

**Request for Proposals: Project Accounting
Questions Received and City Responses**

Which New World Systems software product is used for the General Ledger? What is the date of cut-over go-live? What business services are provided by the GL (i.e. A/P, A/R, budgeting, fixed asset accounting, encumbrance accounting, etc.)?

-) We utilize New World RFP 2017-1 for our GL. The City went live on New World for FY2012 (note we have a June 30 year-end).
-) We use the following services: Accounts Payable, GL, Miscellaneous Billing, Payroll, Project Accounting, Purchasing, and Revenue Collections, Grant Modules, Human Resource Management, Benefit Tracking, Event Tracking, Business Analytics, Position Budgeting, ESuite, Workers Compensation Administration, COBRA Administration

Does the City have licensing rights to modify the New World GL software as well as sufficient and knowledgeable IT staff?

-) No, we do not have rights to modify the software.

Reference is made to a New World Project Management “module”. Please identify what module is being referenced and provide the functional capabilities or a link to the vendor’s site that describes the functional capabilities.

-) This reference is to the Project Accounting .NET Module available in New World

Are all the current processes around project accounting documented and available as part of the project? If only some current processes are documented, can you provide a high-level list of the ones that are documented?

-) The City does not have good documentation of these procedures, though departments do have standardized practices they follow. Staff do use New World-provided manuals and user guides.
-) The City does maintain a grants and projects policy document.

Please indicate what if any Project Management and/or Asset Management software products are presently used by any of the City departments identified as in scope for this study, including Burlington International Airport and Burlington Water Resources.

-) All use the New World software for their project
-) The City does not generally use a formal project management tool, however many departments use MS Project, MS Excel, and Teamwork to track projects.
-) The City is planning to begin a search for a CMMS, but we do not have a system in place currently. Note that the Fleet Maintenance team use RTA for managing our fleet, and Parks tracks trees in TreeWorks.
-) Some departments inventory assets using Esri’s ArcGIS