

Burlington Design Advisory Board

149 Church Street, City Hall

Burlington, VT 05401

<http://www.burlingtonvt.gov/PZ/Boards/Design-Advisory-Board/>

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*Matt Bushey, Chair
Ron Wanamaker, Vice Chair
Tom Cullins
Steve Offenhartz
Leo Sprinzen
Philip A. Wagner, Alternate
Phil Hammerslough, Alternate*



Minutes

Burlington Design Advisory Board

Tuesday, November 28, 2017 3:00 p.m.

Conference Room 12, City Hall, 149 Church Street, Burlington, VT

Present: Matt Bushey (Chair), Tom Cullins, Steve Offenhartz, Ron Wanamaker, Phil Wagner (alternate.)

Absent: Leo Sprinzen, Phil Hammerslough (alternate)

Staff present: Ryan Morrison, Mary O'Neil

Session I- 3:00 PM – 3:30 PM

18-0431CA; 157 North Union St (RM, Ward 2C) Matthew Barry and Emma Allen

Reverse locations of existing front door and window; add stairs from porch to driveway.
(Project Manager: Ryan Morrison)

Motion by Matt Bushey: I move to approve the request to switch the location of the window and the door on the front façade, and to approve the proposed stairs off the north end of the front porch. I recommend that the new window be wood or clad wood with a 6/1 pattern and simulated divided lights.

2nd: Steve Offenhartz

Vote 4-1 (RW.)

Motion carries.

Session II – 3:30 PM – 4:00 PM

18-0294CA; 24 Front St (RM, Ward 3C) Liam Flynn and Sara Woodard

2nd story addition to rear of existing single family house. (Project Manager: Mary O'Neil)

Motion by Steve Offenhartz: I move we table the application to allow the owners to finalize details, materials, and design. The Board is comfortable with the direction taken, and recommends using the same palette of materials as on the existing house.

2nd: Ron Wanamaker

Vote 5-0

Motion carries.

Session III – 4:00 PM

CLG Grant Discussion

Mary O'Neil explains CLG program, availability of annual grant funding for preservation related projects. Opportunity to apply for funding to sponsor a workshop to focus on local-level historic preservation policies and processes in Vermont and how to conduct the local design review process. The intended audience includes both municipal staff who oversee local design review programs and the volunteers who staff the local commissions and review boards. The workshop will be open to participants across the state. Historic New England had offered to be the third-party administrator for the grant, so beyond submitting the application there's not much more that we would need to do.

Motion by Steve Offenhartz to direct staff to prepare a grant application for the workshop on historic preservation policies and processes in Vermont with guidance for local design review.

2nd: Ron Wanamaker.

Vote 3-0 (all HPRC members SO, TC and PW)

Motion carries.

Other Business:

Board voted on 2018 calendar year schedule

5-0 to adopt.

Motion carries.