



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2025 Department Requested	2024 Amended Budget	2023 Actual Amount	2022 Actual Amount	2021 Actual Amount
Fund 101 - General Fund						
REVENUE						
Department 04 - Clerk/Treasurer						
Division 000 - Admin						
<i>Taxes</i>						
4710	Interest On Taxes	600,000.00	500,000.00	521,059.52	460,388.40	588,181.52
<i>Taxes Totals</i>		\$600,000.00	\$500,000.00	\$521,059.52	\$460,388.40	\$588,181.52
<i>Intergovernmental Revenues</i>						
4890_100	Grant Federal - Non Operating Cares Act Relief	.00	125,000.00	.00	.00	.00
4990_115	Interfund Transfer Proceeds Reserved/Committed	.00	.00	.00	.00	77,583.74
<i>Intergovernmental Revenues Totals</i>		\$0.00	\$125,000.00	\$0.00	\$0.00	\$77,583.74
<i>Charges for Services</i>						
4080	Recording Fees	300,000.00	300,000.00	216,193.45	407,090.16	445,709.91
4094	Financial Services	100,000.00	50,000.00	61,338.25	24,346.52	10,000.00
4285_100	Indirect cost Admin	2,082,993.00	2,062,569.00	1,833,800.96	1,526,592.96	1,616,502.04
4440	Taxi Fees	125,000.00	125,000.00	80,254.00	56,464.25	47,334.00
4600_100	Fees For Services General Government	20,000.00	20,000.00	19,648.26	19,675.27	26,317.65
<i>Charges for Services Totals</i>		\$2,627,993.00	\$2,557,569.00	\$2,211,234.92	\$2,034,169.16	\$2,145,863.60
<i>Fines and Forfeits</i>						
4030_100	Late Fees General Government	.00	.00	318.00	336.00	596.00
4055_100	Fines Misc General Government	.00	.00	.00	150.00	300.00
4065	Rebates	.00	.00	3,616.62	.00	.00
4075	Penalties & Interest	20,000.00	20,000.00	44,804.08	35,150.10	22,921.24
<i>Fines and Forfeits Totals</i>		\$20,000.00	\$20,000.00	\$48,738.70	\$35,636.10	\$23,817.24
<i>Licenses and Permits</i>						
4100_100	Licenses And Certificates General Government	125,000.00	125,000.00	117,080.00	117,381.01	92,329.00
<i>Licenses and Permits Totals</i>		\$125,000.00	\$125,000.00	\$117,080.00	\$117,381.01	\$92,329.00
<i>Investment Income</i>						
4700	Interest / Investment Income	200,000.00	150,000.00	.00	.00	.00
4700_300	Interest / Investment Income KB Analysis Earned Credits	30,000.00	30,000.00	20,159.14	31,439.14	45,711.00



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<i>Investment Income Totals</i>		\$230,000.00	\$180,000.00	\$20,159.14	\$31,439.14	\$45,711.00
<i>Other Revenue</i>						
4095_100	Purchasing Savings Procurement Card	95,000.00	95,000.00	158,447.63	48,649.13	93,296.76
4095_105	Purchasing Savings Rebate Programs	2,384.00	2,000.00	475.00	1,465.62	4,797.53
4566	State ED Tax Admin Fee	160,000.00	160,000.00	152,674.40	163,872.35	155,918.20
4725	Use of Assigned Fund Balance	.00	225,000.00	.00	.00	.00
4850	Cash Over	.00	.00	.00	1.75	.00
4956	Capital Contribution	100,000.00	101,000.00	.00	.00	.00
<i>Other Revenue Totals</i>		\$357,384.00	\$583,000.00	\$311,597.03	\$213,988.85	\$254,012.49
<i>Miscellaneous</i>						
4535	Misc Rev	.00	.00	17,942.12	1,875.48	7,083.05
<i>Miscellaneous Totals</i>		\$0.00	\$0.00	\$17,942.12	\$1,875.48	\$7,083.05
Division 000 - Admin Totals		\$3,960,377.00	\$4,090,569.00	\$3,247,811.43	\$2,894,878.14	\$3,234,581.64
Department 04 - Clerk/Treasurer Totals		\$3,960,377.00	\$4,090,569.00	\$3,247,811.43	\$2,894,878.14	\$3,234,581.64
REVENUE TOTALS		\$3,960,377.00	\$4,090,569.00	\$3,247,811.43	\$2,894,878.14	\$3,234,581.64
EXPENSE						
Department 04 - Clerk/Treasurer						
Division 000 - Admin						
<i>Personnel Services</i>						
5000_100	Salaries and Wages Regular, Full Time	1,945,595.00	1,922,169.00	1,674,368.03	1,368,223.10	1,243,232.26
5000_110	Salaries and Wages Regular Part Time	.00	.00	272.53	25,688.05	35,069.95
5000_115	Salaries and Wages Seasonal/Temporary	115,000.00	115,000.00	104,406.59	86,390.98	87,419.46
5000_900	Salaries and Wages Attrition/reorganization	(145,735.00)	(200,000.00)	.00	.00	.00
5100	Overtime	50,000.00	50,000.00	51,459.88	38,505.51	21,968.70
5200_106	Other Personnel Services Staffing	.00	.00	.00	1,748.03	.00
5200_115	Other Personnel Services Other Compensation	8,351.00	8,000.00	6,005.79	6,071.01	9,535.08
5200_116	Other Personnel Services Longevity Pay	3,045.00	2,940.00	2,940.00	3,322.48	3,633.11
5200_120	Other Personnel Services Shift Differential	150.00	150.00	156.89	93.31	89.47
5200_130	Other Personnel Services Allowance Taxable	13,500.00	9,000.00	8,416.03	7,298.73	7,462.38
5400_100	Employee Benefits FICA	163,377.00	161,206.00	133,909.25	113,672.69	103,197.26



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5400_115	Employee Benefits Retirement B	182,992.00	164,819.00	152,627.00	130,625.75	128,368.35
5400_120	Employee Benefits Workers Compensation	70,786.00	57,456.00	83,106.00	80,635.91	81,810.25
5400_125	Employee Benefits Health Insurance	362,284.00	313,781.00	316,769.00	229,735.66	240,346.00
5400_130	Employee Benefits Dental Insurance	18,115.00	15,626.00	19,864.00	17,649.95	16,410.00
5400_135	Employee Benefits Life Insurance	3,532.00	4,085.00	5,098.00	4,414.87	4,577.00
5400_145	Employee Benefits Employee Parking	.00	2,100.00	3,580.00	3,385.03	3,600.00
5400_150	Employee Benefits Recognition	5,100.00	5,100.00	7,300.52	4,281.86	.00
<i>Personnel Services Totals</i>		\$2,796,092.00	\$2,631,432.00	\$2,570,279.51	\$2,121,742.92	\$1,986,719.27
<i>General Operating</i>						
6000	Office Supplies	14,000.00	14,000.00	19,786.54	12,624.44	9,377.47
6005	Postage	15,000.00	15,000.00	23,828.38	32,233.28	17,621.50
6007	Shipping and Moving	85.00	.00	.00	.00	.00
6010	Computer Equipment	1,000.00	1,000.00	824.36	3,098.33	691.38
6020	Office Equipment	500.00	500.00	175.23	249.99	229.98
6025	Furnishings	2,500.00	2,500.00	.00	.00	109.95
6200	Medical Fees And Supplies	350.00	350.00	466.00	1,695.31	205.00
6202	Printing/Copying/Paper Mgt	23,000.00	23,000.00	35,605.03	21,795.88	19,533.77
6203	Dues/Subscriptions	4,500.00	4,500.00	4,314.62	4,690.59	3,450.43
6208	Special Supplies	4,203.00	3,000.00	2,942.53	6,840.58	2,274.18
6238_500	Elections Wages & Compensation	85,000.00	61,500.00	78,902.24	70,687.90	74,515.33
6238_600	Elections Supplies & Postage	55,000.00	35,000.00	51,011.12	53,040.89	32,272.22
6238_620	Elections Ballots/Tabulators	75,000.00	70,000.00	65,860.29	106,792.81	15,989.65
6238_635	Elections Legal Notices & Advertising	8,500.00	8,500.00	1,330.00	1,463.44	2,728.40
6238_650	Elections AVS/Translations	18,000.00	18,000.00	23,660.15	11,159.27	6,728.00
6238_653	Elections Facility & Equipment Rentals	14,000.00	7,000.00	12,431.24	4,086.84	12,865.36
6300	Repair & Maintenance	.00	.00	14,399.00	.00	.00
6350	Legal Notice & Advertising	25,000.00	25,000.00	33,418.48	22,171.32	24,929.92
6400_125	Utilities Telecommunications	6,000.00	6,000.00	5,683.32	6,772.89	7,015.52
6400_127	Utilities Cellular Communications	8,113.00	7,000.00	9,960.44	6,400.99	9,494.94
6500_112	Professional and Consultant Svs Audits - Melanson	200,000.00	200,000.00	87,509.00	56,100.00	27,041.25



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6500_114	Professional and Consultant Svs Union Negotiator	.00	.00	.00	15,959.73	.00
6500_115	Professional and Consultant Svs Legal/Arbitration	.00	.00	.00	453.50	333.50
6500_118	Professional and Consultant Svs Contractual Services	50,000.00	100,000.00	160,827.77	68,450.54	109,258.57
6500_136	Professional and Consultant Svs Meeting Video	90,000.00	85,000.00	80,199.96	58,999.92	43,999.92
6530_115	Rentals Equipment	.00	.00	.00	6,984.76	7,620.54
6700_100	Travel & Training Education	5,000.00	5,000.00	3,040.03	7,745.32	209.25
6700_105	Travel & Training Special Training	.00	.00	.00	235.00	.00
6700_110	Travel & Training Travel Expense	.00	.00	2,672.61	.00	.00
6700_115	Travel & Training Mileage	.00	.00	287.41	.00	.00
7000	Bad Debt Expense	.00	.00	2,520.00	(30.00)	10.00
7200_115	Capital Leases Equipment	9,000.00	9,000.00	10,605.49	4,002.35	4,048.77
7303	Regulatory and Bank Fees	1,000.00	1,000.00	728.67	651.12	2,978.82
<i>General Operating Totals</i>		\$714,751.00	\$701,850.00	\$732,989.91	\$585,356.99	\$435,533.62
<i>Interfund</i>						
8022	Franchise Admin Fee - BD	14,000.00	14,000.00	31,572.17	12,954.05	12,506.41
<i>Interfund Totals</i>		\$14,000.00	\$14,000.00	\$31,572.17	\$12,954.05	\$12,506.41
Division 000 - Admin Totals		\$3,524,843.00	\$3,347,282.00	\$3,334,841.59	\$2,720,053.96	\$2,434,759.30
Department 04 - Clerk/Treasurer Totals		\$3,524,843.00	\$3,347,282.00	\$3,334,841.59	\$2,720,053.96	\$2,434,759.30
EXPENSE TOTALS		\$3,524,843.00	\$3,347,282.00	\$3,334,841.59	\$2,720,053.96	\$2,434,759.30
Fund 101 - General Fund Totals						
REVENUE TOTALS		\$3,960,377.00	\$4,090,569.00	\$3,247,811.43	\$2,894,878.14	\$3,234,581.64
EXPENSE TOTALS		\$3,524,843.00	\$3,347,282.00	\$3,334,841.59	\$2,720,053.96	\$2,434,759.30
Fund 101 - General Fund Totals		\$435,534.00	\$743,287.00	(\$87,030.16)	\$174,824.18	\$799,822.34
Net Grand Totals						
REVENUE GRAND TOTALS		\$3,960,377.00	\$4,090,569.00	\$3,247,811.43	\$2,894,878.14	\$3,234,581.64
EXPENSE GRAND TOTALS		\$3,524,843.00	\$3,347,282.00	\$3,334,841.59	\$2,720,053.96	\$2,434,759.30



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Account	Account Description					
Net Grand Totals		\$435,534.00	\$743,287.00	(\$87,030.16)	\$174,824.18	\$799,822.34