

City of Burlington Capital Committee

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MEMORANDUM

To: Board of Finance & City Council

Fr: Ashley Parker, Capital Program Director
Katherine Schad, CAO
Chapin Spencer, DPW Director
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Chief Michael LaChance, Burlington Fire Department
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Norm Baldwin P.E., DPW City Engineer
Sophie Sauvé, PLA, BPRW Comprehensive Planner
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Re: Proposed FY25 General Fund Capital Budget & FY26-30 Capital Plan

Date: May 22, 2024

FY25 General Fund Capital Budget - Overview

The proposed FY25 General Fund Capital Budget proposes an investment of **\$38.9M** in a variety of City capital projects and purchases (see the attached FY25 Capital Budget itemized by project). This budget is supported by many different sources of revenue, including:

Known FY25 GF Capital Revenue Sources	
FY23 Premiums	\$19,208.00
FY24 Premiums	\$725,877.00
Annual Bond by Charter	\$2,000,000.00
Remaining \$23.8M Bond	\$5,800,000.00
FY25 Premiums	UNK
Grant Projection	\$24,678,766.00
Penny for Parks Tax	\$563,000.00
Street Capital Tax	\$2,952,167.00
Greenbelt Tax	\$157,758.00
Conservation Legacy Tax	\$565,441.00
Dedicated Tax Fund Balance	\$325,996.00
Downtown TIF Increment	\$123,803.00
Waterfront TIF Increment	\$85,089.00
Fleet Gains	\$41,000.00
200 Church Sale Proceeds	\$1,000,000.00
Other Revenues	\$270,430.00
Total FY25 Revenue:	\$39,308,535.00

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Overall, in the proposed FY25 Capital Budget, Grant funding makes up 63% of the total budget; Bond funding is 22%; and dedicated taxes are 12%. This budget proposes to utilize the final draw of \$5.8M from the \$23.8M General Obligation (GO) Capital Bond approved by voters in 2022. This will mark the final draw from this bond source, and means that the Capital Program will need to find alternative sources of funding to continue meeting the capital needs of the City starting in FY26.

The FY25 Capital Budget is balanced and begins to provide a response to the deferred levels of maintenance across many capital asset classes. Prior to developing this budget, the Capital Program was forecasting \$15M in deferred Facility needs, \$27M in deferred Park needs, \$5M in deferred Fleet needs, and \$3M in deferred street paving needs. Many of the proposed funding allocations are an attempt to begin focusing on existing City infrastructure needs rather than new City infrastructure needs.

In addition, Departments continue to have success in finding supplemental funding opportunities. With the help of the City's Grants Team, many Departments have been able to secure sources of State and Federal funding which helps to maximize the value of our limited local funding sources.

The FY25 budget does continue to effectively allocate the \$23.8M GO bond proceeds as expected by the voters. Attached to this memo is an overview of the \$23.8M spend out over the last three years, including the allocations from the FY25 proposed budget.

FY25 General Fund Capital Budget Highlights

As noted above, the proposed FY25 General Fund Capital Budget continues the City's commitments to voters by ensuring appropriate allocations of the \$23.8M March 2022 GO Bond monies to voter supported projects, while also leveraging other available revenue sources to support much needed capital projects and purchases that fall outside of the voter approved GO Bond project list. The proposed FY25 allocations go a long way to targeting deferred maintenance across multiple asset classes. The Capital Program Director has worked with members of the City's Interdepartmental Capital Committee, as well as many other City Department representatives, and the Mayor's Office, to come up with this proposed budget. The Committee met weekly through the month of April to review proposed budgets for each Capital Fund. A final Committee vote for bond allocations was opened up on May 2nd via anonymous ballot, and the Capital Program Director used the results from that vote, along with guidance from the Mayor's Office, to finalize bond allocations by project.

Below is a high level summary of capital projects and purchases with proposed bond allocations, These can also be reviewed in the attached table listing each capital budget line item.

- **Champlain Parkway (\$1,715,155)** – The proposed funding allocations will allow the Project Team to complete Phase 1 of the Parkway project. This includes final construction and any checklist items. In addition, \$1,170,000 of bond proceeds are being allocated to support the construction of Phase 2, which is planned to being in FY25 and will run through FY26. The FY25 budget is \$25.8M, and is 92% funded by state and federal grants, with a 2% local match requirement and additional non-participating costs. The local match is funded by Street Capital, while bond proceeds are supporting all non-participating costs. The Project Team is projecting at least \$480K of additional need from bond and another \$212,874 of Street Capital in FY26 to fully complete this project.

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- **Fire Station 1 & 2 Floor Replacements (\$1,160,000)** – Bond funds are proposed to support the replacement of both bay floors in Fire Station 1 and 2 in FY25. These are both urgent projects as the existing floors are no longer able to fully support the weight of the fire trucks going in and out. Engineering has recently been completed to give the Facility Team an understanding of the total cost and scope to replace both floors.
- **Miller Center Net Zero Energy Project (\$1,500,000)** – Over the last month, the City's Facility Team discovered rusting of the Roof Top Units (RTUs) above the Miller Center building. These units are at the end of life, but due to the rusting, need to be replaced sooner than expected. As a result, the Facility Team has proposed a project to not only replace these units so that the building is safe for our community, but to replace them in an energy efficient manner with the goal of having this project be the City's first Net Zero Energy building project. If these units are not replaced, they will continue to rust and will become a hazard over the next year. This project is proposing to utilize \$1M of proceeds from the sale of 200 Church, and an additional \$500K from bond proceeds.
- **Police Station HVAC (\$575,000)** – In FY24, the Police Station had an emergent HVAC issue as a result of deferred maintenance. The Facility Team responded to the issue and began the process of providing support to fix it. In order to fully resolve the issues with the station's HVAC system, additional funding is needed in FY25 to fully correct the HVAC issues.
- **Street Paving Contract – CY24 (\$1,467,201)** – This year, DPW's street paving contract is funded mainly by the Street Capital tax (\$1,117,201), with an additional \$200K coming from a VTrans Town Highway grant. City Council reviewed the proposed paving scope on March 25th and approved the ~1 mile of paving, and ~0.5 mile of patching. FY24 was the last year for Street Paving to receive bond support from the voter approved \$23.8M General Obligation bond. DPW has noted in the last few years that \$3-4M is needed annually to support their goal of 4-5 miles of paving a year.
- **North Beach Projects (\$675,000)** – Two deferred Parks projects at North Beach are receiving bond allocations in an attempt to generate more revenue for the City. The North Beach Main Campground Building is in need of an overhaul. It has become a challenge to maintain and a constant source of complaints from visitors. \$600K would provide the project team with funds to add showers and laundry facilities to the existing restrooms. In addition, \$75K has been allocated to support improvements to the North Beach parking lot so that it can better accommodate traffic flow and also address issues with stormwater flow. Both of these projects would have a positive impact on the overall visitor experience and could provide a much needed capacity change at the site.
- **City Hall HVAC Replacement (\$753,500)** – The entire City Hall complex (including the neighboring Firehouse Gallery) has an HVAC system that is at end of life. City Hall was built in 1925 and shares a mechanical system with the neighboring Gallery. These funds have been allocated to support the replacement of the most integral part of the system, including the boiler, several pumps, and the exhaust system. Due to limited capital funding, the project team has focused on replacing individual components rather than a full system replacement. If this project is not moved forward, there will be serious heating/cooling issues for the City Hall complex in the coming year.

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- **Fire Station 3 Bedroom Upgrades (\$450,000)** – Renovations to bedrooms and bathrooms at Fire Station 2 were completed in FY24. This projects was a response to the need to provide more gender equitable space in the City’s fire stations. Due to inflation, the Facilities Team was unable to complete similar renovations to Fire Station 3 in FY24. This budget provides an opportunity to create bedroom space that is more equitable, but the bathroom project will need to be deferred until additional revenues can be realized.
- **Fire Radio Replacement (\$274,790)** – The Public Safety Communication Upgrade project that received \$4M from the \$23.8M General Obligation bond is in its final stages. A significant chunk of the City’s communication infrastructure has been replaced, including all Police radios, and a majority of Fire radios. This Annual CIP bond allocation will be to support the replacement of the remaining radios that Fire still needs. This purchase will complete the Public Safety Communication overhaul.
- **Winooski Bridge Project Local Match (\$182,750)** – This regional project is being managed by VTrans, but the City is contributing local match and non-participating funds to support this re-envisioning of the bridge and bike/ped infrastructure in the area. The first round of capital match was allocated in FY24, and this funding provides the second round of local match support.
- **Public Art 1% (\$71,383)** - The Capital Committee is continuing to work to ensure that project teams are planning for the required Public Art 1% ordinance for all relevant capital projects. This impacts projects that are construction/implementation based, while repair/maintenance projects do not require a 1% contribution. This year, qualifying projects are contributing \$71,383 towards this fund.

General Fund Fleet Budget

The Capital Program reported last year that General Fund Fleet does not have a sustainable revenue source that can support either the cash purchase of vehicles or existing annual Master Lease payments (see the History of Burlington’s Fleet Purchasing Strategy attached). Purchases of new vehicle or equipment for General Fund Departments were put on hold in FY24, and the City’s Fleet Committee turned its focus to determining how to support FY24 Master Lease payments on vehicles or equipment already purchased. The FY24 budget solution involved a contribution of one-time funds from the General Fund.

For FY25, the CT Office is working to build up a General Fund supported lease payment line in the DPW Equipment Maintenance budget to support the \$943K FY25 lease payment budget as a short term solution. Fleet is also estimating \$41K in Gains that can be put towards leases in FY25. In addition, the CT Office is working to determine how best to take advantage of available tax credits for the previous purchase of EVs. Any credits received would go towards creating a sustainable Fleet reserve to support lease payments or the purchase of new fleet.

The General Fund Fleet deferred vehicle list is up to \$5.4M. If there are additional monies identified during the FY25 budget process that would allow for General Fund Fleet to be purchased, the Fleet Team has developed a list of the most urgent replacements out of that deferred listing for consideration. See that table below. The Fleet Committee will continue to work with all Departments to develop a sustainably funded Fleet replacement strategy. This will likely include

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the incorporation of a Fleet electrification road map so that the City can continue working towards its Net Zero goals and electrify when possible.

General Fund Fleet - FY25 Urgent Replacements						
Dept	Equip #	Year	Make	Model	Description	Replacement Cost
Fire	FA5	2014	Ford	F-450	Rescue	\$450,000.00
Police	P06	2016	Ford	Explorer	Supervisor	\$88,735.00
Police	P09	2015	Ford	Explorer	Supervisor	\$88,735.00
Police	P10	2016	Ford	Explorer	Line Cruiser	\$88,735.00
Police	P11	2017	Ford	Explorer	Line Cruiser	\$88,735.00
Police	P34	2015	Ford	Taurus	Detective	\$50,000.00
Parks	PR47	2016	Jacobsen	HR9016T	Mower	\$130,000.00
Total:						\$984,940.00

Tax Increment Financing (TIF) District Budgets

As in FY24, the FY25 General Fund Capital Budget includes budgets for the Downtown and Waterfront TIF Districts. This includes budgets for each District's capital improvements and eligible related costs. The capital improvements are funded by TIF Financing - bond proceeds were received in FY23 for the Downtown project (Great Streets Main Streets) and a bond note is currently being extended to support the capital needs for the Waterfront project (City Place Public Improvements). The Downtown bond proceed budget is seeing no change in FY25, but there is an addition of Street Capital going to support Non-TIF paving that is connected to the project. The Waterfront District is seeing a true up of note revenues in FY25, while there is also the inclusion of \$300K coming from General Fund Capital bond to support the local match requirement for the Congressionally Directed Spending portion of the overall project. That portion is also receiving some support from the TIF funding, but is not reflected in additional budget need for FY25.

Related costs are defined by State TIF statutes as non-capital expenses not typically covered by the bonding for a project, and can include outside consultants utilized by the City for pre-development aspects of these voter-approved and VEPC-approved City projects. Expenses that meet the eligibility criteria can be reimbursed by available municipal and state education tax increment that gets retained by each District, but cannot exceed the approved thresholds. In addition, municipal costs can be reimbursed, but can only be reimbursed with available municipal increment generated by each District. For FY25, the Waterfront District is requesting a related cost budget of \$85,089 to be supported by tax increment generated by that District; the Downtown District is requesting a related cost budget of \$123,803 to be supported by tax increment generated by that District. Both requests are supported by the total amount of increment that is available for City related costs through the life of each District.

FY25 Dedicated Tax Budgets

As noted in the FY25 capital revenue summary, there are four dedicated taxes that provide support to many capital initiatives. This includes: Penny for Parks, Street Capital, Greenbelt, and

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Conservation Legacy. Below is a high level overview of what each is intended for, along with a summary of the proposed budgets for FY25.

- **Penny for Parks:** This is a \$0.01 tax that is intended for parks capital improvement projects that include the repair, renovation, replacement, or expansion of existing park facilities, as well as the construction of new facilities in existing parks. Below is a summary of the proposed budget, but you can see a more detailed breakdown by project in the FY25 General Fund Capital Budget Proposal.

FY25 Penny for Parks Budget	
Projected Tax Revenue:	\$563,000.00
Projected Donations:	\$100,000.00
Total Revenue:	\$663,000.00
Project Expenses:	\$571,341.00
Public Art Allocation:	\$1,000.00
Restricted Unallocated:	\$90,659.00
Total Expenses:	\$663,000.00

- **Street Capital:** This tax is a split from an estimated \$0.0550 rate between Street Capital and Greenbelt. Funding that goes toward Street Capital is for the physical repair of city streets, sidewalks, and drainage below the streets. Below is a summary of the proposed budget, but you can also see the more detailed breakdown by project in the attached FY25 Street Capital Budget Proposal.

FY25 Street Capital Budget	
Projected Tax Revenue:	\$2,952,167.00
Excavation Fees:	\$200,000.00
Fees & Permits:	\$10,000.00
Use of Fund Balance:	\$235,000.00
Total Revenue:	\$3,397,167.00
Project Expenses:	\$2,676,907.00
Personnel:	\$565,760.00
Repair & Maintenance:	\$152,000.00
Other:	\$2,500.00
Total Expenses:	\$3,397,167.00

- **Greenbelt:** This tax is a split from an estimated \$0.0550 rate between Street Capital and Greenbelt. Funding that goes toward Greenbelt is for the maintenance of the greenbelt, including the City's system of street trees. Below is a summary of the proposed budget, but you can also see the more detailed breakdown by project in the attached FY25 Greenbelt Budget Proposal.

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FY25 Greenbelt Budget	
Projected Tax Revenue:	\$157,758.00
Stormwater Revenue:	\$36,916.00
Use of Fund Balance:	\$60,000.00
Total Revenue:	\$254,674.00
Personnel:	\$158,264.00
Operations:	\$16,600.00
Repair & Maintenance:	\$79,810.00
Total Expenses:	\$254,674.00

- Conservation Legacy: This is a \$0.01 tax that was originally designated to be placed in a special revenue account for the purpose of purchasing and protecting important natural areas and open space. The original distribution of funds involved placing 70% into an acquisition category, with the remaining 30% available for capacity/operations. In July 2023, the Council supported a reallocation of funds to support grants and programs working towards nature-based climate solutions. This re-distribution of funds includes: 30% for Park’s operations, 30% for grants, and 40% for acquisition. Below is a summary of the proposed budget, but you can also see the more detailed breakdown by project in the attached FY25 Conservation Legacy Budget Proposal.

FY25 Conservation Legacy Budget	
Projected Tax Revenue:	\$565,441.00
WVDP Revenue:	\$23,514.00
Use of Fund Balance:	\$30,996.00
Total Revenue:	\$619,951.00
Personnel & Operating:	\$206,571.00
Grants:	\$187,204.00
Acquisition:	\$226,176.00
Total Expenses:	\$619,951.00

Capital Project Local Matches

The City has continued to have success securing grants that work to provide supplemental funding for many City capital needs. As a result, there continues to be a lot of long-term local match need that remains unsecured. Here is a summary of the FY25 need, as well as a long-term forecast of what local match needs the Capital Program will be working to secure in the coming years.

The FY25 local match need is about \$2M. This compares to a bond revenue budget of \$8.5M. The \$23.8M General Obligation bond only allocated \$4M to local matches. From that amount, only \$1.5M remains. See table summarizing the actual local match allocation below.

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\$23.8M General Obligation Local Match Allocations		
FY23	FY24	FY25
\$1,455,509.00	\$2,073,446.00	\$1,396,873.00

The 5-year capital forecast is showing the following local match need for FY26-30. Starting in FY26, the only revenue source the Capital Program will have is the Annual Bond by Charter (\$2M). As we move beyond the FY25 budget, the City will need to work on prioritizing all of its capital needs, think about ways to apply for grant funding that supports multiple Departments and capital assets, and look into creative solutions for finding alternative sources of funding. The CT Office is already engaged in conversations related to all of these issues and hopes to have recommendations in FY25.

Local Match Forecast - FY26-30				
FY26	FY27	FY28	FY29	FY30
\$2.5M	\$5.5M	\$4.8M	\$5.9M	\$9M

Ongoing General Fund Capital Projects with No FY25 Budget Allocation

Since the annual Capital Budget doesn't show the full portfolio of capital work that is happening in the City, the Capital Committee wanted to share all of the ongoing/active capital projects that are not receiving FY25 budget allocations. Please see the table below noting those capital projects that are continuing even without an FY25 budget allocation.

Department	Capital Project/Purchase
Fleet/I&T	Telematics for Fleet
DPW – Tech Services	Railyard Enterprise Project (REP) Lake Street Path Queen City Park Sidepath Rockpoint Bridge Bridge Railing Replacement – Queen City Park Road Bridge & VT127 Bridge Colchester/Barrett/Riverside Intersection Colchester/Pearl/Prospect Intersection Traffic Calming for East Ave and Scarff Ave
Facilities (BPRW)	City Hall Elevator Lakeview Exterior Restoration Police Station Entrance Reconstruction Fire Station 1 Windows
Parks (BPRW) – Penny for Parks, Impact Fee, Donations	Arms Forest – Trails (From FY21) Kieslich Park – Natural Trail (North Ave Trail) Leddy – Bike Park Design (FY21) Oakledge Park –restroom, Pomeroy Park – Tot Lot Roosevelt Park Comp Plan Kieslich Voices of St. Joseph
Parks (BPRW) – Bond	Boathouse Feasibility Schifilliti Park Pathway Calahan Sidepath Phase 1 Urban Forest Master Plan

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Public Safety – Fire & Police	Public Safety Communication Upgrade – focus on Station Alerting Project (FY25)
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5-Year General Fund Capital Plan

In addition to approving an FY25 General Fund Capital Budget, the Capital Program is requesting that the Council also approve a revised 5-year General Fund Capital Plan (FY26-30). This is something that the Capital Program will bring to the Council every year during the budget season to review. It is extremely important that the City has an active and updated 5-year Capital Plan that reflects changing needs and priorities. It will allow us to better plan out what resources we need and when, as well as making more informed decisions about which projects can be deferred in the plan as new needs or urgent projects take priority.

Attached is the current 5-year Capital Plan for FY26-30 broken down by project. This information is also summarized in the table below. This is a very high level plan, and incorporates as much information as the Capital Program had access to. The Capital Program is still working with Teams to incorporate the concept of planning need over time, so this is a work in progress but the information provided is fairly accurate for its planning use. As noted above, the City will need to work on identifying additional sources of revenues to help us reach the revenue targets shown below.

GF Capital Forecast (FY26-FY30)

	FY26	FY27	FY28	FY29	FY30
Expense Projection	\$39M	\$45M	\$38M	\$28M	\$22M
Revenue Projection	\$21M	\$29M	\$21M	\$15M	\$11M
Funding Gap	(\$18M)	(\$16M)	(\$17M)	(\$13M)	(\$11M)

In Summary

The City’s Capital Committee is excited to present the proposed FY25 General Fund Capital Budget and FY26-30 5-Year Capital Plan to the Board. We understand that we will need to work hard over the foreseeable future to develop a sustainable Capital Budget that works for all Departments and all residents. We look forward to continue working with you all on this planning effort, and welcome your thoughts on this budget. If you have any additional questions about this proposed budget, please let us know.

Encl: FY25 Capital Budget by Project; FY26-30 Capital Plan; \$23.8 General Obligation Allocation Summary; History of Burlington’s Fleet Purchasing Strategy; FY25 Dedicated Tax Budget Breakdowns

Proposed FY25 General Fund Capital Budget (Expenses by Project)

Collapse All	2024-25 Budget
▼ 850 Champlain Parkway	\$ 25,819,096
▶ Construction Contractual	25,713,760
▶ Force Account Engineering	105,336
▼ 810 Facilities	3,925,000
▼ Cap Improvement Proj-CIP	3,925,000
(2470) Fire Stations	1,610,000
(2471) Miller Center	1,500,000
(2474) Police Dept Cons	600,000
(2524) Contingency	150,000
(2469) Firehouse Gallery	60,000
(2473) Permits	5,000
▼ 842 Street Reconstruction	1,517,201
▼ Annual Paving Contract	1,467,201
(99-026) CY24	1,467,201
▶ Preventative Maintenance	50,000
▼ 830 Parks Special Projects	1,273,850
▶ North Beach	675,000
▼ Calahan Park	228,400
(4310) Sidepath Phase 1	228,400
▼ Systemwide	149,250
(4093) Access Resurfacing	75,000
(4246) Water Distribution	74,250
▶ Lakeview Cemetary	81,200
▶ Boathouse Improvements	80,000
▶ Harbor Marina	40,000
▼ Pease Lot	20,000

	2024-25 Budget
(99-063) Restroom Drainage	20,000
▶ Description pending	920,486
▶ Non-project	896,142
▼ 842 Sidewalk Reconstruction	850,000
▼ Annual Sidewalk Contract	600,000
(99-025) CY24	600,000
▶ ROW Sidewalk	250,000
▼ 811 City Hall	753,500
▼ Facilities	753,500
(2481) City Hall Construction Contractual	753,500
▼ 830 Parks PFP	571,341
▼ System Wide	556,341
(2636) Park Facility Improvements	260,000
(99-062) Parks Master	75,000
(2634) Parks Comprehensive Planner 50% Salary	43,341
(2638) PFP Community Requests	40,000
(2644) PFP Emergent Needs	35,000
(2641) Restroom Design	30,000
(2643) Standard Equipment Replacement	25,000
(2640) Playground Equipment & Wood Fiber	25,000
(99-058) Comp Plan	20,000
(2637) Parks Planning Contractual Services	3,000
▼ Perkins Pier	15,000
(2628) Electrical Upgrades	15,000
▼ 804 Capital Project Management	500,000
▶ Parks Project Management	218,000
▶ Project Administration (Salaries)	182,000
▶ Capital Program Management	100,000
▼ 809 Other Capital	433,691
▼ 809 Other Capital	333,691

	2024-25 Budget
(4101) Public Safety	333,691
▶ Contingency	100,000
▼ 853 Main Street	395,706
▼ Non-TIF	395,706
(99-064) Non-TIF Paving	395,706
▶ 851 BTC Public Improvements	300,000
▼ 843 VTRANS Grants	220,400
▶ Winooski Bridge	182,750
▶ Intervale Sidepath	37,650
▼ 803 Innovations & Technology	125,000
▶ Hardware Expansion & Replacement	75,000
▶ Computer Purchases & Replacements	50,000
▼ 236 TIF Downtown	123,803
▼ TIF DWTN RELATED COSTS	123,803
(4089) Project Management	70,000
(4087) Professional & Consulting	29,803
(4088) Administration	19,000
(4086) Legal Fees	5,000
▼ 841 Transportation	120,187
▼ Transportation Capital	120,187
(3897) Planning	120,187
▼ 235 TIF Waterfront	85,089
▼ TIF WTF RELATED COSTS	85,089
(4257) Prof and Consult	54,685
(4258) Administration	30,404
▼ 807 Art	71,383
▼ 807 Public Art 1%	71,383
(4005) Commissioning	49,969
(4007) Maintenance	10,707
(4006) Administration	10,707

	2024-25 Budget
▶ 802 - Vehicle Reserve	41,000
Total	\$ 38,942,875

Data filtered by Projects, Capital Project Funds, Programs, NO SUB-PROGRAM, Expenses and exported on May 13, 2024. Created with OpenGov

FY26-30 Capital Project Forecast (5/22/2024)

Collapse All	2025-26 Budget	2026-27 Budget	2027-28 Budget	2028-29 Budget	2029-30 Budget
▼ 852 Railyard Enterprise	\$ 2,789,013	\$ 21,887,962	\$ 13,233,497	\$ 4,411,166	\$ 0
▶ Professional and Consulting Services	2,732,986	21,448,266	0	0	0
▶ Construction Contractual	0	0	12,967,655	4,322,551	0
▶ Force Account Engineering	56,027	439,696	265,842	88,615	0
▶ 812 Library	500,000	0	4,418,000	5,980,000	5,000,000
▶ 802 - Vehicle Equipment Purchase	1,510,641	2,717,537	3,239,863	3,742,614	3,305,219
▼ 850 Champlain Parkway	11,123,706	0	0	0	0
▶ Construction Contractual	11,018,370	0	0	0	0
▶ Force Account Engineering	105,336	0	0	0	0
▶ 816 Fire Station Consolidation	0	0	0	2,970,000	8,000,000
▶ 811 City Hall	3,000,000	3,891,000	3,025,000	0	0
▼ 842 Street Reconstruction	2,331,964	2,329,724	2,327,349	2,327,349	0
▶ Annual Paving Contract	2,271,964	2,269,724	2,267,349	2,267,349	0
▶ Preventative Maintenance	60,000	60,000	60,000	60,000	0
▼ 810 Facilities	3,144,500	1,535,000	2,640,750	807,310	505,000
▼ Cap Improvement Proj-CIP	3,144,500	1,535,000	2,640,750	807,310	505,000
Police Dept Cons	1,600,000	385,000	1,380,000	0	0
Contingency	500,000	500,000	500,000	500,000	500,000
Fire Stations	396,000	645,000	335,000	135,000	0
200 Church St	495,000	0	0	0	0
Lakeview Cemetary	0	0	346,500	0	0
Leddy	0	0	0	167,310	0
645 Pine Street Construction	148,500	0	0	0	0
Firehouse Gallery	0	0	74,250	0	0
Permits	5,000	5,000	5,000	5,000	5,000
▼ 830 Parks Special Projects	4,594,100	970,000	0	990,000	1,485,000
▼ North Beach	2,524,100	455,000	0	0	1,485,000
North Beach	1,881,000	0	0	0	1,485,000
North Beach Bridge	643,100	455,000	0	0	0
▶ Boathouse	1,980,000	0	0	0	0
▼ Leddy Park	0	0	0	495,000	0
New Tree Shop	0	0	0	495,000	0
▶ Perkins Pier	0	0	0	495,000	0
▼ Blanchard Beach	0	495,000	0	0	0

	2025-26 Budget	2026-27 Budget	2027-28 Budget	2028-29 Budget	2029-30 Budget
Retaining Wall	0	495,000	0	0	0
▼ Systemwide	40,000	20,000	0	0	0
Comp Plan	40,000	20,000	0	0	0
▶ Harbor Marina	50,000	0	0	0	0
▼ 843 VTRANS Grants	1,122,689	4,731,594	1,504,451	473,250	0
▶ Winooski Bridge	182,750	1,779,250	1,462,000	473,250	0
▶ Main St E of Union	400,000	1,600,000	0	0	0
▶ Intervale Sidepath	426,070	1,047,344	0	0	0
▶ Lake Street Shared Use Path	105,369	200,000	0	0	0
▶ Queen City Park	8,500	105,000	42,451	0	0
▼ 842 Sidewalk Reconstruction	1,800,000	1,800,000	1,800,000	1,800,000	0
▶ Annual Sidewalk Contract	1,100,000	1,100,000	1,100,000	1,100,000	0
▶ ROW Sidewalk	700,000	700,000	700,000	700,000	0
▼ 804 Capital Project Management	1,550,080	1,078,583	1,107,941	1,138,179	1,169,323
▶ Parks Project Management	551,594	568,142	585,186	602,742	620,823
▶ Project Administration (Salaries)	291,366	300,107	309,111	318,384	327,935
▶ Capital Program Management	107,120	110,334	113,644	117,053	120,565
▶ Capital Consultants	500,000	0	0	0	0
▶ PIO	50,000	50,000	50,000	50,000	50,000
▶ Asset Management	50,000	50,000	50,000	50,000	50,000
▼ 841 Transportation	1,310,000	1,310,000	910,000	1,060,000	1,060,000
▼ Transportation Capital	1,310,000	1,310,000	910,000	1,060,000	1,060,000
Planning	1,310,000	1,310,000	910,000	1,060,000	1,060,000
▼ 830 Parks PFP	559,691	707,341	1,341,341	558,841	489,341
▼ System Wide	455,341	444,841	1,341,341	558,841	489,341
Park Facility Improvements	189,000	168,500	1,010,000	267,500	218,000
Comp Plan	60,000	60,000	90,000	50,000	30,000
Parks Comprehensive Planner 50% Salary	43,341	43,341	43,341	43,341	43,341
PFP Community Requests	40,000	40,000	40,000	40,000	40,000
PFP Emergent Needs	35,000	35,000	35,000	35,000	35,000
Signage & Wayfinding	25,000	25,000	25,000	25,000	25,000
Standard Equipment Replacement	25,000	25,000	25,000	25,000	25,000
Playground Equipment & Wood Fiber	25,000	25,000	25,000	25,000	25,000
Court Repairs	0	0	25,000	25,000	25,000
Bike Rack Expansion	10,000	10,000	10,000	10,000	10,000
Walkways	0	10,000	10,000	10,000	10,000
Parks Planning Contractual Services	3,000	3,000	3,000	3,000	3,000
▼ Calahan Park	0	247,500	0	0	0
Tennis Court Resurface	0	247,500	0	0	0

	2025-26 Budget	2026-27 Budget	2027-28 Budget	2028-29 Budget	2029-30 Budget
▼ Schifilliti Park	64,350	0	0	0	0
Restrooms	64,350	0	0	0	0
▼ North Beach	40,000	0	0	0	0
Park Improvements	40,000	0	0	0	0
▼ Battery Park	0	15,000	0	0	0
Chief Greylock	0	15,000	0	0	0
▼ 809 Other Capital	738,500	581,410	1,178,800	512,170	260,648
▼ 809 Other Capital	488,500	381,410	928,800	312,170	10,648
Public Safety	488,500	381,410	778,800	312,170	10,648
EV Infrastructure	0	0	150,000	0	0
▶ PD Radios	100,000	100,000	100,000	100,000	100,000
▶ Contingency	100,000	100,000	100,000	100,000	100,000
▶ Accessibility Projects	50,000	0	50,000	0	50,000
▼ 803 Innovations & Technology	900,000	550,000	225,000	190,000	225,000
▶ Software Projects	750,000	250,000	0	0	0
▶ Computer Purchases & Replacements	150,000	150,000	150,000	150,000	150,000
▶ Hardware Expansion & Replacement	0	150,000	75,000	40,000	75,000
▶ Non-project	404,500	404,500	404,500	404,500	0
▶ Description pending	377,262	175,000	175,000	175,000	0
▼ 807 Art	172,251	275,200	119,451	69,191	112,000
▼ 807 Public Art 1%	172,251	275,200	119,451	69,191	112,000
Commissioning	120,575	192,640	83,615	48,433	78,400
Maintenance	25,838	41,280	17,918	10,379	16,800
Administration	25,838	41,280	17,918	10,379	16,800
▼ 851 BTC Public Improvements	500,000	0	0	0	0
▶ BTC Public Improvement TIF	500,000	0	0	0	0
▼ 235 TIF Waterfront	150,407	51,415	52,444	53,493	54,562
▼ TIF WTF RELATED COSTS	150,407	51,415	52,444	53,493	54,562
Prof and Consult	139,795	40,591	41,403	42,231	43,075
Administration	10,612	10,824	11,041	11,262	11,487
▼ 236 TIF Downtown	108,959	43,118	43,281	43,446	43,615
▼ TIF DWTN RELATED COSTS	108,959	43,118	43,281	43,446	43,615
Professional & Consulting	28,959	18,118	18,281	18,446	18,615
Administration	15,000	20,000	20,000	20,000	20,000
Project Management	60,000	0	0	0	0
Legal Fees	5,000	5,000	5,000	5,000	5,000
▼ 842 Bridge Infrastructure	52,000	148,000	0	0	0
▼ 842 Bridge Infrastructure	52,000	148,000	0	0	0
Heineberg Bridge Railing	52,000	148,000	0	0	0

	2025-26 Budget	2026-27 Budget	2027-28 Budget	2028-29 Budget	2029-30 Budget
Total	\$ 38,740,263	\$ 45,187,384	\$ 37,746,668	\$ 27,706,509	\$ 21,709,708

Data filtered by Projects, Capital Project Funds, NO SUB-PROGRAM, Expenses and exported on May 14, 2024. Created with OpenGov

Summary of \$23.8M GO Bond Project Allocations (To-Date, 3/7/2024)						
Category	Expected	FY23	FY24	FY25	Project Totals	Reconciliation
Local Match	\$4,000,000.00	\$1,455,509.00	\$2,073,446.00	\$1,396,873.00	\$4,925,828.00	(\$925,828.00)
Fire Trucks	\$2,200,000.00	\$2,200,000.00	\$0.00	\$0.00	\$2,200,000.00	\$0.00
Public Safety Communications Upgrade	\$4,000,000.00	\$4,000,000.00	\$0.00	\$0.00	\$4,000,000.00	\$0.00
Sidewalks	\$2,700,000.00	\$900,000.00	\$882,058.00	\$900,000.00	\$2,682,058.00	\$17,942.00
Streets & Bridges	\$2,000,000.00	\$1,350,000.00	\$700,000.00	\$0.00	\$2,050,000.00	(\$50,000.00)
Transportation Planning	\$1,500,000.00	\$500,000.00	\$500,000.00	\$120,187.00	\$1,120,187.00	\$379,813.00
Project Management	\$400,000.00	\$0.00	\$266,611.00	\$130,000.00	\$396,611.00	\$3,389.00
Facilities	\$4,000,000.00	\$1,389,700.00	\$1,214,999.96	\$2,565,000.00	\$5,169,699.96	(\$1,169,699.96)
Parks	\$2,000,000.00	\$776,300.00	\$777,500.00	\$617,556.00	\$2,171,356.00	(\$171,356.00)
IT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Memorial Auditorium	\$1,000,000.00	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00
Contingency for approved projects	\$0.00	\$400,000.00	\$0.00	\$0.00	\$400,000.00	(\$400,000.00)
Totals:	\$23,800,000.00	\$13,971,509.00	\$6,414,614.96	\$5,729,616.00	\$26,115,739.96	

*Note: Inclusion of some annual CIP that provided support to maximize bond allocations in FY23 & 24

Does not include use of Premiums

Summary of \$23.8M GO Bond Revenues	
FY23 Draw	\$13,000,000.00
FY23 Premiums	\$1,786,208.00
FY24 Draw	\$5,000,000.00
FY24 Premiums	\$753,007.00
FY25 Draw	\$5,800,000.00
Totals:	\$26,339,215.00

History of Burlington's Fleet Purchasing Strategy

- FY12 – FY15: There was a moratorium on the purchase of new vehicles due financial challenges.
- FY16: The City again purchased new vehicles – this time utilizing a master lease. An informal fleet team started creating a list of vehicles needed each year to help the City forecast needs over time.
- FY17: A Sustainable Infrastructure bond replaced three fire trucks for \$3.3 million.
- FY17 – FY18: The fleet team began creating a spreadsheet to track sustainable investment in fleet. The strategy of using master leases was working, but projections were showing financial challenges for fleet funding in out years due to increased debt payments.
- FY18: The City contracted with a fleet consultant to review how fleet was structured and recommend improvements. This resulted in a new Fleet Policy, the Fleet Committee, and a spreadsheet of needs from the consultant.
- October 24, 2019: The Fleet Policy was approved by the City Council.
- FY20: The Fleet team estimated that the sustainable fleet replacement need was approximately \$2,700,000/year. Up to this point, fleet funding had been by department. As part of the Fleet Committee and Fleet Policy development, all fleet related resources were pooled across departments into one location in order to create efficiencies in purchasing and revenues.
- FY20-22: It appears due to staff transitions and focus on the pandemic that during this time, staff lost track of the strategic focus on need for General Fund money for lease payments.
- FY23: The Fleet Team requested the use of \$715,000 of General Fund monies to support lease payments in FY23, as we were reaching the end of the Fleet reserve funds. At that time, the Fleet Team communicated that lease payments in FY24 & FY25 were going to require the same significant General Fund support.
- FY24: Freeze on the purchase of new vehicles for General Fund Departments and a focus on the funding of FY24 General Fund lease payments.

Over the last several fiscal years, through effective coordination and purchasing vehicles through master leases, the City was able to make significant reinvestments in its municipal fleet. Now the City is entering a very challenging multi-year fiscal year period for multiple reasons:

- As discussed above, vehicle replacement funding was pooled from Police, Public Works and Parks starting in FY20. However, not all revenues from pooling vehicle replacement funding from Police, Fire, Public Works and Parks were able to be kept each fiscal year for fleet needs due to shortfalls in General Fund operating budgets.
- Several recent revenue ballot items were not successful at the ballot box (FY'23 proposed municipal tax increase and the Fall 2021 \$40M capital bond proposal).
- After multiple years of financing to purchase new vehicles, the City is now carrying significant debt service payments for vehicles previously received.
- The Fleet Team is also continuing to manage constraints within the vehicle industry related to ordering and purchasing of vehicles and equipment. This includes delays in vehicle manufacture and delivery for both fuel-based and electric vehicles.
- With funding limited to Gains, remaining Fleet Reserve, and some Impact Fees; alternative sources of funding will need to be identified to support that ~\$1M/year in lease payments through FY25. There will continue to be a \$2M/year need to replace Fleet, though this number will likely be higher as the deferred list has increased over the last two years.

Proposed FY25 Greenbelt Budget (5/22/2024)

Collapse All	2024-25 Budget
<input type="checkbox"/> Interfund Transfer	\$ 125,969
(7900_101) Interfund Transfer To General Fund	125,969
<input type="checkbox"/> Maintenance Contracts	60,000
(6600) Maintenance Contracts	60,000
<input type="checkbox"/> Salaries and Wages	30,000
(5000_115) Salaries and Wages Seasonal/Temporary	30,000
<input type="checkbox"/> Repair & Maintenance	19,810
(6300_175) Repair & Maintenance Landscape materials	19,810
<input type="checkbox"/> Small Tools and Equipment	10,000
(6210) Small Tools and Equipment	10,000
<input type="checkbox"/> Field Supplies&Materials	3,500
(6276) Field Supplies&Materials	3,500
<input type="checkbox"/> Employee Benefits	2,295
(5400_100) Employee Benefits FICA	2,295
<input type="checkbox"/> Utilities	1,200
(6400_127) Utilities Cellular Communications	1,200
<input type="checkbox"/> Dues/Subscriptions	1,000
(6203) Dues/Subscriptions	1,000
<input type="checkbox"/> Clothing And Uniforms	500
(6214) Clothing And Uniforms	500
<input type="checkbox"/> Rentals	400
(6530_115) Rentals Equipment	400
Total	\$ 254,674

Proposed FY25 Conservation Legacy Budget

Collapse All	2024-25 Budget
<input type="checkbox"/> Unallocated Restricted	\$ 226,176
(9898) Unallocated Restricted	226,176
<input type="checkbox"/> Sub Grantee Expense	187,204
(7390_100) Pass Through Sub Grantee Expense	187,204
<input type="checkbox"/> Interfund Transfer	164,517
(7900_101) Interfund Transfer To General Fund	164,517
<input type="checkbox"/> Salaries and Wages	35,905
(5000_115) Salaries and Wages Seasonal/Temporary	35,905
<input type="checkbox"/> Employee Benefits	2,747
(5400_100) Employee Benefits FICA	2,747
<input type="checkbox"/> Professional and Consultant Svs	2,000
(6500_118) Professional and Consultant Svs Contractual Services	2,000
<input type="checkbox"/> Repair & Maintenance	1,401
(6300_165) Repair & Maintenance Other Small Charges Not Capital	1,401
Total	\$ 619,950

Data filtered by Expenses, Conservation Legacy, Departments, Programs, Divisions, NO SUB-PROGRAM and exported on May 14, 2024. Created with OpenGov

Proposed FY25 Street Capital Budget (5/22/2024)

Collapse All	2024-25 Budget
<input type="checkbox"/> Interfund Transfer	\$ 2,455,163
(7900_842) Interfund Transfer Streets & Sidewalks	1,567,201
(7900_850) Interfund Transfer Champlain Parkway	492,256
(7900_853) Interfund Transfer Main St DWTWN TIF	395,706
<input type="checkbox"/> Dpw Eng Cost Allocation	565,760
(8075) Dpw Eng Cost Allocation	565,760
<input type="checkbox"/> Capital Outlay	221,744
(9500_100) Capital Outlay Construction	221,744
<input type="checkbox"/> Repair & Maintenance	152,000
(6300_180) Repair & Maintenance Asphalt	150,000
(6300_130) Repair & Maintenance Construction Supplies	2,000
<input type="checkbox"/> Utilities	2,000
(6400_127) Utilities Cellular Communications	2,000
<input type="checkbox"/> Printing/Copying/Paper Mgt	500
(6202) Printing/Copying/Paper Mgt	500
Total	\$ 3,397,167

Data filtered by Expenses, Capital Project Funds, Programs, Projects, NO SUB-PROGRAM and exported on May 14, 2024. Created with OpenGov