



PARKS & RECREATION COMMISSION

Minutes

December 1, 2020

Commission Present: Barlow, Traverse, Johnson, Farrell, Todd, Hurley and Harte

Staff Present: Wight, Sauve, Madalinski and Putzier

The meeting was convened at 5:3p.m. by Traverse

Approval of Agenda

Motion to approve the agenda by Barlow, second by Farrell, motion carried.

Approval of Consent Agenda

Traverse read the consent agenda and motions into the record for approval.

Approval of consent agenda by Todd, second by Farrell, motion carried.

Penny for Parks Applications

Madalinski introduced himself and stated the total budgeted was \$40,000 approved \$28,665, difference of \$11,335. He then went through each application and stated what the request was for and the amount of funding that was being requested.

1. Leddy Softball Scoreboard, had donation, only needed \$1,165 from PFP and the donations covered most of cost.
2. Burlington Bike Park Design; requested \$12,500 to fund design phase, will move forward with funding of that portion, they raised \$9527 privately.
3. Baird Park improvements; basic renovations and playground and open field space for recreational sports activities, accommodated some simpler request like picnic tables, small soccer goals and master plan for park is scheduled for FY25 which will guide the equipment choices for the next playground. Traverse explained that the request had come from his wife and was very impressed with the quick turnaround of what had already happened.
4. Schifilliti Park Bleachers; \$6,000, pretty much done and would like to move forward, Schifilliti would like to have cement slab put down to prevent grass growth, aluminum bleachers would be helpful and better. Madalinski agreed and said would be in touch moving forward with the project. Madalinski said the goal would be to get numbers and dimensions together. Schifilliti asked what would happen with the current bleachers and Madalinski said would likely get rid of. Barlow said working on standardizing and asked if this would fall in with other areas in parks and Madalinski said do not currently have a standard going for bleachers, but felt it would be a good project to start initiating a standard.
5. Bocce Courts Water Service; \$9000, need to research in greater depth cost of extending the water line. Jeff Spengler stated 4 courts at Leddy and the material is like tennis court and needs to be watered, previously became almost unplayable because so dry. Brought 70 yards of hose to make work the past year, safety hazard and very impractical. Almost 200 members in the club and looking to extend another league, water is the biggest challenge to keep up to good standards. Spengler offered to sponsor a weekend tournament to support and bring team spirit and if interested would like to offer to Mayor and City Council to



participate. Wight asked if no league play if open to the public and was told yes. Traverse said next year is 50th anniversary of Oakledge and would like to coordinate festivities for the park and Spengler said sounded like a great idea and invited Bryan and Deda Pearce to participate as well and they agreed to work with Traverse.

Barlow asked about the remaining PFP money and asked about doing outreach to schools and other citizen driven projects. Asked if done anything in regard to that? Madalinski said had pollinator last year, had planned on doing more last spring but got cut due to COVID and the outreach got difficult and looking at more digital ways to do. Shared screen on online survey to link up to a map on website that people can go to park interested in and then make form pop up for PFP request and will populate back to map. Can also have posted within website. Wight said March/April looking to do NPA tour, talk about all the projects coming up and also about the Penny for Parks process.

Todd felt good idea that came out of retreat and how helpful for Commissioners to share and disseminate and Wight said if Madalinski gets rolled out the commission could share the link and direct to that and they could also help by putting any personal information out to encourage people to apply as it is easier than the past and to take advantage. Todd also asked how the individuals that were present how they knew how to apply and was told previous Bocce individuals were familiar with the program. She also was glad to see the people behind the applications.

Motion to approve the recommendations of staff regarding projects and funding by Farrell, second by Johnson, motion carried.

2021 Meeting Schedule

Wight explained that the group had spoken about adjusting the time and made the effort to have student on every year and if at 9am does not allow student to attend. Heard from parents it is hard to have right at dinner hour and is hopeful the proposal works better, started in person in June, can change if needed. August 1st North Beach and could do the appreciation, Todd liked the idea of a weekend meeting time for families that might not be able to do a weekday evening. Farrell liked the idea also. Harte said he would be able to make 4pm meetings.

Motion to approve the meeting schedule as proposed by Barlow, second by Todd, motion carried.

Public Forum (Time Certain 6:00PM)

Public forum opened at 6:04 p.m. by Traverse.
Nobody came forward at the public forum.

Public forum closed at 6:05 p.m.

FY21-FY26 Capital Update

Sauve introduced herself, and began slides of the 5 year Capital Plan, very hopeful that the snow holds off to complete the construction season, and how it was a good season with very little rain.

- 311 North Avenue few ongoing are roof and stone house repairs as well as the natural trail with Cambrian Rise Trail, have walked the realignment and will be ADA compliant, will balance human and nature very well, anticipate trail in 2022.
- A_Dog Skatepark Repairs to Coping are ongoing this fiscal year.
- Appletree Park completed project was walkway lighting and using for a standard on others.



- Arms Forest ongoing project RFP out for Trails and upcoming projects for FY22 is the Trail construction.
- Baird Park completed Project for soccer nets and additional picnic tables per PFP request and upcoming projects will address more on playground.
- Battery Park, ongoing is Chief Greylock Cain Overlook Improvements and upcoming projects are Master Plan FY24, Phase 1MP Implementation FY25, Playground Upgrades Plaza Redesign and Construction FY26.

Todd asked what was involved in for master plan process and Sauve said the idea is to look at the park as a whole and what amenities are there and what ecologically does not fit and uses are and how to address in a way that everything works together. Todd also asked what the public input process is currently and Sauve said depends on public input piece at the beginning when hire a consultant they find out how use, what uses are, after a consultant does reconnaissance they come back to BPRW and discuss and go to public and put together all the input and offer BPRW a way forward.

- Bike Path Ongoing 3a, 3b North Construction Realignment design, Oakledge design FY21, upcoming realignment construction and Oakledge construction FY22 and North Beach overpass FY23.
- Boathouse, upcoming projects FY22 Scoping Study to evaluate the boathouse and FY23 project based on scoping study, few things not funded are dock replacement, dock security, fencing, new dock off front B deck.

Wight said about 5 years ago identified issues with the barge and the recommendation was about \$8000 to tow to Shelburne bay to fix all the steal in the barge and looking at feasibility of bringing on land. Moreau envisioned having slips where the boathouse sits currently.

- Calahan Park Ongoing Tennis Court crack sealing, Lighting removal and Calahan park master plan for FY21, upcoming are Basketball court design and playground replacement for FY22 and Basketball courts and backboards and Restroom upgrades for FY23, Tennis court reconstruction for FY26.
- Cemeteries ongoing are Lakeview Cemetery Section 8 design and cemetery building renovation for FY21, upcoming is Lakeview cemetery engineering of Phase 1 of section 8 for FY22.
- Champlain Park ongoing is playground redesign & replacement for FY21.
- City Hall Park project is completed!!!
- Ethan Allen Park upcoming projects are Trail scoping and design, playground design and –
- Harbor Marina upcoming ramp setup FY22 and Harbor dredging analog safety signage FY23 and dredging FY25.
- Lakeside Park upcoming Playground design & Community input FY23.

-Leddy Park Ongoing Tennis court rehab, stairs to beach/ADA access, pause place and exercise equipment and Leddy park master plan FY21, upcoming bike park design, restroom upgrades, waterfront shelter design, playground design FY22, Playground replacement, waterfront shelter construction FY23, Parking lot improvement –main lower lot –back lot near beach FY25, Parking lot improvements –upper lot, Tree shop replacement FY26.

-Miller Center complete AARP Fitlot and upcoming parking, traffic calming and Lighting improvements FY26.

-North Beach upcoming projects; Deck improvements/patio/ADA, fencing improvements, parking improvements, boardwalk/dune protection Roadway, Stormwater & Lighting improvement FY23.



-NB Campground ongoing are Bathroom floor renovation, office building renovation, pump out/road improvements, barn demo and pull through design FY21, upcoming are Master Plan Improvements Years 1-3, FY23, Master Plan improvements Years 4-6 Campground restroom/laundry/facility replacement FY25

-Oakledge Park ongoing are playground construction documents FY21, upcoming are Oakledge for All playground, lower restroom renovation FY22, future are exit road railing, rain garden & gravel lot redesign & construction.

-Perkins Pier ongoing are Perkins Pier siting study, moorings replacement FY21, upcoming are playground design, FY22, playground replacement, parking lot paving and Lyman building replacement FY23.

-Roosevelt Park upcoming are infield reconstruction in FY24.

-Schiffiliti Park upcoming Roger Woods softball transition FY22, restroom upgrades FY24.

-Schmanska Park ongoing barn renovation, walkway improvements FY21.

-Smalley Park upcoming playground redesign FY22, playground replacement FY23.

-Starr Farm Park ongoing dog park fence replacement and fitness equipment FY21, upcoming Starr Farm Park master plan & Renovation FY25 (fields, parking and irrigation)

-System-Wide projects include; Bike Rack expansion, community garden improvements, lighting improvements, master plan update, PFP community requests, PFP emergent Needs, Playground compliance, restroom design, shelter upgrades, signage and wayfinding, walkway improvements, standard equipment replacement and urban forest master plan.

Barlow asked about dredging of inner harbor and Wight said it is only by the docks general area, not the entire harbor. Barlow asked how often dredging has to be done and Wight was not sure but very expensive about \$80,000 plus and not eligible for PFP funds. Can use Impact fees for moorings but questions around funding for dredging.

Report from Commission on Volunteer Hours

Traverse asked the Commission if they had any additional hours for the month of November, Traverse had 1 hour, Farrell had 1 hour with Foundation and Hurley had an additional 30 minutes.

Director's Items

Wight had a few highlights; recreation facilities, Miller reopening and renting spaces for households and one on one coaching, Leddy similar to renting rinks. Events schedule is looking full for next summer season at waterfront, annual holiday lights competition will be happening and encouraged all to enter.

Todd asked about the conservation winter activities and wondered if Wight could give more information. Wight said Cahill working with others and going to try and plow down by Arthur Park and trying to make more accessible, more cross country trails through North Beach, different places open



during the winter to get to. The country club is getting strict this year and need to remove from maps and informational flyers it will be closed to non-paying members in the winter. Todd requested to have a public forum regarding opening up space to machines and others and Wight suggested connecting with Cahill to see what the bigger plan is for the area. Wight will send link to winter activities out to the commission.

Commissioner's Items

Farrell said he will be attending the Events Advisory Committee on December 2nd and would report back to the group and a discussion on contingency plan.

Todd thanked Wight and Roach for keeping an eye on the traffic at Battery Park and what is going on for activity.

Barlow thanked Wight for getting gate installed on Leddy access road, adding it had helped address some of the issues that were happening.

Adjournment

Motion to adjourn at 7:10 p.m. by Traverse.

DRAFT