



COMMUNITY & ECONOMIC DEVELOPMENT OFFICE

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MEMORANDUM

TO: Mayor Miro Weinberger and City Council
FROM: Valerie Russell, Acting Housing Program Manager
Community & Economic Development Office (CEDO)
Todd Rawlings, Acting Asst. Director for Housing, Community & Opportunity Prog., CEDO
Luke McGowan, CEDO Director
DATE: September 23, 2019
RE: Consolidated Annual Performance & Evaluation Report

The enclosed Consolidated Annual Performance & Evaluation Report (CAPER) describes what was accomplished with expenditures of federal funds received from the U.S. Department of Housing & Urban Development (HUD) during the past fiscal year, specifically through the Community Development Block Grant (CDBG) (\$880,853), HOME Investment Partnership Act (\$471,620) and Lead Hazard Reduction (\$268,429) and Healthy Homes programs (\$64,545) as well as Burlington Housing Trust Fund (\$405,571) monies. Appendix A contains the community indicators used to measure progress with our initiatives. HUD-specific reports are not included, but are available upon request.

The Council authorized submission of the annual Action Plan on June 25, 2018 for program year beginning July 1, 2018 through June 30, 2019. The CAPER reports on the accomplishments during those months. The report is due to HUD ninety days after the program year is complete (September 28, 2019). This Performance Report covers the first year of the five-year period covered by the City's 2018 Consolidated Plan for Housing & Community Development.

There will be a Public Hearing on this Report at your meeting on September 23, 2019. The Report has been posted online at www.burlingtonvt.gov/CEDO for public review and comment and available at CEDO in City Hall. Highlights of the Report are described below:

The City's highest priority under its Consolidated Plan is affordable housing. Highlights include:

- The Burlington Lead Program started the first year of a new 3 year grant. The program completed testing for Lead-Based Paint hazards in 61 housing units, performed Lead Hazard Control activities on 25 housing units, performed Healthy Home interventions in 25 housing units, trained 164 individuals on the VT Essential Maintenance Practices lead law, and conducted 35 Outreach and Education events that reached over 2,024 individuals. Over \$727,000 was allocated for these activities (which includes all program costs including staff, administration, training, lead hazard reduction, and healthy homes project expenses).

- Construction began on Laurentide, a Champlain Housing Trust affordable housing project at Cambrian Rise. As of June 30, 2019 construction was 89% complete, and the project is anticipated to be completed in September of 2019.
- Home sharing and home-based senior services helped 154 residents remain housed and living independently. Of those served, 55 people found a home sharing match including 26 senior hosts who were able to remain housed and 29 home share guests who found housing.
- Pathways Vermont served 50 individuals experiencing homelessness and provided a variety of supports including service coordination, housing location and retention supports, benefits coordination, and mental health and substance use services.
- Rehabilitation of 3 owner-occupied units were completed enabling low-income households to remain housed.

Economic opportunity is the City's next overall priority. Highlights include:

- CEDO provided technical assistance to 24 current or potential entrepreneurs, 5 new businesses were created and 1 business expanded.
- CEDO provided direct assistance to a local business, assisting with the creation and staffing of a new production line resulting in the creation of 2 new jobs.
- The Women's Small Business Program assisted 29 women with training and technical assistance. As a result 19 new businesses started and 9 businesses expanded.
- The Financial Futures Microbusiness Development Program provided technical assistance and training to 61 low-/moderate-income persons who own or are starting a micro-enterprise. Three new businesses were started, 3 businesses expanded, and 10 of the businesses assisted serve the Neighborhood Revitalization Strategy Area (NRSA).
- The Volunteer Income Tax Assistance program provided free tax preparation services to over 953 low-income residents (including many with limited English proficiency), increasing their self-sufficiency and access to resources.
- ReSource YouthBuild Program trained 8 Burlington students to gain marketable skills in construction and weatherization and the program weatherized 2 units of low income housing.

A suitable living environment is the City's third priority. Highlights include:

- CDBG-funded agencies provided shelter and services to over 490 homeless residents, and 24 individuals experiencing homelessness found permanent housing.
- Development work including public engagement and the development of a site resolution plan led to City Council approval of the Moran – FRAME project. Construction is anticipated to start in FY20.
- Renovations at the new Turning Point Center are complete and over 220 Burlington residents in recovery were served.
- Progress was made on the renovations to the O.N.E. Community Center, all site work was completed including the expansion of the parking lot and the addition of a playground.

This past year, CEDO managed 10 CDBG subgrants to community nonprofits and 5 CDBG-funded CEDO programs.

Request

Motion: City Council: The City Council accepts this communication and authorizes Valerie Russell, Acting Housing Program Manager, to submit the 2018 CAPER to the U.S Department of Housing & Urban Development.