

CDBG Advisory Board
Development Allocation Meeting
Virtual Zoom Meeting – March 2, 2022
DRAFT Minutes

Advisory Board Members Present: Julie West, Alison Spasyk, Drake Turner, Ilona Blanchard, Julia Connell, Kerri Duquette-Hoffman, Maricela Constantino, Olivia Milens, Cynthia Cook, Caroline Hauser

City Staff Present: Christine Curtis, Katie Kinstedt, CEDO

Meeting started at 6:00 PM

1. Welcome Back!

- a. Address any concerns or questions

2. Overview/Rules

- a. Go over conflicts, answer any procedural questions
- b. Review of allocation process and balancing the budget

3. Public Service Allocations

ANEW Place – Independence Place

Request: \$28,247

VOTING: \$28,000, 9/10, 1 abstained.

ECHO – ECHO Early Learning

Request: \$50,000

VOTING: \$15,000, 9/10, 1 abstained. Should be noted that the Board thought the proposed program was excellent, there was just a lot of competition this year.

CVOEO – Volunteer Income Tax Assistance (VITA)

Request: \$15,000

VOTING: \$15,000 9/10, 1 abstained.

Lund – Early Childhood Education Program

Request: \$27,018

VOTING: \$27,000. 9/10, 1 abstained.

ReSOURCE – YouthBuild

Request: \$30,000

VOTING: \$30,000. 9/10, 1 abstained.

3. Development Application Discussion

Mercy Connections – Small Business Equity Project

The Board liked that the services were targeted. Strength of English language learning assistance offered.

Champlain Housing Trust – Veterans Service Center

There were some concerns around not enough details by not having a detailed proforma with sources and uses. Overall impression that it was a very vague application. The project seems very important, but there are not enough details for the Board to evaluate the strength of the application.

Is a very strong application despite not receiving full funding. The Board encourages them to apply in future years, and CHT is encouraged to provide additional details to assist the Board in their application.

CVOEO – Micro Business Development Program

The level of detail was helpful to show how they are being responsive to the needs of the community.

BREAK – 10 Minutes

4. Development Allocations

Mercy Connections – Small Business Equity Project

Request: \$65,000

VOTING:\$65,000 10/10 passes

Champlain Housing Trust – Veterans Service Center

Request: \$400,000

VOTING:\$228,000 10/10 passes

CVOEO – Micro Business Development Program

Request: \$57,000

VOTING:\$57,000 10/10 passes

5. What happens next and final thoughts

6. Adjourn