

# Burlington Senior Center Study Committee

## Meeting Minutes

November 5, 2018

Present: Jesse Bridges, United Way; Gary Rogers, Burlington Parks, Recreation & Waterfront; Sarah Carter, Burlington Parks, Recreation & Waterfront; Gail Moreau, Heineberg Senior Center; Kelly Stoddard Poor, AARP; Beth Hammond, Heineberg Senior Center; Kirby Dunn, HomeShare Vermont; Jane Knodell, City Council; Dave Hartnett, City Council; Kurt Wright, City Council  
Date, time, Location; Candice Holbrook, Burlington Parks, Recreation & Waterfront

Next meeting: Wednesday, November 28, 2018 | 10:30am – 12:00pm | 20 Allen Street, Burlington, VT, 05401  
Wednesday, December 12, 2018 | 10:30am – 12:00pm | 20 Allen Street, Burlington, VT, 05401

## Agenda Items

1. Agenda: the agenda as presented was unanimously approved (motion: Jess Bridges, 2<sup>nd</sup>: Gail Moreau).
2. Public forum: there was no member of the public present.
3. Introductions: Members introduced themselves and their organizations or departments. Jane Knodell advised the group that State of VT Open Meeting Law applies to our group. This means our meetings are to be publicly warned with adequate advance notice, and our work is to be done in public, at our meetings. We will post agendas, minutes, and materials to Boarddocs.
4. Review charge: The group reviewed the charge to the committee in the August 2018 City Council Resolution. There was discussion about previous, similar efforts, particularly when the Champlain Senior Center was struggling to continue as an independent non-profit. We noted that we have been asked to address the issues facing the Heineberg Senior Center, in the larger context of senior centers and services for seniors citywide.
5. How to proceed: We decided to use the next meeting to get up to speed on current resources and programs at the Heineberg Senior Center. Beth Hammond will put together informational material on their operating budget, reserves, programs, operations, building ownership (if any) and so forth. Sarah Carter and Gary Rogers will have the same information for the senior center at the Old North End Community Center.

After we look at Heineberg, we will look at information about seniors and their quality of life in Burlington using reports produced by AARP and others.

6. Inventory: this was deferred to future meetings.

7. Adjournment.