**Chittenden County Homeless Alliance (Chittenden CoC)**

FFY2017 HUD Continuum of Care Program \* Notice of Funding Availability

Requests for PROPOSALS

Any eligible entity wishing to apply for funding must complete the attached form and submit it electronically to the Community & Economic Development Office (Valerie Russell) before **4 PM December 20, 2018.**  Only one request per form.

**INTRODUCTION**

As the Collaborative Applicant for the Chittenden County Homeless Alliance Continuum of Care, the Community & Economic Development Office (CEDO) is accepting proposals for a rapid rehousing grant as outline below with Continuum of Care Homeless Assistance funding from the U.S. Department of Housing and Urban Development (HUD). Chittenden County Homeless Alliance (CCHA) Continuum of Care is soliciting proposals for a replacement grantee for a rapid rehousing program for youth.

**The following funding is available:** FY17 $78,742

Funding will come from the U.S. Department of Housing and Urban Development’s (HUD) 2017 McKinney-Vento Continuum of Care (CoC) for the Homeless Program, as amended under the HEARTH Act and the CoC Program Interim Rule. Agency’s must meet the eligibility requirements articulated in HUD’s CoC Notice of Funding Available (NOFA):

<https://www.hudexchange.info/programs/e-snaps/fy-2017-coc-program-nofa-coc-program-competition/#nofa-and-notices>

More information on this program, the HEARTH Act, the Interim Rule and the NOFA is available on HUD’s website: <https://www.hudexchange.info/coc>

Organizations that do not currently receive CCHA CoC program funding are encouraged to submit proposals. Proposals are also welcome from current recipients of this funding.

A. As part of the FY2017 HUD CoC NOFA award, any **ELIGIBLE APPLICANT** may submit a Proposal for a Rapid Rehousing program for youth ages 18 - 24.

B. The unbiased **Application Ranking Committee** will use HUD CoC NOFA thresholds and guidance, and local COC priorities to make funding determinations for HUD approval. The Chittenden County Homeless Alliance Steering Committee will review and approve the recommendations.

C. **APPEALS PROCESS**: Any CoC project applicant may send a written response to the Steering Committee Co-Chairs if there is an objection to the project determination (denied/reduced funding, lower priority, or other reason).

## ADDITIONAL RESOURCES:

* **HUD CoC Program Interim Rule**

<https://www.hudexchange.info/resources/documents/CoCProgramInterimRule_FormattedVersion.pdf>

* **CoC Program Grants Administration User Guide** [https://www.hudexchange.info/resource/2946/coc- program-grants-administration-user-guide/](https://www.hudexchange.info/resource/2946/coc-program-grants-administration-user-guide/)
* **HUD E-SNAPS** <https://esnaps.hud.gov/grantium/frontOffice.jsf>

| **Chittenden County Homeless Alliance (CCHA) CoC**  **SCHEDULE: HUD CoC Rapid Rehousing Youth Application** | | | |
| --- | --- | --- | --- |
| **ACTIVITY** | **DUE DATE** | **PRIMARY LEAD** |
| **Request for Proposals Released** | December 10, 2018 | CEDO - CA |
| **For technical assistance email** [**vrussell@burlingtonvt.gov**](mailto:vrussell@burlingtonvt.gov)by December 19th at the latest |  | CEDO - CA |
| **Request for proposals are due via email to** [**vrussell@burlingtonvt.gov**](mailto:vrussell@burlingtonvt.gov) **– 4PM** | 10 AM - December 20, 2018 | CEDO - CA |
| **CCHA Application Ranking Committee** meets to review proposals, and determine funding recommendations | December 20, 2018 time TBD | Application Ranking Committee |
| **CCHA Application Ranking Committee** presents findings to Steering Committee | January 3rd, 2019 | Application Ranking Committee |

* ***The schedule may change pending further HUD guidance. Changes will be posted on the CCHA website and distributed via email.***

**Chittenden County Homeless Alliance (CCHA) CoC Program**

**Rapid Rehousing for Youth - Project Proposal**

1. **Requirements: For a program to be eligible it must include the following components. Please check each requirement below to confirm compliance**:

* **Rapid Rehousing** (Must serve Literal Homeless-*coming directly from Streets or Emergency Shelter (including GA motel or other eligible Emergency Shelter Program) or fleeing domestic or sexual violence*)
  + **Tenant Based Rental Assistance**
  + **Serves Youth Ages 18 - 24**
  + **Will offer a minimum of 9 Single Room Occupancy (SRO) units**
  + **Will house a minimum of 9 youth**
  + **Minimum $20,000 match**

1. **CoC Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
2. **CoC Project Description:** Attach one page (max) description & design showing the project outreach plan to find participants, how it fills an identified need, project scale (# of units and participants), and services available to obtain/maintain permanent housing and mainstream resources.
3. **Name of Primary Applicant** (Direct HUD Recipient, if awarded): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Subrecipient(s)-if applicable: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Primary Partners/Providers-if applicable*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\*Eligible Project Applicants: nonprofit organizations, states, local governments, and instrumentalities of state and local governments. Public housing agencies are eligible without limitation or exclusion. For-profit entities are not eligible to apply for grants or to be subrecipients of grant funds*

1. **Are the recipient, subrecipient and any partner agencies in good standing with all state and federal funding sources?**

YES NO

1. **Match:** Applicant certifies the *availability*, if selected, to commit/provide a required, **minimum 25% match**, above HUD CoC Program funds, from other sources [i.e. Medicaid, HOP, FSH, DMH, Private, Other]?

YES NO (not eligible for funding)

## Name all identified, potential match sources AND total amounts for the CoC Program project:

1)

2)

3)

## If awarded, will (does) the CoC Program project participate in CCHA’s Coordinated Entry System?

YES NO (*non-eligible*)

## If awarded, will (does) this CoC Program project use the VT HMIS Implementation?

YES NO OR

DV project who will use a HMIS comparable *database*)

NEW PROJECTS ONLY

Do you operate any homeless dedicated projects?

YES NO

If yes, do they participate in the VT HMIS?

YES NO

## Low Barrier: Will participants be screened-out of HUD CoC projects due to any of the following?

*Too Little or No Income*

*Active or History of Substance Abuse*

*Criminal record with exceptions for state-mandated restrictions*

*History of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement)*

*None of the Above*

## Housing First: Will HUD CoC project participants be terminated based upon any of the following?

*Failure to participate in supportive services*

*Failure to make progress on a service plan (not eligible)*

*Loss of income or failure to improve income (not eligible)*

*Being a victim of domestic violence (not eligible)*

*Other activity not covered in typical lease agreement None of the above*

## CoC Project Budget

|  |  |  |
| --- | --- | --- |
| **Type of Cost** | **Proposed**  **Budget** | **Proposed Activities Covered by Budget**  (i.e. number of units, staff/service details, etc.) |
| *Housing Cost*  -Rental Assistance  -Leasing  -Operations  -Capital | $ 71,712 | Minimum 9 SRO’s |
| *Services* |  |  |
| *HMIS* |  |  |
| *Admin Costs* | $ 7,030 |  |

Number and Size of Rental Subsidies: Address-Units/Building(s):

Recipient Type (pick one)

## Non-Profit Organization

## Local Government

## State Entity:

## Local PHA

Rental Assistance Administrator (if applicable)

## Non-Profit Organization

## Local Government

## State Entity:

## Local (Or State) PHA

Subrecipient or Primary Service Provider(s):

## ADDITIONAL QUESTIONS – NEW or EXPANDED COC PROGRAM PROJECT PROPOSALS

## Describe experience with administering PSH and RRH projects and state/federal funding.

Attach a brief (maximum one page) summary

## How will the CoC Program project quickly move participants into permanent housing?

Explain how:

## Will CoC participants will be required to live in a particular structure/unit/locality?

YES NO

If “YES”, where and why:

## Will the new CoC Program project use an existing homeless facility or activities?

YES NO

If “YES”, explain:

## How will the new CoC Program project support participants to achieve and maintain economic independence?

1. **How will the CoC Program project support participants to remain in or exit to a destination of permanent housing**?

Explain how:

What percentage of participants will remain in/exit to permanent housing?

How is this percentage determined?