



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2025 Department Requested	2024 Amended Budget	2023 Actual Amount	2022 Actual Amount	2021 Actual Amount	
Fund 230 - Church Street Marketplace							
REVENUE							
Department 33 - Market Place							
Division 000 - Admin							
<i>Intergovernmental Revenues</i>							
4825_155	Interdepartmental Interest on Pooled Cash	5,000.00	.00	2,066.31	16.48	.00	
4990_115	Interfund Transfer Proceeds Reserved/Committed	.00	.00	.00	.00	96,644.00	
<i>Intergovernmental Revenues Totals</i>		\$5,000.00	\$0.00	\$2,066.31	\$16.48	\$96,644.00	
<i>Charges for Services</i>							
4245	Common Area Fees	733,405.00	733,404.00	715,991.54	642,612.04	349,240.20	
4275	Rent & Lease	35,646.00	34,000.00	32,907.25	33,237.88	30,734.78	
<i>Charges for Services Totals</i>		\$769,051.00	\$767,404.00	\$748,898.79	\$675,849.92	\$379,974.98	
<i>Licenses and Permits</i>							
4100_120	Licenses And Certificates Culture & Recreation	35,000.00	35,000.00	59,753.08	30,985.52	2,435.00	
4240	Obstruction Fee	1,500.00	1,000.00	.00	.00	.00	
4242	Sidewalk Cafe Fees	106,000.00	105,000.00	98,922.54	92,787.76	.00	
<i>Licenses and Permits Totals</i>		\$142,500.00	\$141,000.00	\$158,675.62	\$123,773.28	\$2,435.00	
<i>Other Revenue</i>							
4720	Use of Fund Balance	35,000.00	255,296.00	.00	.00	.00	
4950_115	Donations Corporate	.00	30,000.00	.00	.00	23,000.00	
<i>Other Revenue Totals</i>		\$35,000.00	\$285,296.00	\$0.00	\$0.00	\$23,000.00	
Division 000 - Admin Totals		\$951,551.00	\$1,193,700.00	\$909,640.72	\$799,639.68	\$502,053.98	
Division 390 - Public Relations							
<i>Intergovernmental Revenues</i>							
4990_100	Interfund Transfer Proceeds General Fund	75,000.00	.00	.00	.00	.00	
<i>Intergovernmental Revenues Totals</i>		\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
<i>Charges for Services</i>							
4345	Advertising Revenues	10,000.00	40,000.00	1,452.50	.00	.00	
4600_120	Fees For Services Culture & Recreation	10,000.00	25,000.00	11,985.00	5,019.00	5,775.00	
<i>Charges for Services Totals</i>		\$20,000.00	\$65,000.00	\$13,437.50	\$5,019.00	\$5,775.00	



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<i>Other Revenue</i>							
4950_115	Donations Corporate	170,000.00	115,000.00	55,500.00	42,500.00	.00	
4952	Revenue - Other	.00	.00	1,800.52	.00	.00	
<i>Other Revenue Totals</i>		\$170,000.00	\$115,000.00	\$57,300.52	\$42,500.00	\$0.00	
Division 390 - Public Relations Totals		\$265,000.00	\$180,000.00	\$70,738.02	\$47,519.00	\$5,775.00	
Division 391 - General Maintenance							
<i>Intergovernmental Revenues</i>							
4875_125	Grants Federal Capital Direct	.00	.00	1,000,000.00	.00	.00	
4990	Interfund Transfer Proceeds	21,000.00	21,000.00	54,000.00	21,000.00	21,000.00	
<i>Intergovernmental Revenues Totals</i>		\$21,000.00	\$21,000.00	\$1,054,000.00	\$21,000.00	\$21,000.00	
Division 391 - General Maintenance Totals		\$21,000.00	\$21,000.00	\$1,054,000.00	\$21,000.00	\$21,000.00	
Department 33 - Market Place Totals		\$1,237,551.00	\$1,394,700.00	\$2,034,378.74	\$868,158.68	\$528,828.98	
REVENUE TOTALS		\$1,237,551.00	\$1,394,700.00	\$2,034,378.74	\$868,158.68	\$528,828.98	
EXPENSE							
Department 33 - Market Place							
Division 000 - Admin							
<i>Personnel Services</i>							
5000_100	Salaries and Wages Regular, Full Time	56,086.00	53,470.00	12,627.92	65,381.04	83,120.26	
5000_115	Salaries and Wages Seasonal/Temporary	.00	.00	847.46	482.52	.00	
5100	Overtime	1,000.00	1,348.00	.00	533.46	.00	
5200_115	Other Personnel Services Other Compensation	300.00	.00	283.45	250.00	.00	
5200_120	Other Personnel Services Shift Differential	80.00	.00	56.73	.00	.00	
5200_130	Other Personnel Services Allowance Taxable	400.00	.00	.00	.00	.00	
5400_100	Employee Benefits FICA	4,427.00	4,243.00	(2,940.23)	4,774.45	5,964.55	
5400_105	Employee Benefits Unemployment Insurance	.00	.00	.00	.00	8,171.76	
5400_115	Employee Benefits Retirement B	5,477.00	4,374.00	4,019.00	6,242.06	6,979.00	
5400_120	Employee Benefits Workers Compensation	799.00	19,165.00	5,075.00	6,917.51	4,205.64	
5400_125	Employee Benefits Health Insurance	20,059.00	18,115.00	14,520.00	24,511.00	20,485.00	
5400_130	Employee Benefits Dental Insurance	885.00	833.00	731.00	1,333.00	1,114.00	
5400_135	Employee Benefits Life Insurance	112.00	114.00	134.00	364.00	196.00	



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5400_145	Employee Benefits Employee Parking	2,500.00	600.00	.00	1,220.00	1,080.00	
5400_150	Employee Benefits Recognition	1,000.00	1,000.00	50.65	.00	.00	
<i>Personnel Services Totals</i>		\$93,125.00	\$103,262.00	\$35,404.98	\$112,009.04	\$131,316.21	
<i>Capital Equipment</i>							
6211	Specialized Equipment	300.00	407.00	162.49	.00	.00	
<i>Capital Equipment Totals</i>		\$300.00	\$407.00	\$162.49	\$0.00	\$0.00	
<i>General Operating</i>							
6000	Office Supplies	1,500.00	1,650.00	2,356.72	1,662.70	408.97	
6005	Postage	100.00	.00	98.75	116.00	.00	
6010	Computer Equipment	.00	53.00	.00	.00	.00	
6025	Furnishings	.00	.00	3,016.00	3,658.51	.00	
6200	Medical Fees And Supplies	500.00	500.00	348.00	587.00	115.00	
6202	Printing/Copying/Paper Mgt	.00	.00	40.66	.00	.00	
6203	Dues/Subscriptions	2,000.00	5,100.00	2,193.00	2,580.87	3,171.25	
6400_125	Utilities Telecommunications	1,200.00	1,350.00	933.45	2,801.18	3,518.06	
6400_127	Utilities Cellular Communications	3,700.00	5,000.00	4,674.05	3,604.30	3,059.82	
6500_112	Professional and Consultant Svs Audits - Melanson	.00	.00	2,000.00	2,000.00	2,000.00	
6500_118	Professional and Consultant Svs Contractual Services	.00	.00	.00	784.32	.00	
6700_100	Travel & Training Education	2,000.00	3,045.00	779.72	.00	.00	
6700_110	Travel & Training Travel Expense	1,000.00	1,000.00	45.00	607.50	.00	
6800_140	Fees for Services Hospitality Expense	1,000.00	1,000.00	456.70	.00	.00	
7000	Bad Debt Expense	.00	.00	.00	75.00	376.19	
7200_100	Capital Leases Property	21,000.00	21,000.00	18,720.00	16,200.00	11,293.55	
7200_115	Capital Leases Equipment	3,734.00	1,084.00	1,082.41	1,081.57	1,093.81	
7225_100	Provisioning Internet	.00	.00	.00	12.99	.00	
7230_105	Insurance General	9,170.00	7,596.00	8,538.00	5,966.00	7,298.00	
7230_107	Insurance Property	.00	.00	44.00	76.00	74.00	
7230_115	Insurance Claims and Expenses	1,706.00	2,335.00	1,797.00	1,350.00	2,703.00	
<i>General Operating Totals</i>		\$48,610.00	\$50,713.00	\$47,123.46	\$43,163.94	\$35,111.65	
<i>Interfund</i>							



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Account	Account Description	2025 Department Requested	2024 Amended Budget	2023 Actual Amount	2022 Actual Amount	2021 Actual Amount	
8015	Indirect Fees	68,017.00	64,923.00	10,000.00	47,718.00	10,357.00	
8016	Direct Retirement	.00	.00	.00	.00	2,616.00	
8017	Indirect Fees - City Attorney	13,436.00	12,057.00	13,135.00	9,980.00	2,008.00	
8095	Interest On Pooled Cash	.00	.00	29.15	1,553.45	5,165.83	
<i>Interfund Totals</i>		\$81,453.00	\$76,980.00	\$23,164.15	\$59,251.45	\$20,146.83	
Division 000 - Admin Totals		\$223,488.00	\$231,362.00	\$105,855.08	\$214,424.43	\$186,574.69	
Division 390 - Public Relations							
<i>Personnel Services</i>							
5000_100	Salaries and Wages Regular, Full Time	207,427.00	184,667.00	187,149.27	11,685.35	56,953.13	
5000_115	Salaries and Wages Seasonal/Temporary	7,000.00	12,000.00	6,052.21	4,020.42	12,869.00	
5100	Overtime	3,200.00	3,000.00	1,892.32	780.19	2,588.05	
5200_106	Other Personnel Services Staffing	.00	.00	.98	.00	.00	
5200_115	Other Personnel Services Other Compensation	1,500.00	.00	1,249.55	.00	.00	
5200_120	Other Personnel Services Shift Differential	200.00	.00	185.29	.00	.00	
5200_130	Other Personnel Services Allowance Taxable	1,321.00	.00	1,402.00	199.94	999.96	
5400_100	Employee Benefits FICA	16,880.00	15,040.00	18,501.48	1,281.35	5,586.76	
5400_115	Employee Benefits Retirement B	17,378.00	15,923.00	13,875.00	2,090.35	7,297.00	
5400_120	Employee Benefits Workers Compensation	2,916.00	.00	.00	.00	.00	
5400_125	Employee Benefits Health Insurance	38,889.00	31,424.00	27,780.00	3,410.00	7,316.00	
5400_130	Employee Benefits Dental Insurance	2,168.00	1,658.00	1,585.00	265.00	796.00	
5400_135	Employee Benefits Life Insurance	401.00	490.00	572.00	73.00	391.00	
<i>Personnel Services Totals</i>		\$299,280.00	\$264,202.00	\$260,245.10	\$23,805.60	\$94,796.90	
<i>Capital Equipment</i>							
6211	Specialized Equipment	3,000.00	3,000.00	16,998.96	22,681.40	.00	
<i>Capital Equipment Totals</i>		\$3,000.00	\$3,000.00	\$16,998.96	\$22,681.40	\$0.00	
<i>General Operating</i>							
6005	Postage	100.00	690.00	.00	.00	.00	
6202	Printing/Copying/Paper Mgt	3,500.00	3,570.00	8,270.80	8,981.46	54.71	
6203	Dues/Subscriptions	6,200.00	120.00	410.68	.00	.00	
6208	Special Supplies	2,000.00	2,800.00	6,658.39	103.59	.00	



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Account	Account Description	2025 Department Requested	2024 Amended Budget	2023 Actual Amount	2022 Actual Amount	2021 Actual Amount	
6325	Items For Resale	1,000.00	90.00	2,185.63	.00	.00	
6350	Legal Notice & Advertising	35,000.00	70,100.00	18,611.19	14,470.32	394.72	
6500_118	Professional and Consultant Svs Contractual Services	60,000.00	63,500.00	47,996.47	60,043.74	240.00	
6500_142	Professional and Consultant Svs Marketing and Promotion	35,000.00	33,450.00	15,846.67	10,468.07	15,312.33	
6500_162	Professional and Consultant Svs Performers	18,000.00	18,000.00	.00	.00	.00	
6800_140	Fees for Services Hospitality Expense	1,000.00	1,000.00	473.20	1,247.70	.00	
7225_100	Provisioning Internet	4,800.00	11,000.00	9,014.92	12,591.90	11,468.58	
<i>General Operating Totals</i>		\$166,600.00	\$204,320.00	\$109,467.95	\$107,906.78	\$27,470.34	
Division 390 - Public Relations Totals		\$468,880.00	\$471,522.00	\$386,712.01	\$154,393.78	\$122,267.24	
Division 391 - General Maintenance							
<i>Personnel Services</i>							
5000_100	Salaries and Wages Regular, Full Time	188,316.00	180,468.00	159,187.06	128,318.34	142,136.25	
5000_115	Salaries and Wages Seasonal/Temporary	7,000.00	.00	7,199.06	16,684.05	6,560.00	
5100	Overtime	30,000.00	35,000.00	36,996.16	22,775.18	8,081.94	
5200_115	Other Personnel Services Other Compensation	3,000.00	.00	1,943.00	100.00	3,800.00	
5200_116	Other Personnel Services Longevity Pay	500.00	500.00	.00	.00	.00	
5200_120	Other Personnel Services Shift Differential	500.00	.00	478.50	.00	.00	
5200_130	Other Personnel Services Allowance Taxable	1,200.00	.00	743.75	.00	.00	
5400_100	Employee Benefits FICA	17,634.00	15,374.00	16,033.24	12,997.28	12,216.15	
5400_115	Employee Benefits Retirement B	18,391.00	14,761.00	13,110.00	12,743.38	11,976.00	
5400_120	Employee Benefits Workers Compensation	2,685.00	.00	.00	.00	.00	
5400_125	Employee Benefits Health Insurance	39,913.00	36,046.00	39,113.00	28,896.00	28,532.00	
5400_130	Employee Benefits Dental Insurance	1,762.00	1,658.00	1,957.00	1,539.00	1,552.00	
5400_135	Employee Benefits Life Insurance	482.00	490.00	572.00	547.00	586.00	
<i>Personnel Services Totals</i>		\$311,383.00	\$284,297.00	\$277,332.77	\$224,600.23	\$215,440.34	
<i>Capital Equipment</i>							
6211	Specialized Equipment	4,000.00	3,630.00	17.69	20,455.51	.00	
9500	Capital Outlay	.00	4,500.00	.00	.00	.00	
<i>Capital Equipment Totals</i>		\$4,000.00	\$8,130.00	\$17.69	\$20,455.51	\$0.00	
<i>General Operating</i>							



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6206	Custodian Supplies	9,000.00	10,000.00	8,158.46	9,763.33	7,185.12
6208	Special Supplies	25,000.00	420.00	.00	.00	.00
6212	Fuel	2,000.00	3,000.00	1,575.53	2,452.65	491.30
6214	Clothing And Uniforms	3,000.00	3,000.00	2,971.09	1,820.67	1,515.88
6300_105	Repair & Maintenance Vehicle Maint Supplies	10,000.00	10,000.00	6,012.01	4,255.93	2,753.26
6300_140	Repair & Maintenance Salt	15,000.00	5,500.00	14,938.20	15,112.59	9,102.00
6400_100	Utilities Electricity	6,000.00	8,250.00	5,796.49	7,194.31	5,904.78
6400_115	Utilities Water/Wastewater	2,500.00	2,477.00	1,609.09	379.92	1,033.45
6400_120	Utilities Rubbish Removal	8,900.00	8,650.00	5,773.30	2,044.26	1,986.03
6500_118	Professional and Consultant Svs Contractual Services	55,000.00	290,796.00	30,552.35	33,863.45	22,491.90
6500_121	Professional and Consultant Svs Contractual Snow Removal	57,400.00	55,700.00	52,015.00	51,000.00	50,000.00
6500_142	Professional and Consultant Svs Marketing and Promotion	.00	.00	.00	.00	89.00
6615	Property Repairs	.00	.00	5,501.25	.00	.00
7250	Capital Lease Interest	46.00	46.00	.00	.00	.00
<i>General Operating Totals</i>		\$193,846.00	\$397,839.00	\$134,902.77	\$127,887.11	\$102,552.72
Division 391 - General Maintenance Totals		\$509,229.00	\$690,266.00	\$412,253.23	\$372,942.85	\$317,993.06
Department 33 - Market Place Totals		\$1,201,597.00	\$1,393,150.00	\$904,820.32	\$741,761.06	\$626,834.99
EXPENSE TOTALS		\$1,201,597.00	\$1,393,150.00	\$904,820.32	\$741,761.06	\$626,834.99
Fund 230 - Church Street Marketplace Totals						
REVENUE TOTALS		\$1,237,551.00	\$1,394,700.00	\$2,034,378.74	\$868,158.68	\$528,828.98
EXPENSE TOTALS		\$1,201,597.00	\$1,393,150.00	\$904,820.32	\$741,761.06	\$626,834.99
Fund 230 - Church Street Marketplace Totals		\$35,954.00	\$1,550.00	\$1,129,558.42	\$126,397.62	(\$98,006.01)
Net Grand Totals						
REVENUE GRAND TOTALS		\$1,237,551.00	\$1,394,700.00	\$2,034,378.74	\$868,158.68	\$528,828.98
EXPENSE GRAND TOTALS		\$1,201,597.00	\$1,393,150.00	\$904,820.32	\$741,761.06	\$626,834.99



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	Net Grand Totals	\$35,954.00	\$1,550.00	\$1,129,558.42	\$126,397.62	(\$98,006.01)