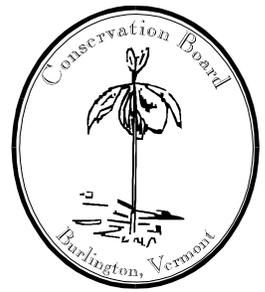


Burlington Conservation Board

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*Matt Moore, Chair
Will Flender, Vice Chair
Scott Mapes
Don Meals
Jeff Severson
Miles Waite
Damon Lane
Zoe Richards
Stephanie Young*



Conservation Board Meeting Minutes

Monday, April 3, 2017 – 5:30 pm
Planning & Zoning Conference Room – City Hall Lower Level
149 Church Street

Attendance

- **Board Members:** Miles Waite (MW), Scott Mapes (SM), Matt Moore (MM) Zoe Richards (ZR), Jeff Severson (JS), Damon Lane (DL), Stephanie Young (SY), Will Flender (WF)
- **Absent:** Don Meals (DM)
- **Public:** Olivia Wicklund-Phillips (student), Chris Boget (LCLT), Ganon Osborn (LCLT)
- **Staff:** Ryan Morrison (Planning & Zoning)

MM, Chair, called the meeting to order at 5:35 p.m.

Minutes

March 6, 2017

A MOTION made by DL and SECONDED by SY:

Accept the minutes of March 6, 2017 as written.

Vote: 3-0-2

Board Comment

SM wanted to talk about Burlington Square and Eagle's Landing. Ireland Construction is doing a good job. Would like to explore Ireland's responsibilities – parking lot for trucks could have utilized better best management practices. Parking on the green belt, and soil is being transported on to the public street.

MW notes that parking on the green belt is unavoidable during construction projects, but that it can be mitigated and/or repaired.

SM worried about stabilization of the greenspace during construction.

SM Burlington Square – Ireland Construction has done a great job through tough weather. It will be difficult to manage during the wetter months.

ZR, the Conservation Newsletter looks great. There's a Conservation Board Corner! Looking for someone to write another piece. April 15th is the next issue.

JS, talked about what to include in board conditions on permits.

MM, requests that Scott Gustin review the standard stormwater conditions, review board membership renewals, and add a Conservation Newsletter sign up list to the next meeting agenda.

Public comment

None.

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Open Space Subcommittee

1. LCLT Conservation Legacy Fund application

MM opened the discussion by describing the request. Jeff Severson noted that he would opt out of the discussion.

Chris Boget explained the details of the proposal. There is a purchase and sale agreement on the 20 acres previously presented to the City. An appraisal is pending on the rest of the property.

SM, will the appraisal consider the zoning districts?

Mr. Boget, yes. Various values will be reflected in the appraisal.

MM noted that the easement was looked at on the first project.

Mr. Boget, the City has a right of reentry on the easement. The City trusts the land trust to take care of the easement.

ZR, what happens when the entity dissolves? What happens to the easement?

Mr. Boget, it would go to an appropriate administration

JS, much of the proposal seemed vague in terms of what will be funded.

Mr. Boget, the easement and the purchase of sale agreement had to be drafted several times. Staff time was spread across several areas of review.

JS asked for a more specific breakdown of the expenses.

MM – Notes that this sounds like a reimbursement type of scenario. It would be helpful to have more of a specified budget.

Mr. Boget, yes.

MM would like to see the \$8,000 go to hard costs, and if its \$10,000, maybe \$2,000 should go toward staff time.

ZR, the goal of the legacy fund is to get the seed money off the ground.

MM, how do we feel about staff time? Is the cost eligible?

ZR, that should be a discussion amongst us. Are there 'not-to-exceed' limits?

SM suggested that staff time is okay to be paid under the \$8,000, but would be open to amendments. Perhaps 20% of \$10,000 for staff time.

Mr. Boget noted that if it comes to 20% of a number, they'll go with that number

MW, (staff time) should be 20% of the \$8K

A MOTION was made by JS and SECONDED by MW:

I Move that we recommend the request for \$8,000, with the condition that they submit an itemized budget with the contingency that 20% of the \$8,000 go toward staff time. This shall not establish a precedent.

Vote: 7-0-1

Project Review

1. 17-0833CA; 62 Sunset Cliff Rd. (RLW, Ward 4N) 62 Sunset Cliff Realty, LLC
Add deck and two additions to existing single family home

Ryan Morrison informed the Board that the application was withdrawn due to financial reasons. The property owners intend to resubmit a new application in the future.

JS motions and DL seconds to move to executive session.

JS motions and DL seconds to move out of executive session.

Adjournment

The meeting adjourned at 6:19 PM.