

Open Space Plan RFP Questions Received & Answers

- **Role of UVM Spatial:**

- Is the role of the UVM Spatial Lab to develop specific data layers that the consultant will use in developing the public engagement and final report? Or will the UVM Spatial Lab be providing analysis as well? For instance, will they be creating equity layers and analyzing the census data related to who lives within a walkable distance of existing open spaces, what is the relationship between open spaces and parking, etc.

Please refer to the Deliverables section of the posted Spatial Analysis Lab proposal.

- Will UVM Spatial Lab be responsible for creating polished final maps and charts for use in public engagement and the final report or will the consultant be provided with the data and expected to create those final products?

The Spatial Analysis Lab will focus on mapping and data analysis, including final maps and associated report. The consultant may utilize SAL's work in public outreach and engagement. Please refer to the posted Spatial Analysis Lab proposal.

- Will the consultant be able to ask for UVM Spatial Lab to develop a particular analysis or will their work be defined before the consultant begins working on the project?

The Spatial Analysis Lab's scope of work is defined. Please refer to the posted Spatial Analysis Lab proposal.

- In terms of working with the UVM Spatial Lab, will the consultant work through municipal staff to engage with them or will the consultant work directly with the lab to ask for data and or analysis?

This project will be a collaborative effort coordinated by city staff. There may be opportunity for direct work between the SAL and the consultant. Please refer to the posted Spatial Analysis Lab proposal.

- **Engagement:** Who will be responsible for language translation in the public engagement?

Details are pending, but the city can likely coordinate translation services as needed. Copy will be the responsibility of the consultant.

- **Budget:** Is there an anticipated budget established for the work?

A budget of \$100,000 is approved for this effort (not including the Spatial Analysis Lab work) with an appropriate contingency for translation and other accommodations for an inclusive public process.

- Given the scope of this project, the coordination necessary with the City Departments and UVM, and the desire for robust public outreach it would be helpful to know if there

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is a funding range identified. This will ensure the details of our proposal closely match your budget realities.

See the answer above to the budget question.