



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2025 Department Requested	2024 Amended Budget	2023 Actual Amount	2022 Actual Amount	2021 Actual Amount
Fund 101 - General Fund						
REVENUE						
Department 20 - Permitting and Inspections						
Division 000 - Admin						
<i>Intergovernmental Revenues</i>						
4875_175	Grants Miscellaneous	.00	.00	.00	4,207.00	.00
<i>Intergovernmental Revenues Totals</i>		\$0.00	\$0.00	\$0.00	\$4,207.00	\$0.00
<i>Charges for Services</i>						
4210	Rental Prop Transfer Fee	2,500.00	3,500.00	(1,152.00)	2,350.00	2,400.00
4215	Reinspection Fees	15,000.00	21,000.00	18,530.00	12,428.00	11,483.00
4220	Rental Registration Fees	1,163,811.00	1,145,540.00	1,036,707.70	1,005,715.50	1,071,694.02
<i>Charges for Services Totals</i>		\$1,181,311.00	\$1,170,040.00	\$1,054,085.70	\$1,020,493.50	\$1,085,577.02
<i>Fines and Forfeits</i>						
4035	Late Filing Penalty	3,000.00	5,000.00	7,045.00	7,083.00	4,981.60
4252	Stipulation Fee	40,000.00	20,000.00	9,500.00	45,500.00	19,456.00
<i>Fines and Forfeits Totals</i>		\$43,000.00	\$25,000.00	\$16,545.00	\$52,583.00	\$24,437.60
<i>Licenses and Permits</i>						
4247	Fees and Permits	9,000.00	18,000.00	3,955.00	2,899.99	8,555.00
4255_001	Certificates Of Occupancy Certificate of Occupancy	25,000.00	45,000.00	16,460.74	9,703.16	23,009.96
4255_002	Certificates Of Occupancy Temp Certificates	1,800.00	3,500.00	1,172.00	1,200.00	1,800.00
4255_003	Certificates Of Occupancy After the Fact	12,000.00	17,000.00	11,191.00	10,596.00	15,299.20
<i>Licenses and Permits Totals</i>		\$47,800.00	\$83,500.00	\$32,778.74	\$24,399.15	\$48,664.16
<i>Other Revenue</i>						
4950_123	Donations General	3,000.00	4,000.00	4,750.00	4,000.00	1,850.00
<i>Other Revenue Totals</i>		\$3,000.00	\$4,000.00	\$4,750.00	\$4,000.00	\$1,850.00
<i>Miscellaneous</i>						
4535	Misc Rev	16,000.00	11,000.00	11,589.74	13,164.60	10,500.00
4535_100	Misc Rev Zoning Compliance Request	14,000.00	20,000.00	16,520.00	23,712.00	21,866.00
<i>Miscellaneous Totals</i>		\$30,000.00	\$31,000.00	\$28,109.74	\$36,876.60	\$32,366.00
Division 000 - Admin Totals		\$1,305,111.00	\$1,313,540.00	\$1,136,269.18	\$1,142,559.25	\$1,192,894.78



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Division 154 - Inspection Services						
<i>Licenses and Permits</i>						
4225	Building Trade Permits	1,620,122.00	1,610,000.00	1,416,249.90	1,047,955.77	975,356.14
4247_100	Fees and Permits Bianchi Research	12,200.00	18,000.00	14,760.00	21,204.00	21,708.00
<i>Licenses and Permits Totals</i>		\$1,632,322.00	\$1,628,000.00	\$1,431,009.90	\$1,069,159.77	\$997,064.14
Division 154 - Inspection Services Totals		\$1,632,322.00	\$1,628,000.00	\$1,431,009.90	\$1,069,159.77	\$997,064.14
Division 157 - Zoning						
<i>Charges for Services</i>						
4600_125	Fees For Services Housing & Development	503,143.00	500,000.00	164,881.35	240,429.12	161,642.64
4600_130	Fees For Services Miscellaneous	.00	.00	2.00	.00	24.70
<i>Charges for Services Totals</i>		\$503,143.00	\$500,000.00	\$164,883.35	\$240,429.12	\$161,667.34
<i>Licenses and Permits</i>						
4100_125	Licenses And Certificates Housing & Development	332,075.00	330,000.00	484,710.26	254,279.65	300,568.39
<i>Licenses and Permits Totals</i>		\$332,075.00	\$330,000.00	\$484,710.26	\$254,279.65	\$300,568.39
Division 157 - Zoning Totals		\$835,218.00	\$830,000.00	\$649,593.61	\$494,708.77	\$462,235.73
Department 20 - Permitting and Inspections Totals		\$3,772,651.00	\$3,771,540.00	\$3,216,872.69	\$2,706,427.79	\$2,652,194.65
REVENUE TOTALS		\$3,772,651.00	\$3,771,540.00	\$3,216,872.69	\$2,706,427.79	\$2,652,194.65
EXPENSE						
Department 20 - Permitting and Inspections						
Division 000 - Admin						
<i>Personnel Services</i>						
5000_100	Salaries and Wages Regular, Full Time	683,969.00	659,836.00	598,869.42	621,452.00	679,386.56
5000_900	Salaries and Wages Attrition/reorganization	(91,852.00)	(75,000.00)	.00	.00	.00
5100	Overtime	500.00	500.00	387.83	704.65	1,110.52
5200_110	Other Personnel Services On-Call	.00	.00	.00	80.00	.00
5200_115	Other Personnel Services Other Compensation	3,000.00	6,000.00	1,600.00	2,200.00	5,850.00
5200_116	Other Personnel Services Longevity Pay	2,860.00	3,500.00	3,942.69	4,596.98	4,400.00
5200_120	Other Personnel Services Shift Differential	.00	.00	1.80	.00	.00
5200_130	Other Personnel Services Allowance Taxable	20,000.00	20,500.00	21,591.39	20,040.00	20,465.00
5400_100	Employee Benefits FICA	52,324.00	52,811.00	45,158.56	47,207.96	51,678.09



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Account	Account Description	2025 Department Requested	2024 Amended Budget	2023 Actual Amount	2022 Actual Amount	2021 Actual Amount
5400_115	Employee Benefits Retirement B	134,583.00	124,117.00	122,551.00	63,481.69	108,961.35
5400_120	Employee Benefits Workers Compensation	22,985.00	18,843.00	27,770.00	34,307.31	69,989.08
5400_125	Employee Benefits Health Insurance	368,425.00	305,925.00	305,165.00	271,750.00	283,125.00
5400_130	Employee Benefits Dental Insurance	17,121.00	14,882.00	16,342.00	16,232.00	16,548.00
5400_135	Employee Benefits Life Insurance	2,729.00	3,268.00	3,511.00	3,644.00	4,099.00
5400_145	Employee Benefits Employee Parking	.00	.00	360.00	700.00	1,260.00
<i>Personnel Services Totals</i>		\$1,216,644.00	\$1,135,182.00	\$1,147,250.69	\$1,086,396.59	\$1,246,872.60
<i>General Operating</i>						
6000	Office Supplies	1,500.00	1,500.00	562.35	692.13	107.25
6005	Postage	3,700.00	3,700.00	4,771.11	4,824.39	5,652.37
6010	Computer Equipment	.00	.00	38.99	.00	.00
6025	Furnishings	250.00	700.00	200.00	834.97	.00
6200	Medical Fees And Supplies	250.00	250.00	584.00	115.00	.00
6202	Printing/Copying/Paper Mgt	1,500.00	3,000.00	1,037.62	3,279.39	2,694.68
6203	Dues/Subscriptions	250.00	250.00	250.00	16.44	60.00
6208	Special Supplies	250.00	250.00	328.26	43.70	.00
6210	Small Tools and Equipment	1,000.00	1,650.00	1,033.44	339.96	1,507.70
6214	Clothing And Uniforms	1,500.00	1,500.00	.00	.00	.00
6300_100	Repair & Maintenance Equipment Parts	.00	.00	.00	.00	163.00
6350	Legal Notice & Advertising	250.00	250.00	.00	.00	.00
6400_120	Utilities Rubbish Removal	2,500.00	4,500.00	4,222.21	6,230.18	810.68
6400_125	Utilities Telecommunications	7,000.00	7,000.00	3,745.38	4,508.01	4,684.33
6400_127	Utilities Cellular Communications	6,500.00	6,500.00	8,283.19	7,862.90	5,682.79
6500_118	Professional and Consultant Svs Contractual Services	34,600.00	34,600.00	42,816.10	34,280.00	32,620.00
6500_133	Professional and Consultant Svs Board Of Health Expense	3,000.00	3,000.00	2,440.00	1,700.00	500.00
6500_139	Professional and Consultant Svs Relocation Clearing	10,000.00	18,500.00	10,534.14	.00	.00
6700_100	Travel & Training Education	3,500.00	3,500.00	1,256.50	2,544.50	.00
6700_110	Travel & Training Travel Expense	9,000.00	9,000.00	1,965.57	1,876.78	.00
6800_155	Fees for Services Special Events	1,000.00	1,000.00	3,895.37	.00	.00
7000	Bad Debt Expense	1,200.00	1,200.00	.00	2,128.27	152.00



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Account	Account Description	2025 Department Requested	2024 Amended Budget	2023 Actual Amount	2022 Actual Amount	2021 Actual Amount
7200_115	Capital Leases Equipment	681.00	600.00	822.43	189.89	191.98
7303	Regulatory and Bank Fees	.00	.00	.00	.00	(26.00)
<i>General Operating Totals</i>		\$89,431.00	\$102,450.00	\$88,786.66	\$71,466.51	\$54,800.78
Division 000 - Admin Totals		\$1,306,075.00	\$1,237,632.00	\$1,236,037.35	\$1,157,863.10	\$1,301,673.38
Division 154 - Inspection Services						
<i>Personnel Services</i>						
5000_100	Salaries and Wages Regular, Full Time	501,001.00	464,116.00	392,500.58	316,460.66	284,195.59
5100	Overtime	1,000.00	2,000.00	4,120.03	2,950.49	909.34
5200_115	Other Personnel Services Other Compensation	3,000.00	3,000.00	200.00	200.00	2,800.00
5200_116	Other Personnel Services Longevity Pay	1,880.00	1,461.00	1,462.42	880.00	730.00
5200_130	Other Personnel Services Allowance Taxable	21,000.00	17,500.00	20,893.23	15,864.19	14,964.96
5400_100	Employee Benefits FICA	40,383.00	38,562.00	31,583.00	24,492.10	22,029.31
5400_115	Employee Benefits Retirement B	.00	.00	.00	25,705.56	.00
5400_120	Employee Benefits Workers Compensation	16,921.00	13,690.00	15,324.00	13,889.20	.00
<i>Personnel Services Totals</i>		\$585,185.00	\$540,329.00	\$466,083.26	\$400,442.20	\$325,629.20
<i>General Operating</i>						
6000	Office Supplies	500.00	500.00	246.46	89.96	.00
6005	Postage	2,500.00	2,500.00	.00	.00	.00
6010	Computer Equipment	1,000.00	1,000.00	.00	103.47	.00
6200	Medical Fees And Supplies	500.00	500.00	.00	.00	.00
6202	Printing/Copying/Paper Mgt	.00	2,500.00	.00	1,619.94	672.63
6203	Dues/Subscriptions	1,200.00	1,200.00	997.10	770.96	500.00
6204	Books	1,500.00	1,500.00	569.14	.00	.00
6208	Special Supplies	500.00	500.00	318.83	1,025.08	428.30
6210	Small Tools and Equipment	500.00	500.00	.00	.00	.00
6214	Clothing And Uniforms	500.00	500.00	.00	.00	.00
6350	Legal Notice & Advertising	500.00	1,000.00	.00	.00	604.50
6400_125	Utilities Telecommunications	4,700.00	4,700.00	4,142.97	4,505.89	5,029.69
6400_127	Utilities Cellular Communications	4,200.00	4,200.00	3,960.51	6,695.75	5,035.79
6500_118	Professional and Consultant Svs Contractual Services	5,000.00	5,000.00	500.00	.00	.00



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Account	Account Description	2025 Department Requested	2024 Amended Budget	2023 Actual Amount	2022 Actual Amount	2021 Actual Amount
6700_105	Travel & Training Special Training	7,000.00	7,000.00	150.00	425.00	.00
6700_110	Travel & Training Travel Expense	5,000.00	5,000.00	2,672.54	.00	.00
6700_115	Travel & Training Mileage	1,000.00	1,000.00	157.20	.00	.00
<i>General Operating Totals</i>		\$36,100.00	\$39,100.00	\$13,714.75	\$15,236.05	\$12,270.91
Division 154 - Inspection Services Totals		\$621,285.00	\$579,429.00	\$479,798.01	\$415,678.25	\$337,900.11
Division 157 - Zoning						
<i>Personnel Services</i>						
5000_100	Salaries and Wages Regular, Full Time	384,434.00	377,495.00	365,405.70	292,206.53	277,525.99
5100	Overtime	500.00	500.00	317.51	250.23	332.25
5200_115	Other Personnel Services Other Compensation	1,000.00	2,000.00	300.00	.00	1,750.00
5200_120	Other Personnel Services Shift Differential	50.00	100.00	15.08	2.55	.17
5200_130	Other Personnel Services Allowance Taxable	1,400.00	1,400.00	751.96	192.30	1,424.96
5400_100	Employee Benefits FICA	29,635.00	29,184.00	26,443.30	21,011.88	20,355.89
5400_115	Employee Benefits Retirement B	.00	.00	.00	24,581.33	.00
5400_120	Employee Benefits Workers Compensation	13,182.00	10,731.00	14,587.00	13,314.76	.00
<i>Personnel Services Totals</i>		\$430,201.00	\$421,410.00	\$407,820.55	\$351,559.58	\$301,389.26
<i>General Operating</i>						
6000	Office Supplies	500.00	1,500.00	197.12	14.35	1,763.02
6005	Postage	1,000.00	2,000.00	.00	.00	.00
6020	Office Equipment	1,500.00	1,500.00	.00	210.79	.00
6202	Printing/Copying/Paper Mgt	2,000.00	2,500.00	1,454.55	475.00	109.45
6203	Dues/Subscriptions	700.00	700.00	455.47	67.41	801.42
6208	Special Supplies	500.00	500.00	96.99	84.00	107.44
6327	Customer Credits & Refunds	3,500.00	4,500.00	.00	.00	2,207.60
6350	Legal Notice & Advertising	4,000.00	5,000.00	2,699.84	2,797.60	2,789.00
6400_125	Utilities Telecommunications	1,375.00	1,375.00	967.64	1,113.03	989.64
6500_118	Professional and Consultant Svs Contractual Services	4,250.00	4,250.00	2,587.50	1,000.00	2,380.00
6700_100	Travel & Training Education	5,000.00	5,000.00	1,538.76	2,366.01	675.00
6700_107	Travel & Training Training Materials	300.00	300.00	.00	.00	.00
6700_110	Travel & Training Travel Expense	5,000.00	5,000.00	2,774.86	2,648.18	(641.89)



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6700_115	Travel & Training Mileage	1,000.00	1,000.00	.00	.00	.00
<i>General Operating Totals</i>		\$30,625.00	\$35,125.00	\$12,772.73	\$10,776.37	\$11,180.68
Division 157 - Zoning Totals		\$460,826.00	\$456,535.00	\$420,593.28	\$362,335.95	\$312,569.94
Department 20 - Permitting and Inspections Totals		\$2,388,186.00	\$2,273,596.00	\$2,136,428.64	\$1,935,877.30	\$1,952,143.43
EXPENSE TOTALS		\$2,388,186.00	\$2,273,596.00	\$2,136,428.64	\$1,935,877.30	\$1,952,143.43
Fund 101 - General Fund Totals						
REVENUE TOTALS		\$3,772,651.00	\$3,771,540.00	\$3,216,872.69	\$2,706,427.79	\$2,652,194.65
EXPENSE TOTALS		\$2,388,186.00	\$2,273,596.00	\$2,136,428.64	\$1,935,877.30	\$1,952,143.43
Fund 101 - General Fund Totals		\$1,384,465.00	\$1,497,944.00	\$1,080,444.05	\$770,550.49	\$700,051.22
Net Grand Totals						
REVENUE GRAND TOTALS		\$3,772,651.00	\$3,771,540.00	\$3,216,872.69	\$2,706,427.79	\$2,652,194.65
EXPENSE GRAND TOTALS		\$2,388,186.00	\$2,273,596.00	\$2,136,428.64	\$1,935,877.30	\$1,952,143.43
Net Grand Totals		\$1,384,465.00	\$1,497,944.00	\$1,080,444.05	\$770,550.49	\$700,051.22