

Burlington Planning Commission

149 Church Street
Burlington, VT 05401
Telephone: (802) 865-7188
(802) 865-7195 (FAX)
(802) 865-7144 (TTY)

www.burlingtonvt.gov/pz

Andy Montroll, Chair
Bruce Baker, Vice-Chair
Yves Bradley
Alexander Friend
Emily Lee
Harris Roen
Jennifer Wallace-Brodeur



Burlington Planning Commission

Tuesday, August 28, 2018, 6:30 P.M.
Conference Room 12, City Hall, 149 Church Street
Minutes

Members Present	A Montroll, Y Bradley, A Friend, E Lee, H Roen, J Wallace-Brodeur
Members Absent	B Baker
Staff Present	M Tuttle, D White, S Gustin, S Draper

I. Agenda

Call to Order	Time: 6:32 pm
Agenda	Approved As Is

II. Public Forum

Name	Comment	Commission Action?
No members of the public spoke		

III. Report of the Chair

A Montroll	<ul style="list-style-type: none">No Report
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IV. Report of the Director

D White	Items for commissioners to be aware of: <ul style="list-style-type: none">August 30th public meeting about Memorial Auditorium held by CEDO.September 5th public meeting Winooski Ave corridor study.September 10th P&Z staff meeting with sign manufacturers to share most recent draft sign ordinance, and inviting their feedback.
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V. Public Hearing: ZA-19-01 Grocery in E-LM

Action: Approve Municipal Bylaw Amendment Report and forward to City Council		
Motion by: H Roen	Second by: E Lee	Vote: Approved Unanimously
Type: Public Hearing	Presented by: M Tuttle	
Discussion/Notes: <ul style="list-style-type: none">J Tashiro- General Manager of City Market- When designing the store, believed they were within the allowed size, but learned later on that it was not. South End store is doing well, and in need of using space they cannot occupy.A Hope- Not adding space to the South End store, but using the space they already have.		

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V. Public Hearing: ZA-19-02 Additional Residential Unit in RL

Action: Approve Municipal Bylaw Amendment Report and forward to City Council		
Motion by: Y Bradley	Second by: J Wallace-Brodeur	Vote: Approved Unanimously
Type: Public Hearing	Presented by: S Gustin	
Discussion/Notes:		
<ul style="list-style-type: none"> Councilors Bushor and Paul attended to speak in support in removing the provision. 		

VI. Public Hearing: ZA-18-03 Parking Amendments

Action: Approve Municipal Bylaw Amendment Report and forward to City Council		
Motion by: J Wallace-Brodeur	Second by: Y Bradley	Vote: Approved Unanimously
Type: Public Hearing	Presented by: S Gustin	
Discussion/Notes:		
<ul style="list-style-type: none"> A concern was expressed that the parking regulations may not align with DPW's standards for curb cuts and street parking. Suggested P&Z and DPW working together on these types of permits to ensure all outcomes are considered. D White noted that these considerations are reviewed through the permitting process, and increased coordination between departments a goal behind the permit reform process. 		

VII. 2019 Update to planBTV

Action: No Action Required		
Motion by:	Second by:	Vote:
Type: Discussion/Presentation (PDF on website)	Presented by: M Tuttle	
Discussion/Notes:		
<ul style="list-style-type: none"> Regarding material presented on 8/14: Include more stats on diversity of population. Presented rough draft of the second half of planBTV update by land use category: Preserve, Evolve, Growth. Each land use category begins with an overall purpose, more specific areas, considerations for the future, and relevant policies and actions that tie back to the first half of the plan The overall land use patterns have not changed from previous plans, but a new framework for visualizing them. The way this material is presented reflects well on the big picture. Perhaps change the language framing this section to use softer language, such as "plan to" instead of "will". Ie. "Planning to preserve, planning to evolve, planning to grow." In response to a comment from a resident that the plan did not seem to respond to public comment at the workshops, staff provided examples of ways that the plan reflects different needs of parts of the community, and reflects the consensus on what is missing in certain areas. 		
<u>Preserve</u>		
<ul style="list-style-type: none"> Natural Resources, Shore lands, Parks, Recreational areas, etc. Continue to look and be used as they are today, with some adaptations to be able to maintain them and preserve current function Largely refers to the other plans that have been prepared such as Open Space Master Plan, Parks, Rec & Waterfront Master Plan, BED Integrated Resource Plan, etc. 		
<u>Evolve</u>		
<ul style="list-style-type: none"> Low and Medium density residential neighborhoods Expect them to slowly evolve while maintaining their development pattern, scale, and character Keep working on the distinctions between neighborhood types to be more descriptive of what they are and what the future concerns are. Ultimately, needs of neighborhood are different depending on age of housing and location, so this is meant to recognize that in some areas our 		

approach needs to be a little bit different. The zoning overall doesn't fit, so we need to bring them into alignment.

Growth

- Downtown, major street corridors, Neighborhood Mixed Use, Enterprise & Institutional zones
- Areas allow us to grow, while preserving vibrancy, important natural and cultural areas
- Is there anything that suggests rezoning around/parts of the institutional zones where they residential communities are within them? Want to understand the community's priorities for these areas, and consider utilizing buffer zones within the Institutional zone that preserves residential areas and provides benefits to the community.
- Future considerations for Institutional and corridor areas does indicate that we may consider zoning changes in the future to achieve the goals of the plan, but the plan doesn't explicitly identify or make those changes.

VIII. Committee Reports

Executive	No Report
Ordinance	No Report
Long Range	No Report
Other	

IX. Commissioner Items

Next Meeting	September 11, 2018 @ 6:30pm in Conference Room 12, City Hall
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X. Minutes & Communications

Action: Approve Minutes		
Motion by: Y Bradley	Second by: J Wallace-Brodeur	Vote: Approved Unanimously
Changes to Minutes: N/A		
Communications Filed: N/A		

XI. Adjourn

Adjournment	Time: 7:45 pm	
Motion: Y Bradley	Second: A Friend	Vote: Approved Unanimously



Signed: September 12, 2018

Andy Montroll, Chair



Shaleigh Draper, Planning and Zoning Clerk