildings more time and options to comply, but increases the enforcement ability of inspectors. The new ordinance defines vacant buildings as *any structure or building that is unoccupied by a person or occupied by unauthorized persons for 210 days, excepting permitted warehouse or permitted storage structures, garages, vacation or resort facilities or those buildings or structures only used on a seasonal basis, and those structures being newly constructed within the terms of their building and zoning permits or under substantial rehabilitation for a period of 1 year from the date that the building permit or zoning permit is issued—whichever is later.* Inspectors can issue civil tickets to owners of vacant buildings that do not comply with minimum maintenance practices. The updated ordinance will assist the Code Enforcement office in attaining the goal of making potentially dangerous structures safe and secure to protect the public safety. The office managed an average caseload of 30 vacant buildings during each quarter of the fiscal year.



William Ward
Director



Board of Health: The Board of Health is a five person citizen panel appointed by the City Council with a primary mission of public health education. The board is the hearing and appeal body for health orders issued in Burlington. The

Board has a responsibility for prevention, removal or destruction of public health risks. This year the Board of Health devoted much of their work to promote the reduction in use of pesticides and encouraged citizens to use healthy alternatives for their lawns and gardens. The board promoted a project titled Healthy Green Lawn Labs which is designed to demonstrate sustainable lawn care without harmful pesticides. Resources for interested citizens were made available through the City of Burlington web page.

Administration & Training

This year was another year of transition in the Director's position. Gene Bergman filled the role of Interim Director for 7 months of the year. He did an excellent job creating a team approach with the staff at Code Enforcement. Gene returned to his position as Senior Assistant City Attorney, leaving the new director with a good foundation of reorganized protocols and a satisfied staff.

The office maintained a full administrative staff for this year and successfully implemented a new accounting program which integrated billing and accounting for our rental billing system. The billing and accounting process was previously managed under two independent systems which required a manual merge of the billing information by the staff. Our Office Manager Deborah Dalton deserves a great deal of credit for the behind the scenes work to make the new process effective.

The office renewed the ongoing commitment to inspection training this year. Our inspectors completed a week long Residential Inspection course hosted by the International Code Council. During the course, inspectors received updated training on Building, Plumbing, Mechanical and Electrical inspections. In April and May of 2010 all of the inspection staff at Code Enforcement completed an initial Renovate Repair and Painting Course. The RRP course is a joint curriculum from the Environmental Protection Agency and Housing and Urban Development designed to teach lead safe work practices.

Community Partnerships

We had another successful year of collaborative efforts with community partners like the UVM Office of Student and Community Relations, Champlain College, the Vermont Tenants Association, Burlington Housing Authority, the Vermont Apartment Owners Association, the Vermont Department of Health, Champlain Housing Trust, the Chittenden Solid Waste District, and Resource. We thank these and all our community partners for the shared information, resources, workshops, and events in support of community education, safe housing, and livable neighborhoods.



The Community and Economic Development Office (CEDO) works to foster economic vitality; preserve and enhance neighborhoods, quality of life and the environment; and promote equity and opportunity for all residents of Burlington. CEDO is the lead city agency for planning and implementing the City's affordable housing, economic development and anti-poverty agendas, and provides a range of community engagement, prevention, intervention, and restorative services. CEDO administers a wide variety of grant programs, which both fund CEDO's activities and support the local non-profit infrastructure.



Highlights of our activities are described below, particularly as they relate to our departmental purpose as defined by the City Charter:

We are charged to work on behalf of the city to stimulate investment, and to attract, retain, and encourage the development of both existing and new economic enterprises. This year:

- Economic development activities supported the start-up of 30 new businesses, retained/expanded 18 businesses, and led to the creation of 365 new permanent FTE jobs and the retention of 485 permanent FTE jobs (plus 916 construction jobs).
- CDBG expenditures leveraged over \$46 million in private and other public investment and supported an annual increase of \$297,293 in new property taxes plus \$342,718 in rent and parking revenues and rooms, meals and sales taxes.

- Sixty-three and half acres of Brownfield properties is undergoing assessment and/or remediation into new use as commercial or public space and housing.
- Highlights include Dealer.com's decision to expand in Burlington; the expansion of the Courtyard Burlington Harbor (with 16,000 new square feet of building space); Terry Precision Bicycles' decision to locate in Burlington; and the work with the Vt BioScience Alliance, Vermont Legislature, the Vermont Center for Emerging Technology and GBIC to secure \$4,000,000 in state funding for a new Seed Capital Fund for growth companies.



**Larry
Kupferman**
Director

We are charged to develop, coordinate, implement, and administer a comprehensive program to address the city's housing needs. This year:

- Predevelopment work continued on the creation of 20 affordable plus 10 market rate new rental units on the city-owned property at Browns Court and on new mixed-income apartments for 60 senior households and 40 low- and moderate-income families on the state-owned Thayer School (DMV) site on North Avenue.
- Work continued at Salmon Run to preserve the affordability of 36 units and convert 25 existing market rate units to perpetually affordable units, along with \$4.8 million of associated renovation. Work also continued on the City Neighborhoods project, which will refinance 61 scattered affordable rental units in the Old North End and Winooski.
- At Wharf Lane, the City is working with HUD, BHA, VHFA, Housing Vermont and the property owner to ensure the continued affordability of 37 units housing low-income persons with disabilities when the Section 8 Housing Assistance Payment contract (project-based subsidy) expires in March of 2011.
- With Neighborhood Stabilization Program (NSP) funding, the Champlain Housing Trust acquired and began rehab on four single-family homes in foreclosure with anticipated resale after September 2010. NSP funding is also helping to move the Thayer School (DMV) project forward.
- Utility assistance, home sharing, home- and center-based senior services, and other housing retention assistance helped over 5,000 residents remain housed and living independently.

We are charged to develop, coordinate, implement, and administer waterfront development activities other than those activities which the Planning Commission and the city council must exercise under the Vermont Planning and Development Act. This year:

- At the Moran Plant, design development documents for the renovations were completed; the project received another state DEC grant for \$100,000, which funded removal of lead paint, asbestos, a mercury spill and large amounts of hazardous debris, cleaning of interior walls and removal of old window frames; additional funding was secured for the next round of cleanup; wetlands delineation continued; and the project was approved for RITC "historic tax credits" with an approximate value of \$1.3 million.
- Construction was completed on the College Street Waterfront Access Project improvements.
- Designs were 50 percent complete and a \$3.1 million TIGER grant obtained for construction of Waterfront North Access improvements.

We are charged to coordinate and facilitate citizen participation in economic and community development with community organizations, city commissions, and the Neighborhood Planning Assemblies. This year:

- Citizens selected through the NPAs reviewed all CDBG applications and made funding recommendations that were accepted by the Mayor and City Council.
- Neighborhood projects funded by CDBG and completed this year included renovations to Pomeroy and Roosevelt Parks; the Myrtle Street, Archibald and Champlain community gardens; the Bike ReCycle facility; and the Edmunds community school.
- The Tenth Annual Neighborhood Night of Success honored more than 30 residents, organizations and/or business leaders for their efforts at making Burlington a great place to work and play.
- The NPAs hosted their annual Neighborhood Improvement Nights, featuring the Planning and Zoning Dept and the Planning Commission; residents gave input on the update of the Municipal Development Plan, Burlington's long-range vision for development.
- We coordinated efforts with a group of residents to plan and fundraise for a new skateboarding park, part of the Moran Redevelopment Project and supported a group of residents and city staff on improvements to the entrance to the "127 bike path" in the ONE,

including a public process at the Wards 2/3 NPA around the design as well as efforts in the funding, implementation/construction, and a celebration event.

We are charged to administer CDBG Grants and Urban Development Action grants and to manage such grants-in-aid programs in accordance with the laws and regulations pertaining thereto. This year:

- We administered 26 CDBG subgrants to 20 different community nonprofit agencies and the library.
- CDBG-funded agencies provided shelter and services for over 1,900 homeless people; groceries and meals for over 5,000 residents; high quality early care and education for 119 children from working families; financial education for 152 residents; services for 352 residents with limited English proficiency; afterschool and summer programming for over 800 city youth; crisis and support services for over 200 victims of sexual assault; and access to affordable prescription medication for 29 residents.

We are charged to develop, coordinate, implement, and administer economic and community development strategies and projects for the city. This year:

- We launched the We All Belong Initiative with 33 AmeriCorps members serving at 17 community agencies, schools and city departments. AmeriCorps members helped 4,800 people access resources such as helping families sign up for childcare, apply for childcare subsidies, and complete applications for fuel assistance. Members also served at each of Burlington's elementary and middle schools as cultural liaisons to support parents with limited English proficiency to engage in their child's education and navigate the school environment.
- The 2009-2010 VISTA program was a tremendous success. A team of 15 VISTAs working in the greater Burlington area and 6 VISTAs funded by the Recovery Act serving at Agency of Human Services field offices around the state gave more than 40,000 hours of service and a year of their lives to eradicate poverty in Vermont. They raised \$226,275 in cash and grants, and \$222,511 worth of in-kind donations of goods and items for their projects, and recruited 1,480 volunteers who performed 27,390 hours of service. Results for residents included:

- An 11.5 percent increase in the number of people receiving asset building resources and 405 low income and at risk individuals and families who increased their personal assets.
- 435 new low-income at-risk youth and families, and 234 new American and ELL (English Language Learners) families, participated in after school programming.
- 239 vehicles (cars, bikes, etc) distributed to low-income community members who didn't have them before.
- 353 low-income at at-risk individuals and families who newly accessed food resources (food stamps, food shelves or other food assistance programming, and new garden plots).

VISTAs worked hard to increase the capacity of their organizations to recruit, use and manage volunteers; set up fundraising systems; develop partnerships with other agencies; link their programs to ongoing federal and state resources; and bring their programs online with new Facebook, blogger, Twitter and other social media accounts.

Over 2,018 sites were cleaned by the Graffiti Removal Team this season, with most sites containing multiple tags. Clean-up efforts included those of 175 volunteers, who collectively put in 1,297 hours. The Burlington program provided technical assistance to area police stations, businesses and concerned Vermont residents who have expressed interest in a graffiti removal program throughout the entire Chittenden County area.

Social Equity Investment Project

The Social Equity Investment Project (SEIP) is an innovative social development resource created to help Burlington address social equity issues which impact quality of life for all communities. The SEIP helps the City address the growing sensitivity and challenges of being an ethnically and culturally diverse community.

Wanda Hines was named full time Director of the SEIP and will build SEIP program capacity to effectively help the City identify and support the effort to strengthen all communities.

In FY10, the SEIP participated in more than 181 community engagement opportunities in the form of workshops, panels, facilitation, talk shows, leadership consultation, event sponsorships, cultural competency awareness training and strategic planning to strengthen our collective work and more effectively achieve an equitable sustainable community for future generations.

Highlights included:

The SEIP co-sponsored the Vermont Bhutanese Association Luncheon with nearly 350 Volunteers and guests, the 1st Annual Statewide Minority Leadership Conference, a think-tank on the future of Vermont for leaders from ethnic and racial minority populations, and the 2nd Annual 2010 Champions of Diversity & Equity Awards," an opportunity to celebrate diversity and equity in our children's schools. Mayor Kiss proclaimed November 17, 2010 as Burlington Diversity & Equity Day.

Created in 2007, a partnership through the Uncommon Alliance (UA) implemented Vermont's first race data collection effort for traffic stops. Uncommon Alliance is a grass-roots organization created to bring minority leadership, local law enforcement officials and community and social advocates together in a collaborative effort to build and promote public trust through accountability, transparency and ongoing dialogue.

To learn more about CEDO, visit us at <http://www.cedoburlington.org/>





Barbara L. Grimes
General Manager

As Burlington Electric Department continues to move into a post-carbon economy, the commitment to meeting Burlington's power supply needs first with efficiency and second with renewable energy still stands.

Though the economic downturn continues, BED continues to stay focused on its goals of providing a clean, green power supply to its customers knowing that in the long run this will provide more stable rates and a cleaner environment for our customers.

The 2008 Integrated Resource Plan was approved by state regulators and includes the steps BED is taking to continue to increase efficiency while moving toward a 100 percent renewable energy mix. The energy efficiency programs that have been going strong since Burlington voters approved an Energy Efficiency Bond in 1990 have been so successful that in FY 2010 Burlington as a whole used less electricity than in 1989, the year before the bond vote. Today, BED customers (like all others statewide) pay a small monthly charge that supports energy efficiency efforts.

BED, after working closely with Freightliner to design the first-ever Class 8 Hybrid Electric bucket truck, has successfully integrated this truck into its fleet, and continues to plan for an even greener fleet in the coming years.

BED was part of a consortium with other Vermont utilities and state regulators that applied for a grant through the American Reinvestment and Recovery Act for smart grid investment. The application was successful. These projects are intended to accelerate the adoption of smart grid technologies while creating jobs to stimulate the economy. BED's portion of the money (\$7.15 million, to be matched by an equal amount of local funds) will be used to provide smart metering to its customers, as well as developing a fiber-optic loop used for system control and control system upgrades to reduce outage times. In addition, \$2 million has been used to offset costs BED expects to incur for the East Avenue loop upgrade project while helping to accelerate completion of that project. The legwork needed to pick vendors and develop internal process changes was completed during FY10. In the upcoming year customers will begin to see visible activities around the city as the fiber loop is constructed and meters begin to be deployed.

Energy Efficiency

BED has developed and administered efficiency programs that have become a model for others around the country and the world. These services provide Burlington homes and businesses with a complete range of efficiency solutions. Through calendar year 2009, more than \$14.5 million was invested by BED in efficiency efforts. This money leveraged an additional \$19 million from customers for a total of \$33.5 million. During 2009 alone, BED saved 5,481 Megawatt hours (mWh) of energy from efficiency measures installed, which will result in 63,128 mWh of savings over the useful life of the installed measures (2009 measures have a weighted lifetime of 10 years). This is equivalent to providing energy to about 878 Burlington residential customers for 10 years.

Harder to quantify but of increasing importance to BED customers are the CO₂ emissions avoided by decreasing the need for electricity generation. Because of the energy savings (5,481 mWh) generated by energy efficiency programs in 2009 alone, Burlington will have avoided the release of about 53,000 tons of CO₂, the equivalent of removing about 1,493 cars from U.S. highways each year for the next 10 years.

McNeil Generating Station

In FY10, the McNeil Generating Station produced 254,559 net mWh of power. BED is entitled to 50 percent of the total generation from McNeil, and the other three joint owners are entitled to the balance. The plant consumed 378,262 tons of wood in FY10. In October 2008, McNeil began the operation of a new Regenerative Selective Catalytic Reduction system at McNeil Station. This \$12 million project reduced the oxides of nitrogen (NO_x) emission from the plant to less than 1/2 of the previous emissions. It also allowed McNeil to qualify for Renewable Energy Certificates (RECs). As of March 2010, revenues from the sale of these RECs were sufficient to pay for the project after only 18 months of operation!

Power Supply

Before BED sold RECs, 56 percent of BED's FY10 power supply was produced by renewable energy sources, primarily McNeil and hydroelectric facilities, 19 percent came from natural gas generators, 16 percent from nuclear, 5 percent from coal and 3 percent from oil. It is important to note that BED has no contracts specifically for resources fueled by natural gas, nuclear, or coal, and only 0.1 percent of its

energy is from oil used at the BED Gas Turbine. Amounts shown for natural gas, nuclear, and coal, as well as most of the oil value represent short-term contracts being assigned the New England residual mix of fuels. After accounting for the RECs sold, BED's portfolio still contained 22 percent renewable energy. BED's IRP goal is to purchase 100 percent of its energy from renewable resources; however, the IRP allows for the sale of RECs in order to mitigate the impact on customers of an all-renewable portfolio.

Engineering and Operations

In FY10 the Engineering and Operations areas commissioned two new substations as well as a 34.5 KV circuit between the East Avenue and McNeil facilities. In addition, they continued their efforts to improve system efficiencies by upgrading more of the 4 KV system (Cross Parkway, Rock Point, North Ave extension/Mouth of the River, Robinson Parkway, Vest Haven and Pennington Drive, Morgan and Algird Streets, and Hunt School) to 13.8 KV. Also, in FY10 BED implemented two LED streetlight pilot programs on upper Main Street and Center Street.

Financial Information

For FY10 BED reported a net income for the year of \$1,273,500 and was able to meet debt coverage requirements. Sales to customers increased primarily as a result of the rate adjustment that went into effect on June 26, 2009. In addition, there were lower fuel and power supply costs.

On August 18, 2009, BED, through the City of Burlington, issued \$12,985,000 in new general obligation bonds, 2009 series C, with an average rate of 3.69 percent. These were used to finance the cost of distribution system improvements, gas turbine plant improvements and BED's share of the McNeil Generating Station capital improvements. BED, through the City of Burlington, also issued \$4,615,000 in new general obligation bonds, 2009 series D, with an average interest rate of 5.91 percent. These were used for BED's investments in VT Transco, LLC, which have a guaranteed rate of return of 12.5 percent.

In addition, BED paid the City of Burlington \$1,513,900 in payment in lieu of taxes and remitted \$1,640,700 in franchise fees collected on behalf of the City.





**Michael E.
O'Neil**
Chief

The Burlington Fire Department continues to provide state of the art Fire Suppression and Emergency Medical Care to citizens and visitors in our fine City. The Department combines these services with Public Fire Education and Inspection programs that rival any community in the country. The men and women of the Burlington Fire Department provide a level of protection and prevention that the community can be proud of. During FY10, fire suppression efforts resulted in \$19 million in property saved compared to \$2.8 dollars in property lost. Another measure of effectiveness, quick response times, resulted in 92 percent of fires this year being held to the room of origin.

I would like to take this opportunity to express my appreciation to the men and women of the Burlington Fire Department. Without their efforts over the past year, the Fire Department could not have enhanced its ability to serve the Community. I also want to thank the elected and appointed officials as well as the citizens of Burlington that have enabled us to succeed.

Emergency Medical Division

The Burlington Fire Department's two ambulances continue to be the busiest in the state responding to nearly 5000 emergency calls annually. The firefighter/EMTs of this department work very hard to provide the finest emergency medical care through ongoing training, recertification and work experience. The department continues to provide both basic and advanced emergency care by providing interventions such as intravenous fluids, drug therapies and defibrillation. This year we placed a new ambulance into service as Rescue Company #1. We also replaced a number of the department's older and in some cases obsolete defibrillators with new automatic external defibrillators.

Office of the City Fire Marshal

Unattended cooking fires remain the number one cause of fires in residential dwellings.

This year the Division celebrates its sixtieth anniversary of being committed to reducing the loss of lives and property in Burlington. We strive to meet this goal primarily through voluntary compliance with applicable codes and ordinances achieved through education and inspections. However on rare occasion legal action must be pursued. As a result of a citizen complaint, the Office conducted an 18 month investigation of

a fire alarm contractor who had falsely reported the condition of several of the fire protection systems they had inspected. The company subsequently pleaded no contest to the charges in District Court.

This year the State Division of Fire Safety and the City Fire Marshal's Office began a time of sale inspection program for residential properties. Owners can request that an inspector visit the property prior to sale, to identify any life safety issues. The inspection is conducted at no cost to the property owner and any issues are reviewed with the owner or agent. More than 220 of these inspections were conducted by our staff, and while 97 percent of these inspections discovered some level of deficiencies, none of the required work delayed a sale of the properties. The most common issues are: lack of proper smoke detection, lack of adequate CO detection, undersized or inoperable escape windows and inadequate fall protection.

We review the design, installation and final testing of all required fire protection systems in all new and renovated buildings in the City. This past year a total of 141 fire protection systems were installed in the city. These systems include building fire pumps, sprinkler systems, fire alarm and carbon monoxide detection systems, commercial cooking suppression systems and specialty agent fire suppressions systems. The Fire Marshal's Office also reviewed for compliance the test and inspection reports for existing (1625 +) fire protection systems located in the City, and continues to act as an information clearinghouse for the more than 5800 calls received by staff. The Office is responsible for conducting inspections of all State licensed occupancies, conducting more than 1500 this year.

The Office conducts the majority of the Department's public education programs. This includes presenting programs to local businesses and civic groups, public service announcements, and web-based information. The school-based programs include school visits for 9 private and all public elementary schools, pre-school through the fifth grade. In all, we have reached approximately 2500 children in these school-based fire safety programs and educated more than 300 home-schooled students. Working cooperatively with the University of Vermont and Champlain College, we have delivered fire safety programs to more than 1500 college students.

Division of Training and Safety

During FY10, the Division of Training and Safety continued its mission of preparing firefighters to be effective emergency responders while protecting the citizens of the city.

Burlington Fire's Technical Rescue Team continues to train and work hand in hand with other departments as part of the Statewide Urban Search and Rescue Team. They have participated in a Trench Rescue Exercise and recently completed a structural collapse scenario in the City of Barre. Through many hours of

hard work and dedication, the team has built a confined space training ground located at the McNeil Generating station.

Burlington firefighters completed over 12,000 hours in all facets of firefighting, Emergency Medical training, hazardous materials response and technical rescue. The goal of the fire department's training program is to train our firefighters to the highest standard to mitigate any incident that they may face and ensure that the people of Burlington remain as safe as possible.





Paul Dettman
Executive
Director

With its administrative offices located at 65 Main Street, the Burlington Housing Authority (BHA) provides affordable housing for low-income residents in the City of Burlington and neighboring communities. Our public housing apartments accommodate seniors, people with disabilities, and families. Section 8 and related grants for people with special needs provide rental assistance for approximately 1,800 households in privately owned housing.

We also own or manage over 350 other apartments, most of which are federally subsidized.

BHA receives no municipal tax dollars. Our programs are operated from rental income and financial support from the U.S. Department of Housing and Urban Development (HUD). Annually, BHA brings over \$16 million in federal funds to the City of Burlington and surrounding communities. For FY2010, we made a payment in lieu of taxes to the City of \$67,439.

Public Housing

BHA's 343 units of public housing are located in five developments: Decker Towers, Champlain Apartments, Riverside Apartments, Franklin Square, and Hillside Terrace.

BHA continues to maintain "High Performer" status under HUD's Public Housing Assessment System. Our rolling 10-Year Capital Improvement Plan ensures that our public housing buildings and units are well maintained. A recovery (stimulus) capital fund grant of \$653,823 allowed us to complete additional improvement projects at all developments. Decker Towers has gotten a facelift with new windows and stucco.

Section 8 and Related Programs

Our Housing Choice Voucher Program, which has tripled in size over the past ten years and now serves over 1,750 families, has also been declared a "High Performer" by HUD. As part of that program, we have initiated a project-based subsidy program, which has supported many new affordable housing developments in Burlington and neighboring communities. We also provide rental assistance under a number of other programs serving special needs populations. A new partnership with *Pathways to Housing Vermont* helps homeless individuals achieve stable housing.

Our Section 8 Homeownership Voucher program, which allows subsidy holders to use their rental assistance for homeownership, has helped more than 88 families to become homeowners.

Section 8 Project-Based Developments

BHA now owns or manages more than 340 apartments assisted under the Section 8 project-based program or the Low Income Housing Tax Credit Program. A particular focus continues to be the acquisition and rehabilitation of privately owned Section 8 apartment buildings in the King Street Neighborhood. Preservation of Wharf Lane Apartments is our current focus.

New Affordable Housing

BHA focuses on the development of service enriched housing for individuals and households with special needs. In 2010, BHA partnered with Phoenix House of New England to develop the Burlington Phoenix House.

Resident Services

In addition to affordable housing, BHA provides a variety of services to its residents and program participants.

Our *Family Self-Sufficiency Program* assists more than 100 households in achieving financial self-sufficiency. Over 30 percent of these families are building savings accounts for homeownership or other goals.

BHA has established a *Wellness Program* in all three of our high-rises. The Wellness program provides tenants with on-site health care management, information, referral, and limited home-care services.

Our DREAM program, a collaboration with students from Saint Michael's College and UVM, provides mentoring services to children at Franklin Square Apartments and Riverside Apartments.

The *Offender Re-Entry Housing Program* assists offenders returning to our community to find and maintain appropriate housing.

Our *African Immigrant Initiative* employs a case manager/interpreter who assists Somali Bantu and other immigrants living in housing operated by the Burlington and Winooski Housing Authorities.

Our *Technology Center* for BHA program participants, located at Decker Towers, has been expanded to include satellite centers at other public housing developments.

The City of Burlington Human Resources (HR) Department is responsible for administering and directing all Human Resources programs and activities. The HR Department supports City employees and managers by providing service and consultation in the areas of labor and employee relations, employment and recruiting, benefits administration, workers' compensation, wellness activities, employee development, and legal compliance. HR also supports the City Council Institutions & Human Resources Policy Committee.

Recruiting and Hiring

HR leads the City's efforts to recruit well qualified candidates. More than fifteen hundred applications, a 25 percent decrease from the previous year, were received and processed for fifty one regular vacant city positions. Hiring paperwork for approximately four hundred fifty temporary and seasonal employees was received and processed by the department. In addition, the department processed five hundred criminal background record checks on applicants hired to work in positions with vulnerable populations. In this past year, the department continued its effort to diversify the workforce by increasing the city's recruitment, hiring and retention of staff members from diverse racial and ethnic communities.

Community Support

Human Resources continued with community support efforts in the "Vermont Works for Women" program. The program helps women and girls explore, pursue and excel in nontraditional careers that pay a livable wage. HR also supports The Howard Center's "Project Hire," which is a program dedicated to providing supported employment services to individuals with disabilities seeking competitive employment by providing work opportunities within the City of Burlington for program participants. HR continues to work with employees who are members of the armed services in support of their service requirements. As always, the City of Burlington remains a strong supporter of the Chittenden County United Way, an organization that mobilizes members of the community to provide human service needs, such as housing, safety, food/nutrition, education and transportation to those in need. The City of Burlington's annual United Way fundraising campaign raised over twenty five thousand dollars.

Healthcare, Safety and Wellness

The City of Burlington has continued its relationship with the health care insurance provider Blue Cross Blue Shield of Vermont. In FY10, the City and Blue Cross agreed to an increase in the Wellness Grant provided by Blue Cross from \$25,000 per year to \$30,000 per year beginning in the FY11 fiscal year. In FY10, wellness funds were used to support programs such as lunch time fitness classes, the Walk at Lunch Event, and a discounted rate for "Weight Watchers at Work." To date, city employees participating in the Weight Watchers at Work Program, which takes place weekly at the Burlington Electric Department, have collectively lost over 1200 pounds.

In addition, Blue Cross and the City's Benefits Analyst began working together to prepare for the changes resulting from the recent Affordable Care Act. This began with the submission of an application for the Early Retiree Reinsurance Program (ERRP) which was processed and approved by the Health and Human Services Department. Acceptance to this program provides the City with the potential to receive reimbursement for high cost claims paid on behalf of an early retiree's insurance program.

The City of Burlington's partnership with Hickok and Boardman has continued to have a positive effect in all aspects of workers compensation management. Fostering a culture of safety, the City continues to engage Green



Susan Leonard
Director



Mountain Safety Solutions to deliver trainings designed to reinforce safe work habits. In addition, the City continues to provide on-the-job evaluations of minor aches and pains as part of the Preventative Body Maintenance Program through Injury and Health Management Solutions. Additionally, the City's relationship with St. Paul Traveler's as a workers' compensation insurance carrier has fostered a positive approach to returning employees to the job safely and quickly following an injury.

These preventive measures have had a direct impact on the costs associated with workers' compensation. In FY10, workers' compensation claim dollars again fell below yearly projections. As a result the City was able to adjust the overall insurance deductible under workers' compensation from \$250,000 to \$350,000, allowing for additional premium savings.

Retirement Office Highlights

The mission of the Retirement Board as defined by the Ordinance is to be trustees of the funds of the retirement system. The members have the authority to invest funds, determine asset allocation within guidelines, develop the guidelines, and hire such managers and consultants as may be needed. The members also set policy and oversee the general administration of, and have the responsibility for, the proper operation of the retirement system. The members make decisions on disability applications and follow-ups. The members of the Board are: James Strouse, Robert Hooper and Donald Horenstein, appointed by the City Council; CAO Jonathan Leopold (ex-officio); Benjamin O'Brien and Ray Nails, elected by the Class "A" employees; and Munir Kasti and Paul Paquette, elected by the Class "B" employees.

In FY10 the Board adopted an Investment Policy. In addition the Board had Buck Consultants complete an experience study and as a result of updating assumptions: "Based on the revised valuation the normal contribution rate as of June 30, 2008, would have decreased in Class A from 24.16 percent to 20.85 percent. The normal contribution rate would have decreased in Class B from 11.25 percent to 10.88 percent. The total contribution payable by the City to the System would have decreased from \$5,752,571 to \$5,325,100."

On June 30, 2010, the City of Burlington Employees Retirement Fund was valued at \$110,348,334. The plan's performance for the one year, three year and since 12/2001 periods ending June 30th was 18.7 percent, -3.9 percent and 3.4 percent respectively. There are 863 active members of the Retirement System, 475 retirees and beneficiaries, and 372 members who have left service with vested benefits.



The Fletcher Free Library serves the evolving educational and cultural needs of the Greater Burlington community. Our urban public library offers a welcoming place for people to gather and to learn. A trained staff helps patrons locate the materials and information they need for work and pleasure. Doug Montgomery is Chair of the Library Board of Commissioners. Check out our website at: <http://www.fletcherfree.org/>.

Highlights of Our Year

- The Library Board of Commissioners adopted a diversity statement in March stating that the Library board and staff are committed to making the Library “welcoming and inclusive to all community members and to new arrivals.” We believe that the Fletcher Free is the first library in the state of Vermont to have its own diversity statement. The Library Commission also formed a standing committee made up of board members and staff to examine practices, set goals, and effect changes where needed.
- We were happy to see that a “customer satisfaction survey” completed in July 2009 indicated that 96.5 percent of Library users surveyed were “satisfied” or “very satisfied” with the Fletcher Free’s books and other services.
- A study this year indicated that Fletcher Free circulation figures increased 47 percent between 2000 and 2009; during the same time period, the Library’s interlibrary loan transactions have doubled, and internet computer logons have skyrocketed 287 percent—we must be doing a lot of things right!
- The Library’s 2009 Books for Children Gift Campaign provided 700 books for local preschoolers at the Sara Holbrook Center, the King St. Youth Center, and Head Start of Chittenden County. This year’s Gift Campaign was more than twice as successful as our 2008 program (one of our most successful Gift Campaigns ever)!
- Improvements to the Library’s building and grounds this year funded by City Capital Improvement funds included: renovations to the public women’s bathroom (also made handicapped accessible as part of the project); a sidewalk and new curbs installed on the eastern side of the Library; the resurfacing of the parking lot between the Fletcher Free and the College St. Congregational Church with pervious pavement to reduce runoff into Lake Champlain; the replacement of water-damaged windowsills throughout the Library’s “new” addition; and improved insulation.

- The Library’s fourth self-produced singalong CD, “Ooples and Banoonoos” featuring Library staffers Megan Butterfield, Emer Pond Feeney, and Robert Resnik, was released this year. The CD release party at the Library in February was featured in the Burlington Free Press and also on Vermont Public Radio. Library CD sales totaled \$2,146.50 this year. Proceeds from the sales are used to fund Library programs and materials.
- Grants from Keybank, Jim Palmer & Marla Emery, and a Burlington Community Development Block Grant were used to help start computer literacy classes geared to refugees and immigrants. The Library Commission approved the purchase of 2 laptop computers for the Library’s English-as-a-Second-Language programs.
- The “First Wednesday” speaker series, a collaboration with the Vermont Humanities Council, provided library patrons with a



Amber Collins, Robert Coleburn, and Robert Resnik
Co-Directors



chance to learn and discover. Speakers this year included Middlebury College President Emeritus John McCardell, author Scott Russell Sanders, professor and author Paul Searls, UVM English Dept. Chair Tony Magistrale, UVM Professor Ann Clark, Dartmouth College professor Allen Koop, and author Marjorie Ryerson.

- Our Outreach AmeriCorps VISTA worker Karin Johnson worked tirelessly this year to introduce refugees and other new arrivals in the Burlington area to the Library and its services. One of the many programs which Karin introduced

at the Fletcher Free was a popular basic computer training courses for new Americans in its Laptop Literacy program: Classes were geared toward native speakers of Arabic, Burmese, Nepali, French, Somali, and more.

Fletcher Free Library Facts: (FY 09-10)

Number of items in the Fletcher Free Library's collection

FY09: 137,411
FY10: 143,065

Library cardholders

FY09: 14,699
FY10: 14,807

Hours of operation per week

FY09: 65
FY10: 65

Number of items checked out and/or renewed

FY09: 399,147
FY10: 420,340

Total Interlibrary loan transactions

FY09: 3,161
FY10: 3,112

**Make a Splash – Read!
Our Amazing Summer Reading Program**

The theme for the Library's Summer Reading Program this year was "Make a Splash...Read!" Vermont's biggest and most successful summer reading program was bigger than ever, attracting a record number of young readers (1,280) this summer who read an amazing total of more than 15,000 hours during the Program! This year we had 37 dedicated volunteers who gave more than 700 hours of their time and 25 organizations that provided funding, merchandise, and services worth over \$15,000 to make our Summer Reading Program possible.

We also were grateful for Trisha Irving, our summer youth outreach worker who returned for her second summer. Trisha has made dozens of visits to Parks & Rec Champ camps and community centers this summer, making it easier for hundreds of local children to "Make a Splash"!

The Friends of the Fletcher Free and the Many Things They Do

Once again, the Friends of the Fletcher Free Library organized and managed an annual Used Book Sale this year, raising over \$10,000 to help fund Library improvements and services. The Friends also continued their successful Booked for Lunch series and staffed the Book Stall, the Friend's library store that features high-quality secondhand books, Fletcher Free Singalong CDs, coffee mugs, and other library merchandise. Some other Friends funding projects this year have included:

- The purchase of new and easy-to-clean flooring for the elevator;
- The lease on the Library's public photocopier;
- Ongoing help in supporting the Library's Summer Reading Program and the Library's First Wednesday Series;
- Repair of the Library's public reader/printer for microfilm; and



- Funding expenses for youth services librarian Rebecca Goldberg's first time attendance at the American Library Association in Washington, DC.

Special "Thank You"

Each year we like to thank individuals who have made special contributions of time and effort that have enriched the Library. This year we would like to offer special thanks to these "Library Heroes":

- Sybil Smith, a long-time friend and volunteer at the Fletcher Free, passed on in January. Her meticulous indexes of Burlington local history resources here at the Library are one of her lasting gifts to us all.
- Our wonderful AmeriCorps members Karin Johnson and Kaelyn Murray spent their year at the Fletcher Free developing Library Outreach/ESL programs and teen services respectively, and helped make the Library an even better community resource.
- Sarah Faye Cohen, the chair of the Library's Board of Commissioners, stepped down to concentrate on a book project after chairing the Board this year. Thanks also to Board members Mike Schultz, Natalie Hill, and Deb Emerson, all of whom completed their terms.
- The amazing Bonnie Acker has worked tirelessly year after year with her team of dedicated volunteers to plant, cultivate, weed, and plan the lovely flower gardens on the Library grounds (and also at City Market just down the street).



The End Of An Era

After 28 years of non-stop caring and heartfelt friendship and service to Library staff and patrons, Circulation Chief Lorrie Colburn, to many the “heart and soul” of the Fletcher Free, retired at the end of May. The countless contributions that we all can thank her for (among many other things, Lorrie served as the “Yoda” of reader’s advisors at the main desk; she brainstormed the original idea for the Library’s co-directorship, and built the Fletcher Free’s video and DVD collections into a huge resource for the Burlington community) are just a small part of the whole story. Everyone who has had the good fortune to work with her or to be helped by her during all those years at the Fletcher Free’s main desk has been touched by her warmth, her joie de vivre, her wacky sense of humor, her incomparable flair for fashion, and above all her willingness to treat everyone kindly and with sincere interest. There will never be another like her, and we are all richer for knowing and having worked with her.



Looking Forward

- A beautification project targeting the west lawn of the Carnegie building (started with the installation of metal park benches this year which were purchased by the Friends of the Fletcher Free) will also include a brick path from Winooski Avenue across the lawn and perennial landscaping.
- A redesign of the main reading room will add more desk space and available electrical outlets for Wi-Fi computer users on the main floor of the Library.
- Exterior repairs to the Carnegie building that will include brick repointing and foundation repairs as well as new entry doors to the Library.

Fletcher Free Library Board of Commissioners

- Daniello Balon
- Deborah Barnum
- Kaya Dubie
- Denise Dunbar
- Rebecca Goldberg
- Eric Lindstrom, Co-Chair
- Mary Ellen Manock
- Doug Montgomery, Chair
- Anne Nixon
- Peg Boyle Single

Fletcher Free Library Facts: (FY 09-10)

Total volunteer hours

FY09: 10,102
FY10: 9,414

Adult & Youth reference questions asked

FY09: 30,505
FY10: 27,941

Total annual visits (counted at the Library’s front door)

FY09: 259,120
FY10: 260,914

Number of people using Computer Centers

FY09: 67,428
FY10: 67,969

Number of people using Wi-Fi access within the Library

FY09: 11,900
FY10: 13,727



Mari Steinbach
CPRP, MPA
Director

Director Mari Steinbach was appointed by the Mayor in October, 2009, after an extensive hiring process.

The department has continued efforts to address staffing issues. Restructuring the Waterfront Coordinator and the Parks Planner positions gave more consistent and improved accountability to management, coordination, and project implementation across many facets of the department. An all-division team of supervisors developed a system for hiring

and managing seasonal employees based on the approved budgets and needs of each division, leading to decreased costs, uniform recruitment, and improved accountability.

The Penny For Parks fund was fully implemented for the first year since its inception. The department developed a prioritization system for Penny for Parks spending for future and potential projects. Work on refining, improving and sustaining this will continue through the Parks & Recreation Commission and public input processes. Of significant priority is working deliberately with the public on these important improvements.

The Robert Miller Community and Recreation Center completed its first full year of operation, improving upon uses and revenues in nearly each month of the year. Facility visits show nearly 10,000 more users in the first six months of 2010 compared to 2009. Filling the remaining 2,200 square feet of vacant space with an early childhood or medical use tenant has remained a priority, with the department exploring opportunities with partner organizations such as the Greater Burlington Y.

This past year department staff focused on redeveloping systems that are weak, cumbersome, or inefficient, setting the stage for implementing process improvements and performance measures throughout the entire parks and recreation system. This has been especially apparent within the Recreation Division, where facilities and programming staff focused on performance indicators, cost recovery formulas of services, and collection of data to begin measuring and reporting actual program performance. Another systems improvement has been in the utilization of RecTrac, the recreation program registration and facility reservation software. And, a standard template for contracts and agreements throughout the department is helping to lead to more consistent application in services.



Recreation

- Burlington Area Community Gardens program is one of the department's most popular seasonal programs with 400 garden plots.
- Champ Camp, the department's largest and most popular day camp program, served more than 780 children in 1st through 5th Grades.
- 242 Main (teen club) had another successful Rock Music Camp, with 100 youth participating over 3 sessions. Further music opportunity was through the first-time "Trad Camp" (traditional/folk music camp). The attendance proved 30 percent higher than staff had projected.
- Kids Day Festival featured the Young Traditions performances by musicians ages 6 to 18 years. This Waterfront festival continues to be Vermont's premier youth day celebration, with significant sponsorship support.
- The partnership with both the University of Vermont and the Church Street Marketplace continued to grow with production of the Burlington Winter Festival.
- There were 10 special events on the Waterfront during the summer season that brought the community a host of experiences. It is the jewel of the city's summer venues and a popular location for independent event producers as well as department-produced events.
- Summer Playground/Nutrition programs continued to be offered in three locations across the City. Participation at three sites—Bobbin Mill, Franklin Square, and Riverside Housing—had attendance of 50 youth per day. The program provides supervised recreation opportu-

nities and lunch to youth who would otherwise likely have neither during the summer months. Funding for this entire \$30,000 program is privately fundraised, with an exceptional framework of partnering agencies and organizations.

- The department kicked off summer 2010 by partnering with Stonyfield Farms to promote a Bid with Your Lid program where the community, through a product voting process, selected the Playground/Nutrition Program to be awarded a \$15,000 grant from Stonyfield Farms. Other programs benefitting from the partnership with Stonyfield include Kids Day, Cooking for Life and Gordon Pacquette Arena at Leddy Park.
- Dragonheart Vermont donated a new dock system at the Coast Guard launch ramp for use during its event, also making it available to the public during the remainder of the year.

Paquette Arena at Leddy Park

- Held eight special DJ Skate Nights and themed Family Skate activities to expand public access to skating.
- Offered summer drop in broomball as well as broomball leagues throughout the season on the studio rink.
- Provided “home ice” for Burlington and Colchester boys and girls high school hockey teams, BAHA youth hockey, Vermont Glades junior hockey team, the Champlain Valley Skating Club and its three subsidiary groups, Full Stride hockey leagues, and numerous other private groups. In 2009-10 approximately 5,150 hours of ice were utilized at the Arena, 315 fewer hours of ice than in the previous year.
- Hosted the New England Regional Figure Skating Championships with elite skaters from all over the Northeast competing over five days in October.
- Hosted 27 different area school and youth groups for skating activities, and 66 birthday parties on ice. Welcomed new private user groups, including UVM Figure Skating Club, UVM Women’s Club Hockey and Dealer Dot Com.
- Hosted the annual Burchard and Beech high school hockey tournaments, an expanded Full Stride spring women’s tournament, two Green Mountain Avalanche select tournaments, a BAHA multi-level tournament, two BAHA Mite tournaments and a new 3-on-3 tournament on the small ice.
- Hosted the very popular year end Ice Show,

“Imagine That!,” featuring over 150 skaters of all ages & abilities from Parks & Recreation group lessons, Champlain Valley Skating Club, Ice Crystals Synchronized Skating Team, Vermont Children’s Theatre on Ice, and On Thin Ice adult theatre troupe.

Park Operations and Maintenance

- Provided on-going grounds maintenance to parks, open spaces, and trails.
- Added 100 yards of topsoil to lawn areas and over-seeded park and athletic field spaces.
- Maintained and painted all athletic fields (3 football, 12 soccer, 6 baseball, 4 softball, and 2 lacrosse).
- Replenished woodchips on 16 playgrounds and added 3 new tot swings and 4 belt swings to playgrounds.
- Implemented playground safety program by actively inspecting and responding to safety issues.
- Made and maintained 5 outdoor skating rinks.
- Mowed ROW including roadside Route 127 and all traffic islands.



Facilities Maintenance

- Performed various repairs and projects, involving basic maintenance, electrical, plumbing, and other trades, within the entire parks infrastructure and to City facilities, including City Hall, BCA Firehouse Gallery, Fletcher Free Library, Memorial Auditorium, Burlington Police Department, and the Miller Community & Recreation Center.
- Removed existing Memorial Auditorium bleachers to allow new bleacher install through the City’s Capital Improvement Plan.
- Ordered and installed acoustic tile in gymnasium, Miller Community & Recreation Center.



- Reconstructed, including electric and water infrastructure, 11 R.V. full hook-up sites to accommodate wider vehicles at North Beach Campground.
 - Replaced North Beach Campground cottage roof and windows.
 - Assigned full-time staff to Waterfront events to improve response and management oversight.
 - Constructed mezzanine at Leddy Park maintenance shop for increased storage capacity.
 - Assisted Center City Little League and Roosevelt Park scoreboard install.
 - Prepared project documents for "D" Dock and Harbormaster boat replacements.
 - Rehabilitated City Hall Park fountain and water lines.
 - Installed Dragon Heart slab, bench, and interpretive sign at the Coast Guard launch ramp in Waterfront Park.
 - Installed approximately 70 signs for new City Parks Smoking Ordinance.
 - Assisted in project design elements for 127 Bike Path trailhead.
- Waterfront Operations**
- Hosted many special events at Waterfront Park including the final Chew Chew Fest, Independence Day Celebration, Brewer's Festival, Dragonboat Races and Kid's Day.
 - Hosted the 2nd Annual New Dealer Boat Show, allowing local dealers to showcase the new boat models on City docks.
 - Provided park security to the waterfront areas through a department-operated program in coordination with the Burlington Police Department and its Park and Beach Patrol.
 - Offered kayak, canoe and small powerboat rentals at Perkins Pier through Waterfront Boat Rentals.
 - Offered sailing charter trips, both daily and overnight through the Whistling Man Schooner Company "Friendship" and a new sailing charter, "Let's Go Sailing."
 - Offered ship-wreck tours through Stormboarding Boating based at the Burlington Boathouse.
 - Offered kayak rentals through Umiak Outfitter Sports based at North Beach.
 - Served both seasonal and transient boaters at the Burlington Boathouse, Perkins Pier and the mooring fields.
 - Updated all fees to seasonal slip and mooring holders, changing from a flat fee system to a per-foot rate. Streamlined the seasonal slip/mooring waitlist system to centralize waitlist management and processing at the Pine Street offices.
 - Mobilized a process for gathering boater input on operations and longer range planning initiatives, leading to several management and maintenance improvements.
- Memorial Auditorium**
- Hosted many large events including David Sedaris, First Night Burlington, "The Slam for Sudan," Champlain College graduation, VJBJ Mixed Martial Arts, Thai Boxing tournaments, and Vermont Golden Gloves Boxing tournaments.
 - Provided facility support for several Parks and Recreation programs, including After School basketball and the 242 Main Rock & Roll Camp.
 - The Vermont Frost Heaves played five home games at this facility, hosting approximately 900 fans.
 - The IBM Club, Vermont Commons School and several AAU teams leased the Auditorium's basketball facilities.
 - Leased dance and exercise facilities in the Memorial Loft to a full range of community groups and individuals generating \$10,000 in revenue.
 - Provided facilities support to Burlington Telecom and the Burlington City Arts Clay and Crafts Studio 250.
 - Renovated the stage rigging system, increasing its load bearing capacity and improving safety.
 - Replaced the bleacher seating in the Main Hall with modern seating that will be more comfortable and safer for both building patrons and maintenance staff.
 - Compiled and analyzed Memorial Auditorium usage data from past three years as part of on-going planning for a possible "Superblock" development and facility planning project.

Conservation Legacy Program

- Worked closely with City Market to mobilize volunteer efforts.
- Continued to grow and develop the successful Invasive Plant Species Identification and Removal Program.
- Continued to monitor and maintain trails systems throughout Burlington's natural areas and parks. Improved and enhanced drainage along trails in Ethan Allen Park.
- Oversaw Friends of Ethan Allen Park and Tower and supported activities that improved overall user experiences. Continued to support and promote the creation of the TowerKeepers program, a volunteer group responsible for locking and unlocking the Ethan Allen Tower.
- Worked with Friends of Leddy Park to create awareness about illegal dumping, fort building and misuses of park property.
- Supported neighbors in their efforts to create Friends of Champlain Park and gardening efforts by King Street Youth Center.
- Continued the planning efforts to identify and select sites that should be preserved due to their natural features.
- Worked with Winooski Valley Park District on conservation of lands to provide public access and natural areas.
- Facilitated the Abenaki Heritage Garden, honoring the agricultural heritage of the Intervale.

Trees and Greenways

- Continued tree inventory and maintenance work on the nearly 12,000 street, park and cemetery trees.
- Planted 150 street, park and Cemetery trees utilizing volunteers and contractual services.
- Removed 72 dead and hazardous trees and 63 stumps, pruned 1,300 street and park trees.
- Fertilized 134 street, park and cemetery trees.
- Cleaned and maintained 138 tree grates in downtown and along North Street.
- Performed annual park shrub & flower bed maintenance of 65 beds (includes edging, removing old mulch, adding new mulch, adding compost, pruning and adding new plants when needed).
- Sponsored Arbor Day activities at three of Burlington's elementary schools.
- Received the National Arbor Day Foundation Tree City USA award for the 16th consecutive year.

- Continued All America Selections Flower Display Garden at Waterfront Park, a collaborative project with UVM Extension.
- Coordinated and assisted Branch Out Burlington! in the implementation of the following projects:
 - Planted 125 trees in the Burlington Community Nursery.
 - Organized a Summer Tree Walk featuring trees in Leddy Park.
 - Sponsored 10th Annual Awesome Tree Contest and awards ceremony.
 - Sponsored 2nd annual Tree Sale 150 and sold bare root trees.
 - Assisted in organizing citizen tree keeper training programs.



Capital Projects

- Completed approximately \$208,000 in parks and recreation maintenance improvements from Penny for Parks funding.
- Worked cooperatively with Public Works to begin a re-assessment of the stormwater system within the parks.
- In collaboration with the Friends of Lakeview Cemetery, completed replacement of the historic Gazebo.
- Collaborated with various City Departments and VSArts of Vermont on improvements to the Hyde Street triangle, resulting in installation of the O.N.E.der Dome .
- Participated in Moran Center Redevelopment project as an advisory group and user group member, specifically focusing on the Skatepark redevelopment and user group issues of removing the inline rink.
- Conducted Miller Community and Recreation Center entry planning, facility enhancements, and grant administration.