

## Burlington Design Advisory Board

149 Church Street, City Hall  
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<http://www.burlingtonvt.gov/PZ/Boards/Design-Advisory-Board/>  
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*Matt Bushey, Chair  
Ron Wanamaker, Vice Chair  
Tom Cullins  
Steve Offenhartz  
Leo Sprinzen  
Philip A. Wagner, Alternate  
Phil Hammerslough, Alternate*



### Minutes

#### Burlington Design Advisory Board

Tuesday, January 23, 2018 3:00 p.m.

Conference Room 12, City Hall, 149 Church Street, Burlington, VT

**Present:** Matt Bushey (Chair), Steve Offenhartz, Ron Wanamaker, Leo Sprinzen

**Absent:** Tom Cullins, Philip Wagner, Phil Hammerslough

**Public:** Michael Wisniewski, Chip Patullo, Rob Meehan (228 North Winooski Ave), Jeff Goller, Laurie Curley (19 Starr Farm Beach), Jeff Hodgson, Amy Houghton, Laura Wheelock, Kirsten Merriman-Shapiro, Cindy Wight, Nina Safavi, Deryk Roach (149 Church Street)

**Staff present:** Scott Gustin, Ryan Morrison, Mary O'Neil

#### Session I – 3:00 PM – 3:30 PM

##### **18-0541CA; 228 North Winooski Avenue (NMU, Ward 2C) Champlain Housing Trust / Chittenden Emergency Food Shelf**

Construct a two-story, 652 sf (footprint) addition to the Chittenden Emergency Food Shelf to hold a teaching and demonstration kitchen, office space, and open work spaces. Request for parking waiver included. (Project Manager: Ryan Morrison)

**Motion by Matt Bushey:** I move we approve the project as submitted and forward it on to the Development Review Board.

**2<sup>nd</sup>:** Steve Offenhartz

**Vote:** 4-0-0, Motion carries.

#### Session II – 3:30 PM – 4:00 PM

##### **18-0211CA; 19 Starr Farm BC (RL-W, Ward 4N) Gerald and Laura Curley**

Demolition of existing seasonal single family home and the construction of a new single family home. (Project Manager: Scott Gustin)

**Motion by Matt Bushey:** I move that we approve the project and forward to the Development Review Board with provision that the utility lines be undergrounded from the new home to the first utility pole.

**2<sup>nd</sup>:** Steve Offenhartz

**Vote:** 4-0-0 Motion carries.

**Session III – 4:00 PM – 5:00 PM**

**18-0619CA; 149 Church St (Civic/FD6, Ward 3C) City of Burlington, Parks & Recreation Department**

Reconstruction of City Hall Park including sidewalks; installation of new fountain and plazas on east edge; tree removal and replacement; installation of rain gardens and associated retaining walls; retaining walls along Main St edge; replacement pole lighting; architectural lighting on facades of BCA and City Hall buildings; installation of fence to enclose mechanical equipment adjacent to steps. (Project Manager: Scott Gustin)

**Motion by Matt Bushey:** I move that we approve the project and forward to the Development Review Board subject to two conditions:

1. Include more seating throughout the park.
2. The mechanical enclosure should incorporate more open vents as opposed an more closed opaque style.

**2<sup>nd</sup>: Leo Sprinzen**

**Vote: 3-1-0 Motion carries.**